

**CITY OF CLAREMONT
CITY COUNCIL MEETING
AGENDA PACKET**



**May 6, 2013
Claremont City Hall
7:00 pm**



**CITY OF CLAREMONT
CITY COUNCIL MEETING
Regular Meeting
May 6, 2013
7:00 PM
Council Chambers, Claremont City Hall**

AGENDA

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. INVOCATION & PLEDGE OF ALLEGIANCE**
- 4. MAYOR'S REPORT & PROCLAMATIONS**
 - A. National Police Week
 - B. National Public Works Week
- 5. CONSENT AGENDA**
 - A. Regular Meeting Minutes – April 1, 2013
 - B. Closed Session Minutes- April 1, 2013
- 6. CITIZEN'S CONCERNS AND COMMENTS**
- 7. PRESENTATIONS**
 - A. Fiscal Year 2014 Managers Recommended Budget
 - B. Claremont Police Department
 - C. Claremont Public Works
 - D. Claremont Youth Council
- 8. PUBLIC HEARINGS**
 - A. City Code of Ordinances Beer & Wine Text Amendments
 - B. City Code of Ordinances Zoning Sign Text Amendments
 - C. City of Claremont Voluntary Annexation 13-01
- 9. OLD BUSINESS**
- 10. NEW BUSINESS**
 - A. Ordinance 11-12 Beer & Wine Text Amendments
 - B. Ordinance 12-12 Zoning Sign Text Amendments
 - C. Ordinance 13-12 Annexation 13-01
 - D. NCDOT Sidewalk Grant Agreement
 - E. School Street Pump Station Upgrade Contract

F. Budget Transfer

11. DEPARTMENT & COMMITTEE REPORTS

- A. Youth Council
- B. Fire Department
- C. Police Department
- D. Public Works
- E. Rescue Squad
- F. Utilities Department
- G. Planning and Zoning
- H. Parks & Recreation Committee
- I. Appearance Commission

12. CITY MANAGER'S REPORT

13. CLOSED SESSION

14. ADJOURN

City of Claremont Board & Committee Meetings

<u>City Council Meeting</u> 1 st Monday of each month	June 3 rd	Council Chambers 7:00pm
<u>Planning Board</u> 2 nd Monday of each month	May 13 th	Council Chambers 7:00 pm
<u>Appearance Committee</u> 2 nd Monday of each month	May 13 th	Claremont Library 6:00 pm
<u>Parks & Recreation</u> 4 th Monday of each month	May 27 th	Claremont City Offices 6:00 pm
<u>Youth Council</u> 1 st Sunday of each month	June 2 nd	Council Chambers 3:00 pm
<u>Friends of the Library</u> 4 th Tuesday of each month	May 28 th	Claremont Library 6:00 pm
<u>Seniors Morning Out</u> 3 rd Wednesday of each month	May 15 th	1 st Baptist Fellowship Hall 8:30 am
<u>Claremont Tailgate Market</u> Every Friday beginning April 26 th		City Hall Parking Lot 3-6pm



NOTES:

“A progressive City dedicated to preserving small town values while planning for the future”

REQUEST FOR COUNCIL ACTION

Date of Meeting:

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Proclaim May 13-19 as Claremont Police Week

The City of Claremont in conjunction with cities, towns and counties across the United States join together in acknowledging the vitally important role that police officers play in the protection of our rights and freedoms to live a life in the pursuit of happiness. This proclamation establishes the week of May 12-18 2013 as Claremont Police Week.

Recommendation: Approve Proclamation



City of Claremont

Mayors Proclamation

WHEREAS, the Congress of the United States of America has designated May 15th as peace Officers Memorial day, and in the week in which May 15th falls as National Police week; and

WHEREAS, the members of the law enforcement agency of the City of Claremont play an essential role in safeguarding the rights and freedoms of the City of Claremont; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of the law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against deception and the weak against oppression; and

WHEREAS, it is known that 72 American Police Officers were killed in the line of duty somewhere in the United States in 2012. So now our community joins with other cities and towns to honor all Peace Officers everywhere.

NOW, THEREFORE I, David B. Morrow, Mayor of the City of Claremont, call upon all citizens of the City of Claremont and upon all patriotic, civic, and educational organizations to observe the week of May 12th-May 18th 2013 as:

“Claremont Police Week”

with appropriate ceremonies and observances in which all people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

In witness whereof I have hereunto set my
Hand and caused this seal to be affixed

David B. Morrow, Mayor
City of Claremont
This the 6th day of May 2013

REQUEST FOR COUNCIL ACTION

Date of Meeting: May 6, 2013

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Proclaim May 19-25 as Claremont Public Works Week

Since 1960, the American Public Works Association has sponsored National Public Works Week. Across the nation, our more than 28,000 member cities use this week to energize and educate the public on the importance of the contribution of public works to their daily lives: planning, building, managing and operating the heart of our local communities and building the quality of life.

APWA has selected "Because of Public Works..." as its theme for 2013's National Public Works Week, which will be celebrated May 19-25. The theme is about the quality of life brought to communities around the world. We are able to have clean water, safe streets and neighborhoods, efficient traffic and safe clean communities "Because of Public Works..."

Recommendation: Approve Proclamation



City of Claremont

Mayors Proclamation

WHEREAS, public works services provided in our community are an integral part of our citizen's everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets, and highways, public buildings, and solid waste collection; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, are vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff our public works department is materially influenced by the people's attitude and understanding of the importance of the work they perform; and

WHEREAS, this year's theme is "Because of Public Works...", is a tribute to all Public Works employees who create the foundation of a stronger, more livable community;

NOW, THEREFORE I, David B. Morrow, Mayor of the City of Claremont call upon all citizens of the City of Claremont and upon all patriotic, civic and educational organizations to observe the week of May 19-25, 2013, as:

"Claremont Public Works Week"

and I call upon all citizens, companies, and civic organizations to acquaint themselves with the issues involved in providing our public works services and to recognize the contributions to which public works officials make every day to our health, safety, comfort and quality of life.

In witness whereof I have hereunto set my
Hand and caused this seal to be affixed

David B. Morrow, Mayor
This the 6th day of May 2013

REQUEST FOR COUNCIL ACTION

Date of Meeting:

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approval of Minutes

Approve the minutes from the regular City Council meeting held on April 1, 2013.

Recommendation: Approve the Minutes



City of Claremont Regular Meeting Minutes Monday, April 1, 2013

The regular City Council meeting of the City of Claremont was held in the Council Chambers at City Hall at 7:00 p.m. on Monday, April 1, 2013.

The following members of the Claremont City Council were present: Mayor David Morrow, Mayor Pro Tem Timothy Lowrance, Councilmember Shawn Brown, Councilmember Nicky Setzer and Councilmember Dale Sherrill. Councilmember Dale Setzer was absent.

The following personnel of the City of Claremont were present: City Manager Doug Barrick, City Attorney Bob Grant, Finance Officer Stephanie Corn, Administrative Support Clerk Mandy Buff, Police Chief Gerald Tolbert, Deputy Chief Gary Bost, Fire Chief Gary Sigmon, Public Works Director Tom Winkler and Public Works Lead Supervisor Richard Damron.

Others in attendance were: Henry Helton, Susan Tucker, Heather Blanton, Steve Norris, Robert Winrow, Ramona Cozzen, Robert Smith, Gene Monday, Andrea Ramsey and Scott Ramsey.

1. CALL TO ORDER

Mayor David Morrow called the Claremont City Council meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

The agenda was approved as presented.

3. INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was led by Reverend William Hollar. Mayor Pro Tem Timothy Lowrance led the Pledge of Allegiance.

4. MAYOR'S REPORT & PROCLAMATIONS

Mayor David Morrow reported he attended the opening of Claremont Elementary's Amazing Race on March 19th. On March 26th he attended a ribbon cutting ceremony for Staff Masters; they are a new business in Claremont. He received a letter from Reverend Dennis Richards from First Baptist Church. In the letter Reverend Richards thanked the Police Department and the Fire Department for responding to a fire alarm at First Baptist Church. Councilmember Dale Setzer is absent due to traveling with his family.

A. Early Childhood Education

B. Child Abuse Prevention Month

5. CONSENT AGENDA

A. Regular Meeting Minutes – March 4, 2013 – Mayor Pro Tem Timothy Lowrance made a motion to approve March 4, 2013 regular meeting minutes as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

B. Closed Meeting Minutes – March 4, 2013 – Mayor Pro Tem Timothy Lowrance made a motion to approve March 4, 2013 closed session meeting minutes as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

C. Budget Retreat Regular Minutes – March 2, 2013 – Mayor Pro Tem Timothy Lowrance made a motion to approve March 2, 2013 budget retreat regular minutes as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

D. Budget Retreat Closed Session Minutes – March 2, 2013 – Mayor Pro Tem Timothy Lowrance made a motion to approve March 2, 2013 budget retreat closed session minutes as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

E. Resolution 16-12 Voluntary Annexation Sufficiency (ANX 13-01) – Mayor Pro Tem Timothy Lowrance made a motion to approve resolution 16-12 as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

F. Resolution 17-12 Voluntary Annexation Sufficiency Public Hearing (ANX 13-01) – Mayor Pro Tem Timothy Lowrance made a motion to approve resolution 17-12 as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

6. CITIZEN'S CONCERN'S & COMMENTS

None

7. OLD BUSINESS

Mayor David Morrow and City Manager Doug Barrick presented Sergeant Duane Cozzen with his Intermediate Law Enforcement certificate.

8. NEW BUSINESS

A. Resolution 18-12 Awarding Retiring Police Chief Gerald Tolbert - Mayor Pro Tem Timothy Lowrance made a motion to approve resolution 18-12 as presented. Councilmember Dale Sherrill seconded the motion. The motion passed unanimously.

B. Resolution 19-12 Support of the Western Piedmont Council of Governments – Councilmember Nicky Setzer made a motion to approve resolution 19-12 as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

C. Ordinance 10-12 Budget Amendment – Councilmember Shawn Brown made a motion to approve ordinance 10-12 as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

D. Draft Ordinance 11-12 Beer & Wine Consumption Update – Mayor Pro Tem Timothy Lowrance made a motion to hold a public hearing at May's Council meeting for draft ordinance 11-12.

Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

E. Change Order With Davis & Floyd – Approve change order with Davis & Floyd for \$77,000 of which \$36,000 will be reimbursed by the City of Conover.

Councilmember Nicky Setzer made a motion to approve the change order as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

9. DEPARTMENT & COMMITTEE REPORTS

A. Quarterly Financial Report – City Manager Doug Barrick reported 99.57% of the City's general fund revenue has been collected and 76.69% of the City's general fund budget has been spent. Also 77.22% of the City's water & sewer revenue has been collected and 57.68% of the City's water & sewer budget has been spent. He stated the City is on track with both the general fund and water & sewer budgets.

A. Youth Council – Susan Tucker reported they had the Easter egg hunt on March 30th and it was a success. They are now concentrating on the Relay for Life event. The Relay for Life event will be on May 31st at the Hickory Legion Fairgrounds.

B. Fire Department – Chief Gary Sigmon reported they responded to a serious structure call in Rock Barn. They had 11 calls for the month of March. He reminded everyone their pancake breakfast is May 4th.

C. Police Department – Chief Gerald Tolbert he is retiring at the end of April so this will be his last report. Officer Alan Russell investigated a break in to a drink machine at Town & Country Tire. Deputy Chief Gary Bost and Lieutenant Allen Long are continuing to investigate the break in at the Public Works Facility.

D. Public Works – Public Works Director Tom Winkler reported they have been conducting a lot of sewer jetting and they have cleaned 1,000 feet of sewer line. He also introduced the new Lead Supervisor Richard Damron.

E. Rescue Squad – Steve Norris reported they ran 70 emergency calls. They are selling 20 guns in 20 days raffle tickets. The tickets are \$20 per ticket. Their annual Pig Picking and Poker Run are on Saturday, April 20th. They have two members that are coming off their probation.

F. Utilities Department – City Manager Doug Barrick reported they are working on construction plans to extend a water line along Kelly Blvd. They are also working on pricing plans to extend a water line along BGA Drive. They have filed local water supply plans for Claremont and Shamrock.

G. Planning & Zoning – City Manager Doug Barrick reported City Planner Laurie LoCicero has extended officers hours. She will be in the office on Wednesday's from 9 a.m. until 1 p.m. in addition to her office hours on Monday's from 1 p.m. until 5 p.m. On Monday, April 8th the Planning Board will be holding a public input forum to discuss the changes and revisions to the sign ordinance.

H. Parks & Recreation Committee – Mayor Pro Tem Timothy Lowrance reported they have a new member his name is Bob Brinkley. Saturday, May 11th Dave Pitman, a past American Idol contestant, will be giving a concert in Claremont Park.

Mayor David Morrow stated Rising Hope Farm invited the public to their open house on Saturday, April 13th.

I. Appearance Commission – Councilmember Nicky Setzer reported Glenn Morrison still hasn't heard back from his artist contact about the mural. They are looking for a yard to select for the month of April. They will select the yard of the month at April's meeting. They are looking at improving the bases for the Claremont welcome signs.

Councilmember Shawn Brown stated in a partnership with Cargo Transporters, the City of Claremont and Claremont Elementary there will be a tree planted on the grounds of Claremont City Park and Claremont Elementary in honor of Earth Day on April 22nd.

City Manager Doug Barrick reported he and Glenn Morrison have been trying to get in touch with several mural artists and haven't been able to get in touch with the ones they have contacted. City Manager Doug Barrick was able to get a hold of a mural artist that did some work in Newton. Glenn Morrison met with the artist and the artist is going to present three or four sketches and some prices to do some murals for Claremont.

10. CITY MANAGER'S REPORT

City Manager Doug Barrick reminded everyone to follow the City of Claremont on Facebook. May 4th is the Citywide Yard Sale, Hope for Cure event in Claremont Park, the Fire Department's Pancake Breakfast, the hazardous waste collection in City Hall's parking lot and Operation Medicine Cabinet at the Police Department. He reported he has a new baby girl at home. He thanked Police Chief Gerald Tolbert for his many years of hard work and dedication as a Police Officer and to the City of Claremont.

11. CLOSED SESSION

At 8:09 p.m. Mayor Pro Tem Timothy Lowrance made a motion to go into closed session, following a short recess to look at the new Police vehicle, in reference to G.S. 143-318.11(a)(3) (Attorney-Client Privilege). Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

At 8:58 p.m. Mayor Pro Tem Timothy Lowrance made a motion to adjourn the closed session and reconvene the regular session. Councilmember Dale Sherrill seconded the motion. The motion passed unanimously.

12. ADJOURN

At 8:58 p.m. Mayor Pro Tem Timothy Lowrance made a motion to adjourn the City Council meeting. Councilmember Dale Sherrill seconded the motion. The motion passed unanimously.

Respectfully submitted,
Mandy D. Buff, Administrative Support Clerk

Attested:

David B. Morrow, Mayor

Douglas L. Barrick, City Clerk

REQUEST FOR COUNCIL ACTION

Date of Meeting:

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approval of Minutes

Approve the minutes from the City Council Closed Session meeting held on April 1, 2013.

Recommendation: Approve the Minutes

REQUEST FOR COUNCIL ACTION

Date of Meeting:

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Citizen's Concerns and Comments

North Carolina General Statutes require that the City Council allow time at each public meeting for Citizen Input.

Recommendation: Hear Public Concerns and Comments

REQUEST FOR COUNCIL ACTION

Date of Meeting: May 6, 2013

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Fiscal Year 2014 Manager's Recommended Budget Presentation

North Carolina General Statutes require that the City Manager compile and submit a Manager's recommended budget to the City Council no later than June 1st of each calendar year for the coming Fiscal Year's budget. The City Manager will present the Fiscal Year 2014 City of Claremont Manager's Recommended Budget.

The Manager's recommended budget document is available in both hard and electronic copy at City Hall.

Recommendation: Hear the Presentation and ask questions

CLAREMONT FISCAL YEAR 2014 MANAGERS RECOMMEND BUDGET



Monday May 6, 2013

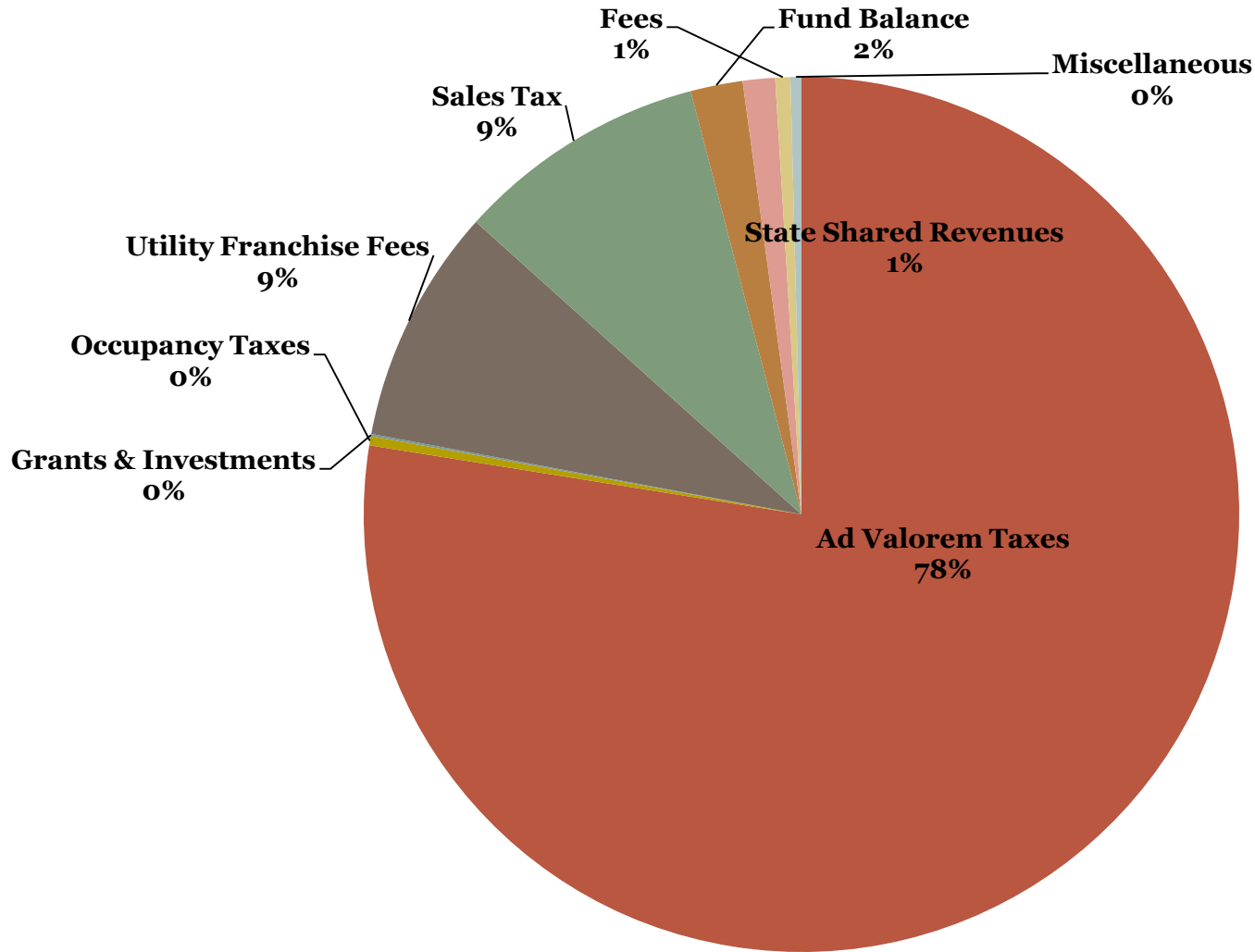
Overview of the Budget



- Tax rate of \$0.46 per \$100 of valuation for the eighth year in a row
- 3% increase in Water & Sewer Rates
- Overall increase in General Fund of 5.1%
- Cost of Operations is on the rise
- Increased focus on local business support and EDC efforts
- Expanded programs and services
- Continued partnerships with the County and local governments to save money
- Ensured proper allocation of City resources

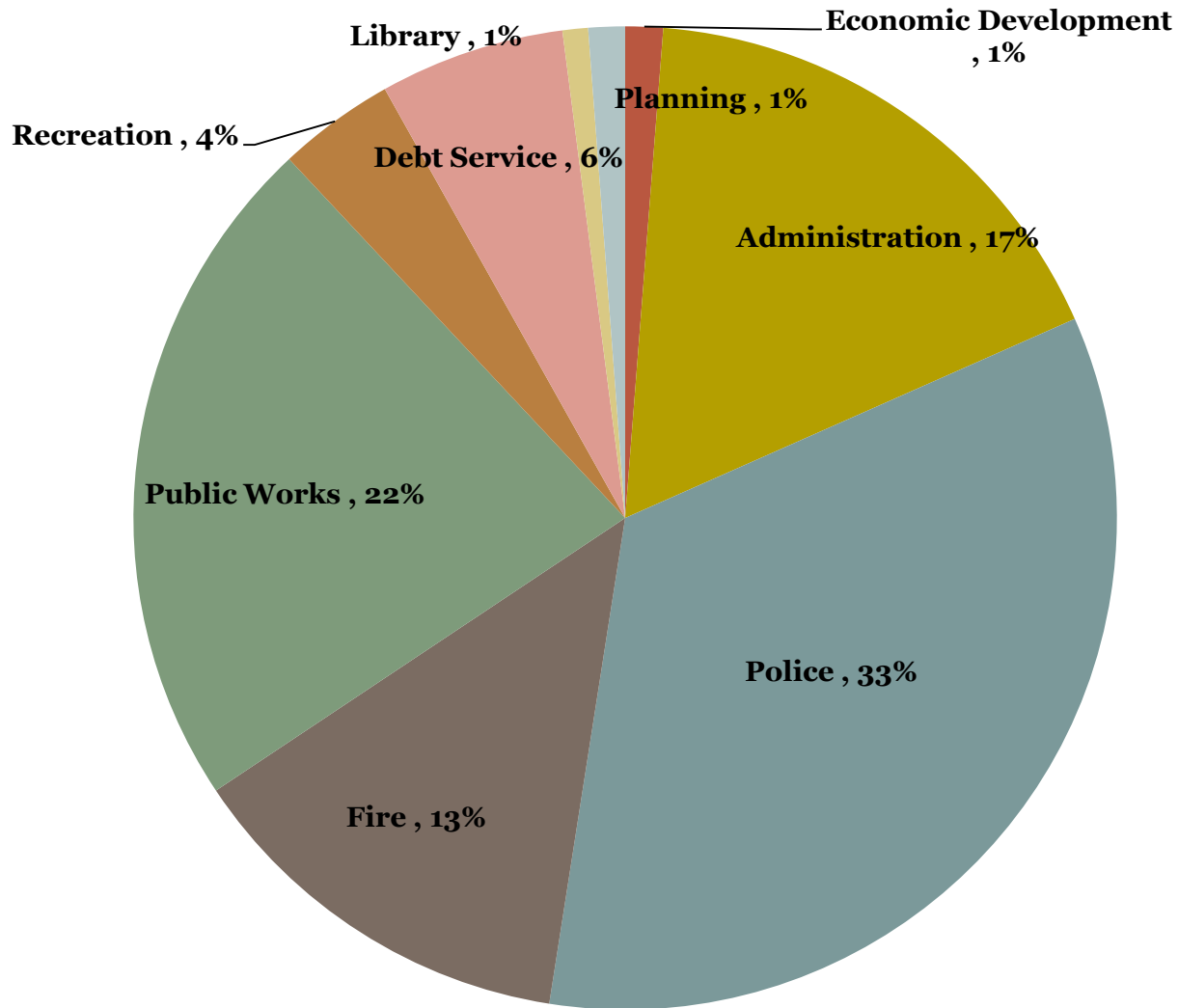
Where the Money Comes From FY 14

General Fund Revenue Sources



Where the Money Goes FY 14

General Fund Expenses



Budget Highlights



Budget Format

- Increased information about services and organization
- Specific goals and initiatives for Fiscal Year 2014
- Capital Improvement Planning for General Fund and Water & Sewer Fund
- Budget Guide

Capital Spending

- Two new police patrol vehicles
- Parks Master Plan
- City Hall Upgrades
- 800 MHz Radios
- Outfall Vehicle
- Sewer Inspection Equipment

New for Fiscal Year 2014



- Increased training and professional development
- See Click Fix
- Expanded Planning Services
- Increased partnerships and contracted services
- Action Planning
- Claremont Daze Bands
- Increased Focus on EDC activities
- Planning for future sewer capacity
- Radio read water meters for all residential accounts

Budget Summary



General Fund Totals

	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Personnel	\$1,248,101	\$1,207,851	\$1,226,354	\$1,272,195	\$45,841	3.7%
Operating	\$1,248,101	\$861,713	\$883,824	\$908,514	\$24,690	2.8%
Capital	\$126,825	\$88,900	\$113,800	\$164,349	\$50,549	44.4%
Debt	\$366,041	\$354,893	\$147,521	\$147,520	-\$1	0.0%
Total	\$2,989,068	\$2,513,357	\$2,371,499	\$2,492,578	\$121,079	5.1%

Water and Sewer Fund



Water & Sewer Fund Totals

	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	FY 14 vs F13	Percent Difference
Operating	\$671,807	\$718,382	\$816,450	\$1,125,929	\$309,479	37.9%
Capital	\$0	\$125,500	\$105,070	\$66,500	-\$38,570	-36.7%
Debt	\$208,534	\$200,611	\$162,212	\$152,458	-\$9,754	-6.0%
Total	\$880,341	\$1,044,493	\$1,083,732	\$1,344,887	\$261,155	24.1%

Next Steps



- Managers budget remains fluid until June 3rd
 - ✦ Renewal Rates and NCGS Actions
- Budget will be evaluated throughout the year and serves a gateway for the City to keep the Citizens informed.
- Budget will be made available online and at City Hall for public viewing and comments.
- Public Hearing will be held at the June 3rd City Council Meeting
- Budget Adoption is scheduled for June 3rd



City of Claremont



Manager's Recommended Budget Fiscal Year Ending June 30, 2014

**Respectively Submitted to the Claremont City Council
on May 6, 2013**

City of Claremont
Managers Recommended Budget
For the Budget Year Ending June 30, 2014

To: Mayor Morrow, City Council Members, Citizens, and Claremont Business Partners

From: Doug Barrick, City Manager

As the Fiscal Year 2014 Budget evolves the budget document remains fluid and as a result the Managers recommended budget for Fiscal Year 14 remains in a draft state. For those that actively follow the Cities budget you will recognize that some departmental goals and information sheets are not inserted into this document yet. As the city navigates some outstanding insurance and contractual services this budget may change prior to the public hearing scheduled for June 3, 2013. As soon as these figures are finalized this document will reflect the format as seen in previous years. Again I encourage all citizens, business partners and stakeholders to read the budget message and review the proposed budget. This document serves as the single most comprehensive annual guide provided to you and I welcome your remarks, questions and engagement in this process.

Respectively yours in service

Doug Barrick

Manager's Message



**To: The Honorable Mayor Morrow
Members of the Claremont City Council
Citizens of Claremont**

From: Doug Barrick, City Manager

Re: Transmittal of the Fiscal Year 2014 City of Claremont Manager's Recommended Budget

Date: May 6, 2013

I am honored to present the City of Claremont Manager's Recommended Budget for Fiscal Year 2014. This budget proposal represents the ongoing financial stability of the City in a financially difficult time as the City deals with the effects of the recession and challenging economy. This budget has been prepared in accordance with the North Carolina General Statutes, and as such is balanced. This budget follows the City Council directives to provide excellent and cost effective services while providing long-term financial stability. The Manager's Recommended General Fund Budget totals \$2,492,578 which represents an increase of 5.1% from the Fiscal Year 2013 budget.

Generally, most revenue sources are projected to increase, to reflect the uptick in economy as seen in the FY12 and FY 13 budget numbers. It is important to note that given the current economic climate all revenue projections even those with growth have been estimated conservatively to ensure stability during the fiscal year. Utility and sales taxes are on the rise but have not reached levels from prior to 2007. Even though the City had lost tax base in the FY12 reevaluation process, we have seen growth in personal and business property as our businesses begin to recover and expand operations. The City has also been fortunate to fill some vacant buildings and add residential units over the last year. The City has also landed a major client for the business park in Bed Bath & Beyond. The successes are a direct result of our ability to invest in the City and EDC activities.

We continue to monitor the direct impact of other governments on our budget, such as the State's possible withholding of shared revenues and talks of tax reform. As a result of prior legislation the transitional hold harmless distribution from the state expired this fiscal year. The continued low interest rates and increase in retirees has forced an increased contribution to the Local Government Employees' Retirement System.

Manager's Message

Significant changes in the proposed budget for Fiscal Year 2014 include an increase in local economic development spending that focuses on small business growth, launching a mobile application for Citizen interaction, developing a Master Plan for the City Parks, and offering a 3% raise pool for all full time employees. The proposed budget accounts for an increase in personnel costs by 3.7%, an increase in operating costs by 2.8%, capital spending is also up by 44.4%. While this budget represents an increase in expenditures it balances those expenses by the expansion of revenues. This budget is also back in line with previous budgets of roughly 2.5 million, as the fiscal year 13 budget was down to account for some revenue losses and conservative estimates. The Fiscal Year 12 budget included for the first time a 5 year capital improvement plan for both the general and utility fund and this budget has updated that plan. In doing so the City is able to evaluate and plan for future needs.

Goals for Fiscal Year 2014

In order to align City operations with City Council directives the City Manager and Department Heads submitted detailed goals for the coming year. The City Council also adopted the 2012 Action plan that incorporates many overlapping goals from the staff but also provided detailed initiatives to guide the City. This year's budget will revisit that planning process to continue an aligned strategy moving forward. Together these goals represent critical success factors for each department, as the City strives to deliver continued excellent, cost effective services to the Citizens of this community.

Specific initiatives funded in the FY 2014 Manager's Recommended Budget while controlling costs include:

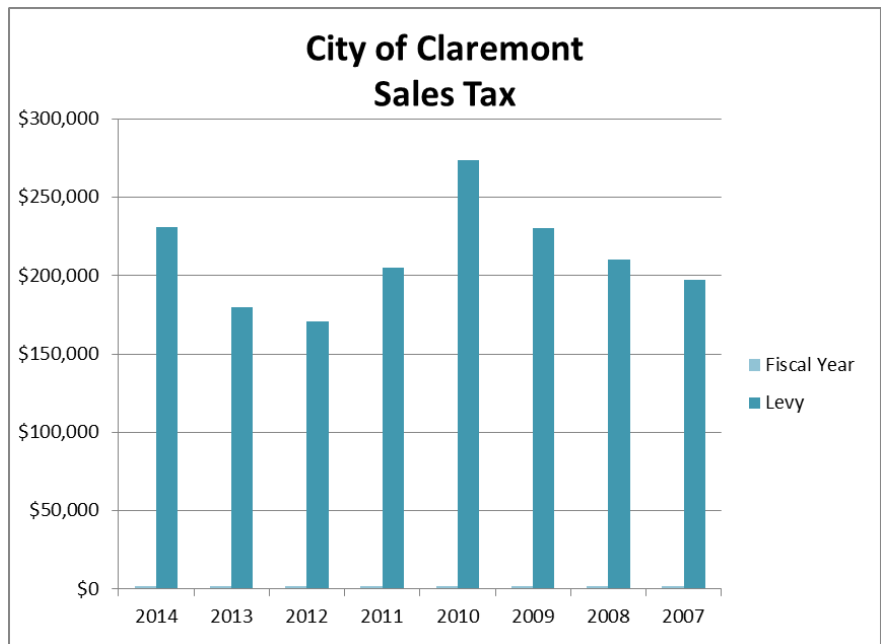
- ✓ Improve staff opportunities for professional development
- ✓ Launch of a mobile application called See Click Fix
- ✓ Expand planning services
- ✓ Replace two patrol cars in the Police Department
- ✓ Increase funding to support growth in the business park both current park and Phase II
- ✓ Increase the marketing of Claremont through various economic channels to help diversify the tax base
- ✓ Begin a Master Plan process for City Parks
- ✓ Begin the transition to radio read water meters with all residential accounts

General Fund Revenue Highlights

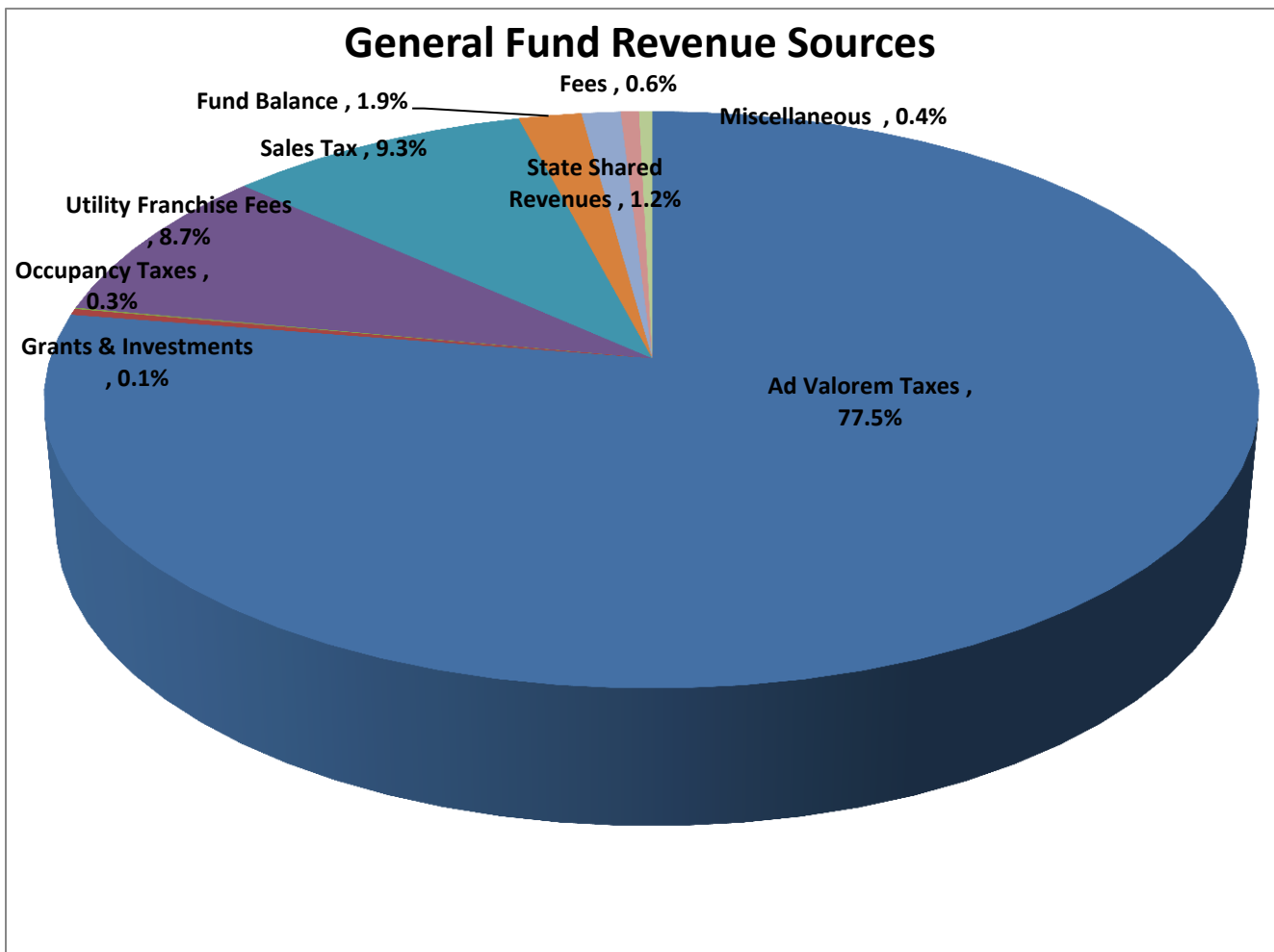
The FY 2014 Manager's Recommended Budget proposes a continuation of the \$0.46 tax rate per \$100 of assessed valuation for the eighth year in a row. Ad valorem taxes remain the City's largest revenue source, providing more than 78% of the City's annual operating budget. As the chart depicts, the City's tax levy has begun to rebound as result of the growth in personal and business property as our businesses begin to recover and expand operations. This trend can be seen statewide as the economy crawls its way back from the depths of the 2008 recession. The City and the region are far from rebounding job numbers from pre 2008 however the unemployment rate continues to slowly tick down.

Manager's Message

Other revenues such as Sales Tax and State Shared Revenues while expected to be lower than 2010 levels are forecasted to have a higher than anticipated return as these distributions are based on the City's population and consumer spending. As housing units fill and development increases the population has risen to an estimated 1,356. The Utility Franchise Tax distribution is also expected to rise in FY 2014 as utility rates increase and utility companies begin to invest in the Claremont system. This is also coupled with a decrease in commercial vacancy rates and new business in the City. All General fund fees and rates are proposed to remain flat for this fiscal year as well.



Overall, the City has seen changes in our revenue streams, however through careful planning and ensuring a diverse tax base the City has been able to successfully navigate these fluctuations. Our strong fund balance has also ensured a stable tax rate as the City has leaned on its savings to



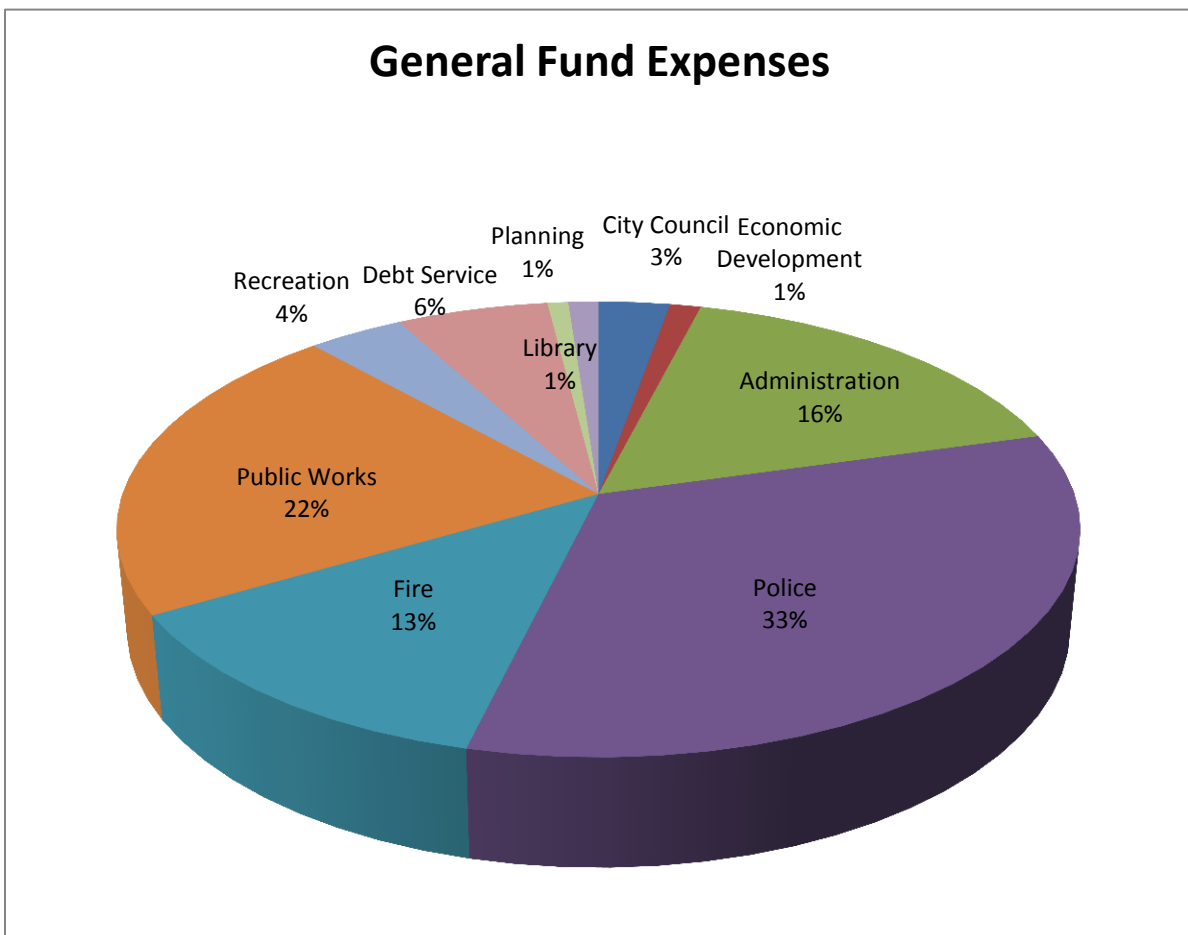
Manager's Message

ensure stability for our Citizens and Businesses'. It has also been common practice for the City to only use the need allocation of the appropriated fund balance to continue its strong position. In order to remain stable year after year the proposed budget uses \$48,000 of the Fund Balance. In doing so this budget becomes more in line with a true balanced state. This overall reduction coupled with the conservative forecast for revenues will help build our fund balance to allow the City to ride out future down turns and to handle future capital and infrastructure needs.

General Fund Expenditure Highlights

In an effort to ensure public participation in City functions the City will be launching a new mobile application called See Click Fix. This new application will allow Citizens to interact with the City for issues and concerns and allow the City to communicate more effectively. The City will also begin a Master Plan process for the City Park and will rely heavily on citizen input for this process. These initiatives are a part of the cities strive to include you as a citizen as valued stakeholder in how the City operates and plans for the future.

In order to deliver services to the Community the City relies solely on the shoulders of the City Staff. These employees have a strong commitment to customer service and professionalism. This budget does look to provide merit based raises as in 2012. These raises will be based on annual evaluations. The City is also focused on increasing professional development through new managerial and teamwork trainings incorporating all staff. Another key feature this year will be some expanded funds for real world trainings through acquired structure for police and fire training, along with some new training props to allow continued reinforcement of essential roles.



Manager's Message

Other changes in spending include budgeting for the rising cost of operations that are unfortunately beyond the control of the City. These items include the rising fuel prices, increases in insurance rates, power costs, mainly in the delivery of street lighting. Operationally while costs are on the rise to do business the City has evaluated our contracted services and reduced in some areas and expanded in others for the same or less cost. However, overall operation costs for the City have been contained to a 2.8% growth as compared to last year even given these outside rate increases.

The City has not taken on any additional debt during the current year nor does it propose to do so in Fiscal Year 2014. Rather the City paid off two of the three outstanding loan balances early for net savings of \$9,000 in interest payments to the General Fund in the FY 12 budget. In doing so the City has been able to take on larger capital needs in the five year capital improvement plan. This plan takes a holistic approach to evaluating future needs of the City and allows us to budget out costs over a five-year plan, rather than on a year to year basis.

Overall, the expenses are up from last year, however the overall budget is more in line with years prior as the economy rebounds and local growth occurs. The City has also maintained our regional partnerships to ensure that we are providing and securing the most cost effective means of service to the City. We have also kept our commitment to economic development to ensure a diverse and stable tax base and business community.

Water & Sewer Fund

Historically the water and sewer fund rates have not truly offset the expenses of the system. The City Council has taken a proactive approach over the past four years to make this fund self-sufficient. Currently this is the third fiscal year that the General Fund has not helped fund the Water and Sewer Fund. In response to added pressure from State regulations, system maintenance, increases in operational costs, and taking on capital expenses the Water and Sewer system rates are proposed to increase in FY 14 by 3%. This rate increase upon its onset was formulated to allow for capital spending through a reinvestment in the City's system thru the deployment of automatic radio read meters for all customers. This will be a two year project with FY 14 focusing on residential meters and FY 15 for commercial meters. The rate increase also accounts for increases in the operations contracts of the City's Sewer system. One key feature of the system meter upgrades is the ability for total revenue capture with new metering technology and the expanded information provided by the meters. This new information will assist with leak detection and water conservation. The City also remains focusing on the need to expand its sewer infrastructure, it will become likely that some additional debt will be taken on in the coming fiscal year to cover this initiative. However at this point staff remains committed to keeping rates as competitive as possible.

In the coming year the water and sewer fund will be replacing an aging mower, removing roots in the sewer lines, replacing pumps in the pump stations, adding an outfall maintenance vehicle and continue engineering for solutions to tackle an aging sewer plant and increase the systems sewer capacity.

Conclusion

Manager's Message

The City of Claremont remains in a strong financial shape and stays committed to ensuring long-term success. The City will continue to look for ways to cut expenses and explore new revenue streams, while keeping the costs to the citizens and businesses as low as possible. This budget represents the most comprehensive annually updated financial guide for the services provided to the citizens of Claremont. However, the budget process does not conclude with the approval of this document. It is not placed on a shelf and merely opened once a year during budget season. The Budget is a constantly evolving document that is examined throughout the year and carefully managed by the City staff and serves as a gateway to keep the citizens informed. City Management recognizes and thanks the Staff, Department Heads, City Council and citizens who participated in the budget process and looks forward to another successful year for the City of Claremont.

Respectfully submitted,

Doug Barrick

Doug Barrick
City Manager

Stephanie Corn

Stephanie Corn
Finance Officer

City Information

Incorporated 1893

Settlers came to the part of Catawba County known now as Claremont in the early 1800's. It has been reported that the land sold for fifty cents an acre. The area became a settlement in 1801.



The Settlement was first called "Charlotte Crossing". The Federal Post Office Department did not approve of the similarity with the Town of Charlotte, so the village name was shortened to just "Crossing". Some people called the village "Setzer's Depot". The Southern Railroad urged the people of the village to give their village a name.

The men agreed and took the name of "Clare" and added, "mount" to it. The "mount" was added because the village from the old Catawba Road side looked high as a mountain. On August 8, 1892 the town was officially called Claremont and listed this way by the United States Post Office Department and also by Southern Railroad.

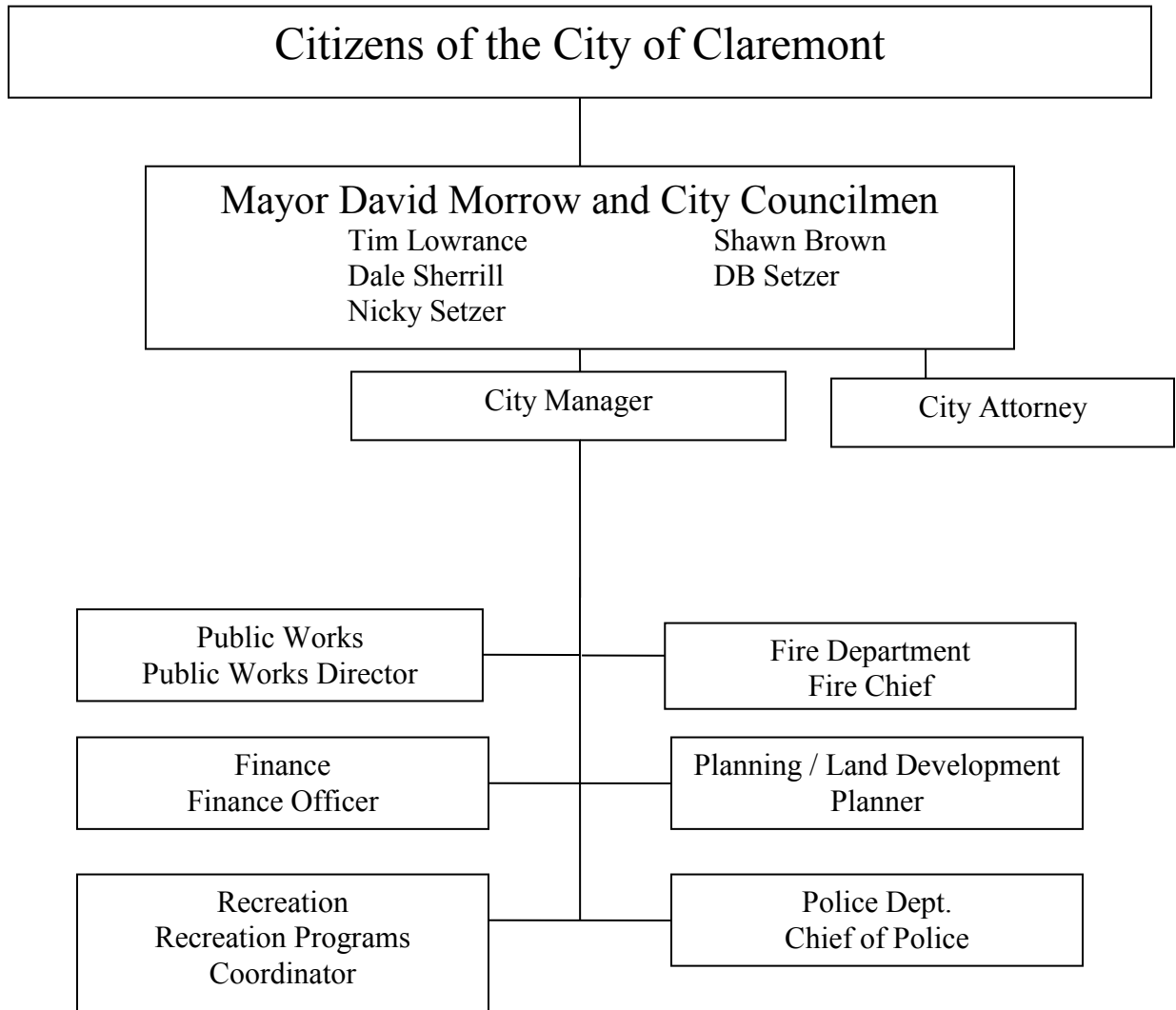
Today, Claremont is a highly diverse community with three public parks, a wide variety of housing opportunities, retail and office buildings and a multinational industrial park. The City has one interchange on Interstate 40, and is transected by US Highway 70, and a main branch of Norfolk Southern rail line giving the city multiple transportation outlets.

The corporate limits of Claremont currently encompass 2.6 square miles with a total planning jurisdiction of 6.8 square miles. In 2010, the City had a growing population of 1,352 residents. The City operates under the Council- Manager form of government. The City Manager oversees the daily operations of the City under the policy direction of a Mayor and five Councilmen who are elected to serve four-year terms.



Appointed citizen boards, Planning Board, the Appearance Committee, the Recreation Committee, the Youth Council, and the Friends of the Library, assist the City Council in formulating policies for the future governance of the City.

City of Claremont Organizational Chart



Citizen's Budget Guide

State law defines an annual budget as “a proposed *plan* for raising and spending money for specified programs, functions, activities or objectives during a fiscal year.”

While this definition may seem simple, budgets usually contain a considerable amount of detailed information. The fact remains, however, that a budget exists as the single most comprehensive annually updated financial guide for the services provided to the citizens of a community.

Understanding how a budget is created and adopted and recognizing the key components of the budget document itself is paramount to a citizen's understanding of the local government's goals and objectives. The purpose of this guide is to provide you, the citizen, with that information.

MUNICIPAL BUDGETS IN NORTH CAROLINA

The City of Claremont, like all local governments throughout North Carolina, prepares, adopts, and administers its budget in accordance with the Local Government Budget and Fiscal Control Act (LGBFCA).

This Act establishes responsibilities in the adoption of the budget and most importantly, requires that the budget be *balanced*. In other words, the estimated revenues must equal the proposed spending.

North Carolina local governments operate under a July 1 - June 30 fiscal year. A budget must be adopted by June 30th of each year, or interim provisions must occur.

The spending for the coming year is authorized through the City Council adoption of a *budget ordinance*. This action authorizes the spending, assures that the budget is balanced, levies the property tax for that budget year, and formally authorizes an annual fee schedule. Under North Carolina law, local property taxes may not be changed at any point in the year once adopted without input from the State government.

By law, each year, a public hearing is held by the City Council to receive comments from citizens and taxpayers on the recommended budget. That hearing is usually held after the City Manager formally presents his recommended budget to the governing body. Throughout the budget review period, copies of the recommended budget are kept on file for public review in the City Finance Officer's office and with the City Clerk and available on the Cities website.

This document contains a wealth of information regarding the City and its fiscal priorities for the year. The Manager's Budget Message outlines in narrative form the Cities mission for the year and how necessary funding levels have changed from the previous year. The remaining sections outline in detail the amounts of revenues and expenditures anticipated for the following year.

City staff also maintains a five-year capital plan, which expresses a long-term vision of the City's priorities and funding requirements necessitated by those needs as outlined by the City Council.

We urge you to take the time to review this budget.

If you have questions, please call:

**Doug Barrick, City Manager
Or
Stephanie Corn, Finance Officer
At
828-459-7009**

BUDGET FORMAT

The accounts of the City of Claremont are organized on the basis of funds of which each is considered a separate accounting entity. Government resources are allocated in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. This segregation of revenues and costs allows close monitoring of attributable accounts to provide insurability that certain funds are self-supporting and that revenues which are required by law for specific purposes are identifiable. The City of Claremont's Operating Budget consists of three primary funds: General Fund, Utility Enterprise Fund and Powell Bill Fund.

- **General Fund** City Council, Administration, Library, Planning & Zoning, Police, Fire, Public Works, Recreation Transfers, and Debt Service, are all funded through the General Fund.
- **Water & Sewer Fund** All water and waste water operations, maintenance, and capital improvements are funded through this fund which is also known as an "Enterprise Fund". The Fund has been managed since 2009 under a contract with the City of Hickory for collections and distribution operations, while the City of Claremont handles all maintenance, billing and system expansion.
- **Powell Bill Fund** By NC Statute, the City also uses a separate annually budgeted special revenue fund to account for state distributions of the gasoline tax

and any expenses deemed eligible by the State to be paid from such revenues.

REVENUES

Revenues are shown by sources and by funds. Revenue projections can be made more accurately when revenues are segregated by source and controlled accordingly.

The major revenues by source are as follows:

- **Ad Valorem Taxes**

Also known as property taxes, these include the collection of current year as well as prior year levies and potentially interest and penalties on delinquent taxes. Property subject to ad valorem taxes include real property, vehicles, business personal property (equipment, lease upgrades, and fixtures), and certain personal property such as watercraft (boat and jet skis). Property owners are required to list property annually with the Catawba County Tax Assessor's Office. Some nonprofit organizations, such as religious groups may not be subject to such property taxes; additional information regarding exemptions may be obtained from the Catawba County Tax Assessor's Office.
- **Unrestricted Intergovernmental**

NC General Statutes allow the City to receive revenue from additional Federal, state, and local agencies which may be used for any general fund expenditure including the Utility Franchise Tax, Beer and Wine Tax, and Local Option Sales Tax. The distribution basis for these revenues can be found in the Revenue Assumptions section of this budget document. The City relies upon the state for these distributions which generally occur quarterly (Beer and Wine Tax distribution occurs in a single annual payment).
- **Restricted Intergovernmental**

This revenue type consists of both taxes and fees which are collected by other federal, state, and local governmental units and passed along to Claremont. These revenues are restricted to

be spent exclusively for specific purposes. Examples of restricted intergovernmental revenues include specific federal public safety grants, specific PARTF state parks and recreation grants, and occupancy Tax.

- **Permits and Fees**

Permit and fee revenue is derived from charges in return for specific services rendered included in the schedule of fees. Other such permits and fees include planning and zoning fees, parks fees and white good pickups. Civil penalties, such as parking, moving violations, and nuisances are also accounted for within permit and fee revenue.
- **Sales**

Revenue received from the sale of property or other merchandise comprises this category of revenue. This revenue stream is non-cyclical and infrequent in nature. Examples include sale of surplus equipment.
- **Investment Earnings**

Revenue derived from the investment of idle cash results in investment earnings. For clarity purposes, the City segregates interest received on unrestricted revenue from certain restricted revenue sources.
- **Miscellaneous**

Miscellaneous revenues include nonrecurring and minor revenue sources such as refunds affecting prior year expenses, gas tax refunds, nonsufficient funds fees.
- **Debt Issued**

While separate capital project ordinances are used to account for debt issued to construct capital assets for construction periods exceeding one year, the annually budgeted general fund is also subject to issuing debt.
- **Appropriated Fund Balance**

Fund balance is the amount available to appropriate from the previous year-end revenues exceeding budgeted expenditures or prior year revenues exceeding expenditures. As with investment earnings, certain restricted revenues are indicated separately from the overall general fund appropriated fund balance.

EXPENDITURES

Expenditures are shown in the budget classified by funds from which they are paid, by departments spending the money, by the functions for which the expenditures are made and by the object of expenditures which provides greater detail for controlling expenditures. Funds are appropriated at adequate levels in order to maintain or improve the quality and the level of service that has been provided historically.

The major expenditures by function are shown as follows:

- City Council
- Administration
- Library
- Planning & Zoning
- Police
- Fire
- Public Works
- Recreation
- Debt Service

- The Cities' Enterprise operation of the Utility Enterprise Fund is maintained in its own fund and department.

- The City also uses a separate annually budgeted special revenue fund to account for state distributions of gasoline tax.

- Expenditures by object are divided into five major categories - personnel services, operating expenditures, transfers to other funds, debt service and capital outlays.

These categories are summarized below:

- **Personnel Services** Expenses which can be directly attributed to the individual employee. These expenses include salaries, insurance benefits, retirement, 401k, and FICA. The costs of such expenditures have been budgeted within each operating department to give a more accurate cost of departmental operations.

- **Operating Expenses** Costs other than personnel and capital outlay that are required for the operations of the City. Operational line item expenditures are directly affected by inflationary trends, increased service demands and enforcement of

government regulations. Examples of operating expenses include departmental supplies, motor fuels, utilities, and equipment or vehicle maintenance. Operating expenses also include contracts with outside agencies.

- **Transfers**

The general fund budget may require that money be set aside to be used at a future date or used in conjunction with additional capital sources. The City currently operates a capital reserve fund to provide for future capital needs.

- **Debt Service**

North Carolina General Statutes also require that provisions be made to meet annual payments on debt issued within prior years and commitments of the current year's budget.

- **Capital Outlay**

Capital outlay includes expenditures for the purchase of land, construction of buildings, vehicles, equipment, fixtures and other infrastructure (including roads, sidewalks, greenway and public easements) which are too permanent in nature to be considered expendable at the time of purchase. The capital items should have a value of \$5,000 or more with an expendable life of more than one year. Budgeting of capital equipment and capital improvements over \$50,000 will be addressed separately in accordance with the City's Capital Improvement Program and contingent on availability of funds. Frequently, grant funded items are also budgeted within capital accounts.

THE BUDGET PROCESS

The annual budget is the single most important document presented to the City Council. The annual budget ordinance sets the tax rate to be levied upon property for the year and describes how such taxes and other revenues will be spent. The budget is primarily intended to establish policy direction but it also serves the citizens by providing an understanding of the City's operating fiscal programs. It reflects the City's commitment to maintain necessary services, improving quality of service and keeping the impact of taxes to the citizens at a reasonable level.

The City operates under an annual budget ordinance adopted in accordance with the provisions of the Local Government Budget and Fiscal Control Act (LGBFCA). The budget ordinance is the legal basis of the budgetary accounting system and the standard by which proposed

expenditures are measured. The balanced budget ordinance is adopted annually prior to the beginning of the fiscal year. The ordinance is subjected to public inspection and a public hearing prior to adoption. The budget is considered balanced when estimated net revenues equal appropriations. Changes to the budget ordinance (increases or decreases) occur only by formal Council action and cannot affect the tax rate once adopted.

Government-wide financial statements are produced at year-end using the economic resources measurement focus and reported using the accrual basis of accounting. However, the annual budget is adopted on a departmental basis and is prepared using the modified accrual method of accounting for all funds. This accounting approach recognizes revenues when they become measurable and expenditures at the time the liability is incurred. All monies received and expended must be included in the budget ordinance. Departmental appropriations that have not been expended by the end of the fiscal year lapse.

The City adheres to generally accepted accounting principles (GAAP) including implementation of accounting standard GASB #34. Under GAAP, the Town's annual financial statements present three components: government-wide financial statements, fund financial statements and notes to the financial statements. A thorough understanding of the financial condition of the City requires consideration of not only the annual budget, but also the yearly financial statements, which describe the actual results of the year, including budget verses actual data within those financial statements.

The City Manager is authorized to transfer budgeted amounts within the departments. However, General Statutes require Council notification and record in minutes to transfer from one department to another. Also, any revisions that alter total expenditures must be approved by the City Council through legislative action. All budget amendments must be reported in a public meeting of the City Council and made a matter of record in the minutes as required by North Carolina General Statutes.

The preparation of the budget not only requires structured guidelines but also the participation and cooperation of many participants and a carefully scheduled series of events. The following summarized budget cycle is followed by the City in the formulation of the budget.

- **Formulate Historical Data** During the first phase of the budget process the accumulation of past financial information is prepared by staff. The data concerning expenditures is used by department heads and management for performance evaluation and projection of resources required to meet departmental objectives.
- **Preparation of Departmental Request** Estimating departmental expenditures is the primary responsibility of the department head. When budgeting expenditures, the basic requirements are to request sufficient funding to adequately operate the department and to request funding at the lowest reasonable level in order to achieve the departmental

goals and objectives. City Staff is also directed to request funding of new goals to be considered by City Management and the City Council for inclusion in the upcoming budget cycle.

- **Consolidate Preliminary Budget**

The departmental requests are submitted to the City Manager in order to consolidate the individual departmental requests and the revenue projections into an overall budget. At this point the focus of attention shifts from the departmental basis to the fund basis. Departmental requests are analyzed and the formal budget review begins.

- **Evaluate Service Priorities and Objectives**

The evaluation of service priorities and objectives is an important step in developing a fiscal plan which will achieve the City's program of service for the ensuing year. The budget document aligns the service priorities of the Citizens of Claremont through the City Council. The service needs of the community are determined through public hearings and feedback through the City Council and Staff. A comprehensive review of service needs compared to departmental goals and objectives is analyzed by the City Manager and departmental staff.

- **Balanced Proposed Budget**

After the City's program of service priorities have been established, a funding plan must be formulated which ultimately must balance revenue sources and expenditure objectives. Through careful assessment of funding requirements and financing elements, a proposed budget document is organized into final format and submitted to the City Council in the form of the Manager's Recommended Budget for the year. In compliance with North Carolina General Statutes, such presentation occurs prior to June 1.

- **Legislative Review**

The City Council reviews the budget thoroughly, department by department, with the City Manager and his staff during budget work sessions. Departmental requests and proposed revenue sources are reviewed by the City Council at this time to ensure their adherence to the Council and Citizens' goals and objectives. A copy of the proposed budget with recommended legislative changes is filed with the City Clerk and electronically via internet for public inspection and a public hearing is scheduled

prior to the formal adoption of the budget.

- **Budget Adoption**

The adoption of the annual operating budget is the culmination of exhaustive reviews of budget proposals by Department Heads, Administration, and the City Council. Adoption of the budget by the City Council establishes the legal authority to incur expenditures in the ensuing fiscal year. The budget adoption process typically spans a seven to eight month process, and must be adopted by June 30 unless interim provisions are made.



*City of Claremont
Budget Calendar
For Fiscal Year 2013-2014*

Date	Description
January 7, 2013	City Council receives Budget calendar
January 14, 2013	Department heads submit CIP requests
February 4, 2013	Department heads submit proposed FY 13 goals
February 6, 2013	Department head meeting to review/revise goals
February 18, 2013	Manager finalizes Recommended CIP
February 20, 2013	Departments submit line item budget requests to Finance Director
February 20, 2013	Finance Officer submits revenue estimates
March 2, 2013	Council, Manager, and Staff workshop to discuss FY 2013 Budget, Goals and CIP
March 4-8, 2013	Manager and departments hold budget meetings
April 19, 2013	Staff finalizes, prints and prepares budget for distribution
May 6, 2013	Manager submits recommended FY 2013 Budget to Council and Citizens
May 13-24, 2013	Additional budget workshops, if needed
June 3, 2013	Public Hearing on FY 13 Budget & City Council adopts budget

Bold = Council Action

General Fund Expenditure Summary

City Council						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Personnel	\$51,659	\$16,113	\$12,146	\$10,670	-\$1,476	-12.2%
Operating	\$136,912	\$59,050	\$60,000	\$58,550	-\$1,450	-2.4%
Total	\$188,571	\$75,163	\$72,146	\$69,220	-\$2,926	-4.1%

Administration						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Personnel	\$208,380	\$211,154	\$232,802	\$245,097	\$12,295	5.3%
Operating	\$167,200	\$165,650	\$164,923	\$174,424	\$9,501	5.8%
Capital	\$0	\$0	\$0	\$25,500	\$25,500	0.0%
Total	\$375,580	\$376,804	\$397,725	\$445,021	\$47,296	11.9%

Library						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Operating	\$22,668	\$21,080	\$21,055	\$20,300	-\$755	-3.6%
Total	\$22,668	\$21,080	\$21,055	\$20,300	-\$755	-3.6%

Planning						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Operating	\$26,800	\$29,250	\$28,700	\$29,150	\$450	1.6%
Total	\$26,800	\$29,250	\$28,700	\$29,150	\$450	1.6%

Police						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Personnel	\$552,378	\$546,369	\$554,198	\$560,917	\$6,719	1.2%
Operating	\$139,250	\$145,750	\$149,200	\$166,600	\$17,400	11.7%
Capital	\$76,000	\$77,000	\$68,800	\$98,974	\$30,174	43.9%
Total	\$767,628	\$769,119	\$772,198	\$826,491	\$54,293	7.0%

Fire						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Personnel	\$166,039	\$160,910	\$136,930	\$146,442	\$9,512	6.9%
Operating	\$134,080	\$141,473	\$161,196	\$156,020	-\$5,176	-3.2%
Capital	\$13,000	\$6,900	\$40,000	\$16,875	-\$23,125	-57.8%
Total	\$313,119	\$309,283	\$338,126	\$319,337	-\$18,789	-5.6%

General Fund Expenditure Summary

Public Works						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Personnel	\$269,645	\$263,305	\$279,828	\$296,069	\$16,241	5.8%
Operating	\$240,900	\$241,900	\$239,250	\$241,220	\$1,970	0.8%
Capital	\$37,825	\$5,000	\$5,000	\$5,000	\$0	0.0%
Total	\$548,370	\$510,205	\$524,078	\$542,289	\$18,211	3.5%

Recreation						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Personnel	\$0	\$10,000	\$10,450	\$13,000	\$2,550	24.4%
Operating	\$68,723	\$57,560	\$59,500	\$62,250	\$2,750	4.6%
Capital	\$0	\$0	\$0	\$18,000		
Total	\$68,723	\$67,560	\$69,950	\$93,250	\$23,300	33.3%

Debt Service						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Operating	\$366,041	\$354,893	\$147,521	\$147,520	-\$1	0.0%
Total	\$366,041	\$354,893	\$147,521	\$147,520	-\$1	0.0%

General Fund Totals						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Personnel	\$1,248,101	\$1,207,851	\$1,226,354	\$1,272,195	\$45,841	3.7%
Operating	\$1,248,101	\$861,713	\$883,824	\$908,514	\$24,690	2.8%
Capital	\$126,825	\$88,900	\$113,800	\$164,349	\$50,549	44.4%
Debt	\$366,041	\$354,893	\$147,521	\$147,520	-\$1	0.0%
Total	\$2,989,068	\$2,513,357	\$2,371,499	\$2,492,578	\$121,079	5.1%

2,492,578.00	Revenue
2,492,578.00	Expense
0.00	Difference

**Revenue
General Fund
Fund 10**

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY 14 vs FY13	Percent Change
3010-2005	2005 Property Taxes	\$100	\$100	\$0	\$0	\$0	0.0%
3010-2006	2006 Property Taxes	\$100	\$200	\$100	\$0	-\$100	-100.0%
3010-2007	2007 Property Taxes	\$500	\$300	\$200	\$100	-\$100	-50.0%
3010-2008	2008 Property Taxes	\$500	\$500	\$300	\$200	-\$100	-33.3%
3010-2009	2009 Property Taxes	\$9,500	\$3,000	\$500	\$300	-\$200	-40.0%
3010-2010	2010 Property Taxes	\$1,555,000	\$13,500	\$2,000	\$500	-\$1,500	-75.0%
3010-2011	2011 Property Taxes	\$0	\$1,638,339	\$5,000	\$3,000	-\$2,000	-40.0%
3010-2012	2012 Property Taxes	\$0	\$0	\$1,654,920	\$8,500	-\$1,646,420	-99.5%
3010-2013	2013 Property Taxes	\$0	\$0	\$1,654,920	\$1,688,542	\$33,622	2.0%
3170-0000	Tax Penalties	\$1,300	\$1,800	\$1,200	\$3,000	\$1,800	150.0%
3200-0000	Occupancy Tax	\$15,000	\$15,000	\$8,500	\$8,500	\$0	0.0%
3280-0000	Cable Franchise Fees	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
3290-0000	Investment Earnings	\$8,000	\$3,000	\$3,000	\$2,000	-\$1,000	-33.3%
3329-0000	State Hold Harmless	\$90,000	\$95,000	\$5,000	\$0	-\$5,000	-100.0%
3350-0000	Miscellaneous Revenues	\$1,800	\$1,800	\$2,000	\$3,000	\$1,000	50.0%
3350-0100	Youth Council	\$0	\$1,000	\$1,000	\$1,000	\$0	0.0%
3360-0200	Claremont Day	\$9,000	\$9,000	\$9,500	\$9,500	\$0	0.0%
3360-0202	Christmas Parade	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.0%
3360-0300	Senior Citizen Programs	\$1,800	\$1,000	\$1,000	\$1,000	\$0	0.0%
3370-0000	Utility Franchise Tax	\$170,000	\$175,000	\$180,000	\$210,000	\$30,000	16.7%
3380-0000	Natural Gas Tax	\$11,000	\$5,000	\$7,000	\$7,000	\$0	0.0%
3400-000	Video Tax	\$0	\$22,000	\$24,000	\$25,000	\$1,000	4.2%
3410-0000	Beer & Wine Tax	\$0	\$1,000	\$1,000	\$3,000	\$2,000	200.0%
3450-0000	Local Option Sales Tax 39	\$120,000	\$95,000	\$112,000	\$117,000	\$5,000	4.5%
3450-0099	City Hold Harmless Sales	\$0	\$0	\$0	\$29,000	\$29,000	28000.0%
3451-0000	Local Option Sales Tax 40	\$35,000	\$35,500	\$38,000	\$40,000	\$2,000	5.3%
3452-0000	Local Option Sales Tax 42	\$34,000	\$40,000	\$42,000	\$45,000	\$3,000	7.1%
3453-0000	Local Option Sales Tax 44	\$16,000	\$0	\$0	\$100	\$100	100.0%
3456-0000	Solid Waste Disposal Tax	\$0	\$500	\$650	\$700	\$50	7.7%
3483-0000	Economic Development Fees	\$0	\$0	\$0	\$0	\$0	0.0%
3510-0000	Arrest Fees	\$1,500	\$1,000	\$1,000	\$1,000	\$0	0.0%
3580-0000	Mutual Aid Fees	\$2,400	\$2,400	\$0	\$0	\$0	0.0%
3590-0100	Refuse Collection	\$1,000	\$1,000	\$500	\$500	\$0	0.0%
3830-0000	Surplus Property Sales	\$1,500	\$3,000	\$6,000	\$6,000	\$0	0.0%
3850-0100	Refund Insurance Proceeds	\$0	\$0	\$0	\$0	\$0	0.0%
3930-0000	Fire District Fees	\$221,056	\$224,743	\$227,230	\$228,236	\$1,006	0.4%
3360-0203	Veterans Memorial	\$0	\$400	\$400	\$400	\$0	0.0%
3990-0000	Appropriated Fund Balance	\$224,776	\$120,775	\$35,000	\$48,000	\$13,000	37.1%
	Totals	\$2,533,332	\$2,513,357	\$2,371,500	\$2,492,578	\$121,078	5.1%

City Council
104100

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0100	Elected Officials Fee	\$7,800	\$7,800	\$7,800	\$7,800	\$0	0.0%
0110	Appointed Board Fees	\$1,800	\$1,800	\$1,800	\$1,800	\$0	0.0%
0410	Attorney Retainage	\$7,000	\$7,000	\$7,000	\$7,000	\$0	0.0%
0430	Legal Fees	\$25,000	\$20,000	\$15,000	\$13,000	-\$2,000	-13.3%
0460	Emergency Action Plan	\$1,500	\$1,500	\$1,250	\$1,000	-\$250	-20.0%
0500	FICA	\$650	\$650	\$650	\$650	\$0	0.0%
0600	Group Insurance	\$32,880	\$7,663	\$1,896	\$420	-\$1,476	-77.8%
0800	Employee Relations	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.0%
0820	Municipal Elections	\$0	\$4,000	\$0	\$3,000	\$3,000	4000.0%
9100	Youth Council	\$3,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
1200	Printing	\$250	\$250	\$250	\$250	\$0	0.0%
1400	Travel & Training	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.0%
2600	Advertising	\$500	\$500	\$3,000	\$2,800	-\$200	-6.7%
3300	Departmental Supplies	\$0	\$0	\$500	\$500	\$0	0.0%
5700	Misc. Expenses	\$2,500	\$2,000	\$4,000	\$4,000	\$0	0.0%
8900	EDC Incentives	\$0	\$0	\$5,000	\$5,000	\$0	0.0%
9100	Contributions	\$3,000	\$8,000	\$10,000	\$8,000	-\$2,000	-20.0%
9200	Transfer to W/S Fund	\$0	\$0	\$0	\$0	\$0	0.0%
9300	Transfer to Rail Fund	\$89,691	\$0	\$0	\$0	\$0	0.0%
	Totals	\$188,571	\$75,163	\$72,146	\$69,220	-\$2,926	-4.1%

Administration

104200

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0200	Full Time Salaries	\$160,000	\$160,000	\$167,692	\$176,573	\$8,881	5.3%
0300	Part Time Salaries	\$0	\$0	\$4,184	\$4,184	\$0	0.0%
0400	Audit Fees	\$15,000	\$16,000	\$16,000	\$16,000	\$0	0.0%
0450	Engineering	\$12,000	\$8,500	\$7,500	\$7,500	\$0	0.0%
0470	OSHA Mandates	\$1,000	\$500	\$500	\$500	\$0	0.0%
0500	FICA	\$12,500	\$12,500	\$12,850	\$13,216	\$366	2.8%
0600	Group Insurance	\$32,880	\$28,654	\$29,232	\$30,672	\$1,440	4.9%
0700	Retirement	\$3,000	\$10,000	\$18,844	\$20,451	\$1,607	8.5%
0800	Employee Relations	\$0	\$2,500	\$2,500	\$2,500	\$0	0.0%
1100	Postage	\$3,000	\$2,000	\$1,500	\$1,000	-\$500	-33.3%
1110	Telephone	\$3,000	\$3,200	\$4,000	\$4,000	\$0	0.0%
1200	Printing	\$2,000	\$1,800	\$1,800	\$1,800	\$0	0.0%
1310	Electricity	\$10,500	\$10,500	\$10,500	\$11,000	\$500	4.8%
1400	Travel & Training	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.0%
1500	Maint. Buildings	\$1,000	\$1,000	\$1,923	\$2,000	\$77	4.0%
1600	Maint. Equipment	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
1700	Maint. Vehicles	\$1,000	\$1,000	\$1,000	\$500	-\$500	-50.0%
1710	Auto Supplies/Tires	\$600	\$450	\$400	\$200	-\$200	-50.0%
2600	Advertising	\$1,000	\$1,000	\$1,000	\$2,000	\$1,000	100.0%
3100	Gas, Oil, Grease	\$1,800	\$2,200	\$2,000	\$2,200	\$200	10.0%
3200	Office Supplies	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.0%
3300	Departmental Supplies	\$2,000	\$1,500	\$1,500	\$1,500	\$0	0.0%
3310	Small Tools/Equipment	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
3400	Expendable Supplies	\$1,000	\$800	\$800	\$800	\$0	0.0%
4500	Contracted Services	\$84,700	\$86,700	\$84,000	\$87,000	\$3,000	3.6%
5300	Dues & Subscriptions	\$4,000	\$3,500	\$2,500	\$2,000	-\$500	-20.0%
5400	Insurance & Bonds	\$3,500	\$4,000	\$4,000	\$8,500	\$4,500	112.5%
5410	Unemployment Insurance	\$10,000	\$8,500	\$9,000	\$9,424	\$424	4.7%
5420	Insurance Deductions	\$1,000	\$1,000	\$1,000	\$0	-\$1,000	-100.0%
5700	Miscellaneous Expenses	\$2,100	\$2,000	\$4,500	\$7,000	\$2,500	55.6%
7400	Capital Outlay	\$0	\$0	\$0	\$25,500	\$25,500	0.0%
9100	Contributions	\$0	\$0	\$0	\$0	\$0	0.0%
	Totals	\$375,580	\$376,804	\$397,725	\$445,021	\$47,296	11.9%

Library
104300

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0290	Yount Fund	\$4,868	\$3,755	\$3,755	\$3,000	-\$755	-20.1%
1110	Telephone	\$800	\$325	\$300	\$300	\$0	0.0%
4501	County Contract	\$17,000	\$17,000	\$17,000	\$17,000	\$0	0.0%
	Totals	\$22,668	\$21,080	\$21,055	\$20,300	-\$755	-3.6%

Planning
104400

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0401	Professional Services	\$25,000	\$26,500	\$27,000	\$27,800	\$800	3.0%
0402	Stormwater Phase II	\$1,000	\$1,000	\$1,000	\$500	-\$500	-50.0%
1400	Training	\$200	\$500	\$250	\$250	\$0	0.0%
2600	Advertising	\$500	\$500	\$250	\$400	\$150	60.0%
3300	Departmental Supplies	\$100	\$750	\$200	\$200	\$0	0.0%
	Totals	\$26,800	\$29,250	\$28,700	\$29,150	\$450	1.6%

Police
105100

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0132	Separation Allowance	\$15,000	\$15,000	\$11,750	\$11,750	\$0	0.0%
0200	Full Time Salaries	\$344,617	\$344,617	\$350,181	\$345,538	-\$4,643	-1.3%
0300	Part Time Salaries	\$53,181	\$53,181	\$55,365	\$55,365	\$0	0.0%
0470	OSHA Mandates	\$500	\$500	\$500	\$500	\$0	0.0%
0500	FICA	\$33,600	\$33,600	\$30,824	\$30,105	-\$719	-2.3%
0600	Group Insurance	\$73,980	\$64,471	\$65,772	\$77,012	\$11,240	17.1%
0700	Retirement	\$32,000	\$35,500	\$40,306	\$41,147	\$841	2.1%
0900	Medical Physical's	\$3,000	\$3,000	\$2,500	\$2,500	\$0	0.0%
1100	Postage	\$400	\$400	\$300	\$300	\$0	0.0%
1110	Telephone	\$9,000	\$9,000	\$7,500	\$7,500	\$0	0.0%
1200	Printing	\$300	\$300	\$300	\$300	\$0	0.0%
1300	Natural Gas	\$2,000	\$2,000	\$1,750	\$1,000	-\$750	-42.9%
1310	Electricity	\$5,000	\$5,000	\$5,000	\$5,750	\$750	15.0%
1400	Travel & Training	\$7,500	\$7,500	\$7,500	\$10,500	\$3,000	40.0%
1500	Maint. Building	\$3,500	\$3,500	\$2,500	\$2,500	\$0	0.0%
1600	Maint. Equipment	\$1,800	\$1,800	\$1,500	\$1,500	\$0	0.0%
1700	Maint. Vehicles	\$6,500	\$8,500	\$7,850	\$7,850	\$0	0.0%
1710	Auto Supplies/ Tires	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.0%
2600	Advertising	\$250	\$250	\$250	\$250	\$0	0.0%
3100	Gas, Oil & Grease	\$26,000	\$30,000	\$35,000	\$35,000	\$0	0.0%
3200	Office Supplies	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.0%
3300	Departmental Supplies	\$6,000	\$5,000	\$5,000	\$17,500	\$12,500	250.0%
3310	Small Tools & Equip.	\$10,000	\$10,000	\$8,500	\$8,500	\$0	0.0%
3600	Uniforms	\$9,000	\$8,000	\$8,000	\$8,000	\$0	0.0%
4500	Contracted Services	\$17,000	\$17,000	\$21,500	\$22,000	\$500	2.3%
5300	Dues & Subscriptions	\$2,000	\$2,000	\$2,000	\$1,750	-\$250	-12.5%
5400	Insurance	\$22,000	\$25,000	\$24,750	\$27,400	\$2,650	10.7%
5420	Insurance Deductions	\$1,500	\$1,000	\$1,000	\$0	-\$1,000	-100.0%
5700	Miscellaneous	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
7400	Capital Outlay	\$76,000	\$77,000	\$68,800	\$98,974	\$30,174	43.9%
	Totals	\$767,628	\$769,119	\$772,198	\$826,491	\$54,293	7.0%

**Fire
105300**

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0200	Full Time Salaries	\$91,362	\$84,000	\$56,838	\$56,838	\$0	0.0%
0300	Part Time Salaries	\$42,432	\$42,432	\$52,416	\$53,664	\$1,248	2.4%
0400	Pay Per Call Incentives	\$0	\$0	\$22,750	\$22,750	\$0	0.0%
0430	Legal Services	\$500	\$0	\$0	\$0	\$0	#DIV/0!
0500	FICA	\$9,665	\$9,665	\$7,646	\$8,846	\$1,200	15.7%
0600	Group Insurance	\$16,440	\$15,827	\$8,808	\$16,368	\$7,560	85.8%
0700	Retirement	\$6,140	\$8,986	\$11,222	\$10,726	-\$496	-4.4%
0900	Medical Physicals	\$8,450	\$10,520	\$10,520	\$10,520	\$0	0.0%
1100	Postage	\$250	\$300	\$250	\$250	\$0	0.0%
1110	Telephone	\$5,100	\$5,100	\$3,200	\$3,200	\$0	0.0%
1300	Natural Gas	\$3,480	\$3,480	\$3,100	\$3,100	\$0	0.0%
1310	Electricity	\$6,900	\$8,000	\$8,000	\$8,400	\$400	5.0%
1400	Travel & Training	\$11,210	\$11,210	\$11,000	\$11,000	\$0	0.0%
1500	Maint. Buildings	\$5,000	\$6,100	\$6,100	\$6,000	-\$100	-1.6%
1600	Maint. Equipment	\$9,000	\$8,000	\$8,000	\$8,000	\$0	0.0%
1700	Maint. Vehicles	\$11,000	\$9,500	\$8,500	\$1,000	-\$7,500	-88.2%
1710	Auto Supplies/Tires	\$4,200	\$4,560	\$3,000	\$3,000	\$0	0.0%
3100	Gas, Oil, Grease	\$7,950	\$8,450	\$10,000	\$10,000	\$0	0.0%
3200	Office Supplies	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.0%
3300	Departmental Supplies	\$5,000	\$4,000	\$3,000	\$6,000	\$3,000	100.0%
3310	Small Tools/Equipment	\$10,025	\$12,310	\$12,000	\$9,000	-\$3,000	-25.0%
3600	Uniforms	\$13,310	\$13,310	\$13,310	\$12,000	-\$1,310	-9.8%
4400	Fire Prevention	\$1,200	\$1,200	\$1,200	\$1,200	\$0	0.0%
4500	Contracted Services	\$9,381	\$9,866	\$11,500	\$12,000	\$500	4.3%
5300	Dues & Subscriptions	\$2,766	\$2,766	\$2,766	\$2,600	-\$166	-6.0%
5400	Insurance & Bonds	\$10,158	\$13,601	\$15,000	\$19,000	\$4,000	26.7%
5420	Insurance Deductions	\$1,000	\$1,000	\$1,000	\$0	-\$1,000	-100.0%
5700	Miscellaneous Expenses	\$500	\$500	\$500	\$500	\$0	0.0%
7400	Capital Outlay	\$13,000	\$6,900	\$40,000	\$16,875	-\$23,125	-57.8%
9100	Contributions	\$6,200	\$6,200	\$5,000	\$5,000	\$0	0.0%
	Totals	\$313,119	\$309,283	\$338,126	\$319,337	-\$18,789	-5.6%

Public Works
105450

Acct	Description	FY 11 Budget	FY 12 Budget	FY13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0200	Full Time Salaries	\$185,000	\$185,000	\$191,775	\$203,011	\$11,236	5.9%
0300	Part Time Salaries	\$8,000	\$8,000	\$8,000	\$8,250	\$250	3.1%
0450	Engineering Services	\$1,000	\$1,000	\$0	\$0	\$0	0.0%
0470	OSHA Mandates	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
0500	FICA	\$15,625	\$15,625	\$15,053	\$16,142	\$1,089	7.2%
0600	Group Insurance	\$49,320	\$42,980	\$43,848	\$46,008	\$2,160	4.9%
0700	Retirement	\$11,700	\$11,700	\$21,152	\$22,658	\$1,506	7.1%
0900	Medical Physicals	\$0	\$2,000	\$1,750	\$1,750	\$0	0.0%
1110	Telephone	\$3,000	\$3,000	\$2,000	\$2,000	\$0	0.0%
1300	Natural Gas	\$3,500	\$3,500	\$3,200	\$2,800	-\$400	-12.5%
1310	Electricity	\$42,000	\$42,000	\$56,000	\$59,920	\$3,920	7.0%
1400	Travel & Training	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.0%
1500	Maint. Buildings	\$7,500	\$7,500	\$7,500	\$7,000	-\$500	-6.7%
1600	Maint. Equipment	\$10,000	\$10,000	\$10,000	\$8,500	-\$1,500	-15.0%
1610	Maint. Streets	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.0%
1700	Maint. Vehicles	\$7,000	\$8,000	\$6,500	\$5,500	-\$1,000	-15.4%
1710	Auto Supplies/Tires	\$4,500	\$3,500	\$3,500	\$3,500	\$0	0.0%
2600	Advertising	\$300	\$300	\$300	\$300	\$0	0.0%
3100	Gas, Oil, Grease	\$16,000	\$17,500	\$10,000	\$10,000	\$0	0.0%
3200	Office Supplies	\$500	\$500	\$500	\$500	\$0	0.0%
3300	Departmental Supplies	\$8,000	\$7,000	\$7,000	\$7,000	\$0	0.0%
3310	Small Tools/Equipment	\$4,500	\$3,000	\$1,500	\$1,500	\$0	0.0%
3400	Expendable Supplies	\$500	\$500	\$500	\$500	\$0	0.0%
3600	Uniforms	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.0%
4500	Contracted Services	\$85,000	\$85,000	\$85,000	\$86,000	\$1,000	1.2%
4800	Leaf Bags	\$2,500	\$2,500	\$1,000	\$1,000	\$0	0.0%
4900	Landfill Fees	\$3,000	\$3,000	\$1,000	\$1,000	\$0	0.0%
5300	Dues & Subscriptions	\$600	\$600	\$500	\$450	-\$50	-10.0%
5400	Insurance	\$17,000	\$17,000	\$17,000	\$18,500	\$1,500	8.8%
5420	Insurance Deductions	\$1,000	\$1,000	\$1,000	\$0	-\$1,000	-100.0%
5700	Miscellaneous	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
7400	Capital Outlay	\$37,825	\$5,000	\$5,000	\$5,000	\$0	0.0%
	Totals	\$548,370	\$510,205	\$524,078	\$542,289	\$18,211	3.5%

Parks & Recreation
106200

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0300	Part Time Salaries	\$0.00	\$8,000	\$9,500	\$12,000	\$2,500	26.3%
0500	FICA	\$0.00	\$2,000	\$950	\$1,000	\$50	5.3%
1310	Electricity	\$2,500	\$2,500	\$2,500	\$2,950	\$450	18.0%
1500	Maint. Buildings	\$5,000	\$4,500	\$7,500	\$6,000	-\$1,500	-20.0%
2600	Advertising	\$0	\$250	\$500	\$500	\$0	0.0%
3300	Departmental Supplies	\$3,500	\$3,500	\$3,500	\$3,500	\$0	0.0%
3400	Appearance	\$3,000	\$4,000	\$3,000	\$3,000	\$0	0.0%
4500	Contracted Services	\$8,000	\$8,000	\$2,500	\$2,500	\$0	0.0%
5150	Recreation Programs	\$252	\$3,500	\$4,800	\$5,200	\$400	8.3%
5100	Marathon	\$11,152	\$0	\$0	\$0	\$0	0.0%
4700	Senior Citizens	\$4,340	\$4,000	\$3,700	\$3,600	-\$100	-2.7%
5700	Misc. Expenses	\$27	\$0	\$0	\$0	\$0	0.0%
7300	Claremont Day	\$24,662	\$21,510	\$26,500	\$30,000	\$3,500	13.2%
7400	Capital Outlay	\$0	\$0	\$0	\$18,000	\$18,000	30000.0%
8200	Christmas Parade	\$6,290	\$5,800	\$5,000	\$5,000	\$0	0.0%
	Totals	\$68,723	\$67,560	\$69,950	\$93,250	\$23,300	33.3%

Debt Service
107200

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change	Payoff Date
4100	Rail Spur Principle	\$100,000	\$100,000	\$100,000	\$100,000	\$0	0.0%	2024
4150	Rail Spur Interest	\$55,440	\$51,480	\$47,521	\$47,520	-\$1	0.0%	
4200	City Hall Principle	\$79,791	\$79,790	\$0	\$0	\$0	0.0%	2014
4250	City Hall Interest	\$8,125	\$5,125	\$0	\$0	\$0	0.0%	
5300	Fire Dept. Principle	\$111,346	\$111,346	\$0	\$0	\$0	0.0%	2014
5350	Fire Dept. Interest	\$11,339	\$7,152	\$0	\$0	\$0	0.0%	
	Totals	\$366,041	\$354,893	\$147,521	\$147,520	-\$1	0.0%	

Revenue
Powell Bill Fund
Fund 11

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY 14 vs FY 13	Percent Change
2990.0000	Powell Bill Fund Balance	\$0	\$0	\$125,000	\$0	-\$125,000	-100.0%
3430.0000	Powell Bill Distribution	\$35,845	\$20,000	\$41,000	\$43,000	\$2,000	4.9%
	Totals	\$35,845	\$20,000	\$166,000	\$43,000	-\$123,000	-74.1%

Powell Bill
115700

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0450	Engineering Services	\$2,000	\$2,500	\$2,500	\$2,500	\$0	0.0%
1600	Maint. Equipment	\$300	\$400	\$500	\$500	\$0	0.0%
1700	Maint. Vehicles	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
1710	Auto Supplies/Tires	\$300	\$0	\$0	\$0	\$0	#DIV/0!
2600	Advertising	\$100	\$0	\$0	\$0	\$0	#DIV/0!
3300	Departmental Supplies	\$6,000	\$7,600	\$7,500	\$7,500	\$0	0.0%
3310	Small Tools/Equipment	\$500	\$500	\$500	\$500	\$0	0.0%
4500	Contracted Services	\$90,100	\$8,000	\$154,000	\$31,000	-\$123,000	-79.9%
	Totals	\$100,300	\$20,000	\$166,000	\$43,000	-\$123,000	-74.1%

Water Sewer Fund Expenditure Summary

Water & Sewer Fund Totals						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	FY 14 vs F13	Percent Difference
Operating	\$671,807	\$718,382	\$816,450	\$1,125,929	\$309,479	37.9%
Capital	\$0	\$125,500	\$105,070	\$66,500	-\$38,570	-36.7%
Debt	\$208,534	\$200,611	\$162,212	\$152,458	-\$9,754	-6.0%
Total	\$880,341	\$1,044,493	\$1,083,732	\$1,344,887	\$261,155	24.1%

<p style="margin: 0;">\$1,344,887.00 Revenue</p> <p style="margin: 0;">\$1,344,887.00 Expense</p> <p style="margin: 0;">\$0.00 Difference</p>
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Revenues
Fund 30

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Bugdet	FY 14 Proposed	FY14 vs FY13	Percent Change
3290	Investment Earnings	\$20	\$1,000	\$200	\$200	\$0	0.0%
3350	Miscellaneous Revenues	\$400	\$450	\$450	\$200	-\$250	-55.6%
3351	Lease Revenues	\$0	\$0	\$0	\$25,200	\$25,200	25200.0%
37110	Utility Fees	\$822,905	\$1,000,693	\$1,003,432	\$1,057,987	\$54,555	5.4%
3730	Tap & Capacity Fees	\$1,500	\$10,000	\$5,500	\$5,500	\$0	0.0%
3750	Utility Penalties	\$10,000	\$7,500	\$8,800	\$8,800	\$0	0.0%
3760	Hydrant Fees	\$23,350	\$23,350	\$23,350	\$25,000	\$1,650	7.1%
3790	Reconnect Fees	\$2,000	\$1,500	\$2,000	\$2,000	\$0	0.0%
3990	Appropriated Fund Balance	\$0	\$0	\$40,000	\$45,000	\$5,000	12.5%
3980	Transfer from Other Funds				\$175,000		
9790	Transfer from General Fund	\$0	\$0	\$0	\$0	\$0	0.0%
	Totals	\$860,175	\$1,044,493	\$1,083,732	\$1,344,887	\$261,155	24.1%

**Water Treatment
308100**

Acct	Description	FY 11 Budget	FY 12 Budget	FY13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0450	Engineering Services	\$1,500	\$1,500	\$1,000	\$3,250	\$2,250	225.0%
1100	Postage	\$2,500	\$2,500	\$2,500	\$2,750	\$250	10.0%
1200	Printing	\$1,000	\$1,250	\$1,250	\$1,000	-\$250	-20.0%
1310	Electricity	\$1,500	\$1,800	\$1,200	\$2,000	\$800	66.7%
1600	Maint. Equipment	\$2,057	\$1,500	\$1,500	\$1,500	\$0	0.0%
2950	Contribution to Capital Reserve	\$0	\$28,778	\$5,000	\$0	-\$5,000	-100.0%
3300	Dept Supplies	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.0%
3310	Small Tools & Equipment	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
4500	Contracted Services	\$27,000	\$58,354	\$32,000	\$34,000	\$2,000	6.3%
4800	Purchase for Resale	\$130,000	\$130,000	\$150,000	\$161,000	\$11,000	7.3%
5400	Insurance	\$2,000	\$2,000	\$1,750	\$1,975	\$225	12.9%
	Totals	\$170,557	\$230,682	\$199,200	\$210,475	\$11,275	5.7%

Debt Service
Fund 30

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY13 vs FY12	Percent Change
8100-8100	Water Bond Principle	\$32,923	\$34,853	\$0	\$0	\$0	0.0%
8100-8200	Water Bond Interest	\$3,353	\$3,500	\$0	\$0	\$0	0.0%
8220-8100-	Mclin Principle	\$147,258	\$147,258	\$147,258	\$147,258	\$0	0.0%
8220-8200	Mclin Interest	\$25,000	\$15,000	\$14,954	\$5,200	-\$9,754	-65.2%
	Totals	\$208,534	\$200,611	\$162,212	\$152,458	-\$9,754	-6.0%

Long- Term Debt Payment Summary

- ✓ Principal Payment 20 of 20 for the construction of the McLin wastewater plant , \$2,945,176, 3.385% fixed , 20 year, annual principal payments of \$147,258 plus accrued interest.

Water Maintenance
308150

Acct	Description	FY 11 Budget	FY12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
1400	Travel & Training	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0%
1600	Maint. Equipment	\$8,000	\$8,000	\$8,000	\$241,940	\$233,940	2924%
3100	Gas, Oil, Grease	\$0	\$0	\$4,000	\$4,000	\$0	0%
3300	Department Supplies	\$30,000	\$20,000	\$18,750	\$25,750	\$7,000	37%
3310	Small Tools & Equipment	\$2,500	\$2,500	\$2,500	\$2,250	-\$250	-10%
4500	Contracted Services	\$0	\$0	\$28,500	\$36,450	\$7,950	28%
7400	Capital Outaly	\$0	\$75,000	\$16,325	\$9,800	-\$6,525	-40%
	Totals	\$42,000	\$107,000	\$79,575	\$321,690	\$242,115	304%

**Waste Water Treatment
308220**

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0450	Engineering Services	\$20,000	\$10,000	\$55,000	\$85,000	\$30,000	54.5%
0480	Monitoring Fees	\$500	\$1,000	\$1,000	\$1,000	\$0	0.0%
0490	NCDENR Fees	\$1,000	\$6,500	\$5,000	\$5,000	\$0	0.0%
1100	Postage	\$2,000	\$2,200	\$2,200	\$2,500	\$300	13.6%
1200	Printing	\$2,500	\$1,500	\$1,500	\$1,000	-\$500	-33.3%
1500	Maint. Buildings	\$1,000	\$1,000	\$1,000	\$4,000	\$3,000	300.0%
1600	Maint. Equipment	\$25,000	\$20,000	\$19,000	\$19,000	\$0	0.0%
3300	Department Supplies	\$3,500	\$3,500	\$3,500	\$3,514	\$14	0.4%
3310	Small Tools & Equipment	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
4500	Contracted Services	\$332,500	\$377,000	\$400,000	\$412,000	\$12,000	3.0%
4600	Contract Termination	\$36,000	\$0	\$0	\$0	\$0	0.0%
5400	Insurance	\$3,250	\$4,000	\$3,500	\$3,750	\$250	7.1%
	Totals	\$428,250	\$427,700	\$492,700	\$537,764	\$45,064	9.1%

**Waste Water Maintenance
308250**

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs. FY13	Percent Change
0470	OSHA Mandates	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
1400	Travel & Training	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.0%
1600	Maint. Equipment	\$15,000	\$12,500	\$12,500	\$15,000	\$2,500	20.0%
3000	Department Supplies	\$9,000	\$8,000	\$8,000	\$8,000	\$0	0.0%
3100	Gas, Oil, Grease	\$0	\$0	\$8,500	\$8,500	\$0	0.0%
3310	Small Tools & Equipment	\$2,000	\$2,000	\$1,200	\$1,200	\$0	0.0%
4500	Contracted Services	\$2,500	\$3,000	\$28,600	\$30,600	\$2,000	7.0%
7400	Capital Outlay	\$0	\$50,500	\$88,745	\$56,700	-\$32,045	-36.1%
	Totals	\$31,000	\$78,500	\$150,045	\$122,500	-\$27,545	-18.4%

City of Claremont Schedule of Fees

Description

The schedule of fees, lists fees charged for conducting business with the City of Claremont- including planning and zoning development fees, building & sign permit fees, fire service and inspection charges, water and sewer deposits, and tap fees, along other various public works offerings and city services.

City Fees	
Return Check	\$25.00
Bank Fee	\$7.00
Tax Rate	.46/100
	valuation
Copies of Ordinance/Policies/etc.	\$.15/page
Research, Retrieval, & Assembling of Documents	\$10.00/hour employee
Accident Reports Police/Fire	\$3.00
A minimum of \$10.00 per personnel hour (or the actual cost if greater), in excess of one hour, for staff time and overhead for the research, retrieval, assembling, and organizing of documents in response to a valid request for copies of public records. This charge is in addition to the basic charge for copying of documents set forth in this schedule of fees and charges.	
Hazardous Materials Emergency Response Fee:	
Fire Engine, Police Car, or Support Apparatus	\$250.00 hour
Personnel on Scene (per person)	\$20.00 hour
Supplies and Materials	Cost +15%
Fire Inspection Fee	\$25.00
Safety Inspection Fee	\$25.00
Use of Fire Department Facilities	\$25.00
(per hour, two hour minimum)	per hour

Planning & Zoning	
Rezoning Application	
Residential	\$500.00
Mixed use	\$800.00
Commercial & Industrial	\$800.00
<i>(variance, inspection, special use permit)</i>	
Subdivision Approval Application	
Major Subdivision	\$100 + \$5/Lot Prelim
All Over 5 Lots	\$100 + \$3/Lot Final
Minor Subdivision (5 Lots Max)	\$75.00
Landlocked Subdivision Plat	\$100 + \$10/Lot
Administrative Review	\$50.00
Copy of Subdivision Regulations	\$15.00
Zoning Compliance Letter	\$25.00
Zoning Permits	\$25.00
Zoning Map	\$5.00
Copy of Zoning Ordinance	\$20.00
Street Closing Petition	\$100.00
Petition for Text Amendment	\$200.00
Voluntary Annexation Petition	\$100.00
New Development Street Signs	\$100.00
Road Name Change	\$350 + \$50 for each sign
Ordinance Violations	
1st Offense	\$50 a day
2nd Offense	\$100 a day
3rd and subsequent Offenses	\$200 a day
<i>(each day violation exists)</i>	

Public Works	
Lot Cleaning	
Charge per Working Hour	\$25.00
Charge per Dump Truck Hour	\$50.00
<i>(minimum of 3 hours)</i>	
Charge per backhoe/bobcat hour	\$50.00
<i>(minimum of 3 hours)</i>	
Lot Mowing	
Charge for tractor/bushhog per hour	\$50.00
<i>(minimum of 3 hours)</i>	
Charge per Employee Hour	\$25.00
<i>(minimum of 3 hours)</i>	
Sale of Leaf Bags	10/\$ 2.00
The charge of leaf bags is subject to change due to circumstances at the landfill and cost associates with this service.	
Collection of White goods	
	\$10/each
Signs For Insurance Reimbursement/Replacement	
STOP sign	\$75.00
<i>(with 2 hours cost for replacement)</i>	
Speed Limit Sign (24x30)	\$60.00
(18x24)	\$45.00
Dead End/No Outlet Sign	\$60.00
Street Name Sign	\$40.00
Misc. Warning Signs	\$60.00
Pole for Signs	\$45.00
Bracket for Poles	
	\$10.00

Water & Sewer	
Utility Fees	
Late Penalty	\$10.00
Relocation Fee	\$100.00
Reconnect Fee	\$30.00
Reconnect Fee w/ Meter Removed	\$125.00
Meter Tampering Fee	
	\$200.00

Deposits	
Water/ Sewer	
Residential	\$125.00
Commercial	\$150.00
Industrial	\$250.00
Sprinkler Fees - Section- Annual Fees	
Each Hydrant	\$150.00
Each Sprinkler Connection	
12 Inch	\$500.00
10 Inch	\$400.00
8 Inch	\$300.00
6 Inch	\$300.00
Meter Testing Fees	
3/4"-2" inch Meters	\$100.00
3" - 6" Meters	\$330.00
Water Tap Fees	
3/4" Meter and tap	\$750.00
1" Meter and tap	\$950.00
1 1/2 " Meter and tap	\$2,600.00
2" Meter and tap	\$3,000.00
3" Meter and tap	\$10,000.00
4" Meter and tap	\$12,000.00
6" Meter and tap	\$14,000.00
Outside rates will be double the inside rates for all meter sizes	
Proper Backflow Prevention Devices are required on all connections prior to use	
Maintenance and testing of the devices are the responsibility of the customer	

Water Capacity Fees	
3/4" Meter	\$250.00
1" Meter	\$700.00
1 1/2 " Meter	\$1,200.00
2" Meter	\$1,700.00
3" Meter	\$5,000.00
4" Meter	\$8,500.00
6" Meter	\$15,000.00
Outside rates will be double the inside rates for all meter sizes	

Sewer Tap Fees	
4" Tap	\$750.00

6" Tap	\$900.00
8" Tap	\$1,200.00
10" Tap	\$1,400.00
12" Tap	\$1,800.00
Multiple Dwelling add per unit	\$150.00
Outside rates will be double the inside rates for all tap sizes	


Sewer Capacity Fees	
3/4" Meter	\$500.00
1" Meter	\$950.00
1 1/2 " Meter	\$1,800.00
2" Meter	\$3,000.00
3" Meter	\$6,000.00
4" Meter	\$9,500.00
6" Meter	\$18,000.00
Outside rates will be double the inside rates for all meter sizes	

Wastewater Treatment Plant	
Pretreatment Permits	\$1,500.00
Compliance Permitting	\$150.00
Compliance Monitoring <i>(2 times per year)</i>	\$500.00
Inspection Monitoring	\$250.00
Flow	\$0.00
Ammonia Monitoring	\$250.00
BOD Excess Surcharge	Cost +25%
TSS Excess Surcharge	Cost +25%

Punch Under Driveways/Mole	
Inside	\$30/ft
Outside	\$60/ft

Water/Sewer Extension	
Water Pipe below 1 inch pipe	\$40/ft
Water Pipe above 1 inch pipe	Cost + 25 %
Hydrants	Cost
Valve and Box	\$1,000.00

Water & Sewer Availability Survey	\$0.00
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 City of Claremont Water & Sewer Usage Rates	FY 13 Base	FY 13 Per 1000	FY14 Base	FY14 Per 1000	Bill Code
Residential Water Rates					
3/4" Meter	\$10.00	\$2.80	\$12.00	\$2.88	31
3/4" Meter Outside	\$20.00	\$5.60	\$24.00	\$5.77	32
Residential Sewer Rates					
3/4" Meter	\$17.00	\$4.20	\$18.00	\$4.33	15
3/4" Meter Outside	\$34.00	\$8.40	\$36.00	\$8.65	3
Inside Commercial & Industrial Water Rates					
3/4 " Meter	\$12.00	\$3.70	\$13.00	\$3.85	17
1" Meter	\$18.00	\$3.70	\$19.00	\$3.85	18
1 1/2" Meter	\$36.00	\$3.70	\$38.00	\$3.85	19
2" Meter	\$60.00	\$3.70	\$62.00	\$3.85	20
3" Meter	\$108.00	\$3.70	\$110.00	\$3.85	21
4" Meter	\$204.00	\$3.70	\$206.00	\$3.85	30
6" Meter	\$252.00	\$3.70	\$260.00	\$3.85	22
Outside Commercial & Industrial Water Rates					
3/4 " Meter	\$24.00	\$7.40	\$26.00	\$7.70	23
1" Meter	\$36.00	\$7.40	\$38.00	\$7.70	24
1 1/2" Meter	\$72.00	\$7.40	\$76.00	\$7.70	25
2" Meter	\$120.00	\$7.40	\$124.00	\$7.70	26
3" Meter	\$216.00	\$7.40	\$220.00	\$7.70	27
4" Meter	\$408.00	\$7.40	\$412.00	\$7.70	29
6" Meter	\$504.00	\$7.40	\$520.00	\$7.70	28
Inside Commercial & Industrial Sewer Rates					
3/4 " Meter	\$19.00	\$6.00	\$20.00	\$6.25	4
1" Meter	\$28.50	\$6.00	\$30.00	\$6.25	5
1 1/2" Meter	\$57.00	\$6.00	\$58.00	\$6.25	6
2" Meter	\$76.00	\$6.00	\$78.00	\$6.25	7
3" Meter	\$95.00	\$6.00	\$98.00	\$6.25	8
4" Meter	\$114.00	\$6.00	\$120.00	\$6.25	13
6" Meter	\$133.00	\$6.00	\$138.00	\$6.25	9
Outside Commercial & Industrial Sewer Rates					
1" Meter	\$57.00	\$12.00	\$60.00	\$12.50	10
2" Meter	\$152.00	\$12.00	\$156.00	\$12.50	11
4" Meter	\$228.00	\$12.00	\$240.00	\$12.50	12

City of Claremont
General Fund
2014-2018 Capital Improvement Plan Summary

= Committed

DEPT	DESCRIPTION	2014	Fund Balance	Debt	2015	2016	2017	2018	Future	Total
Police	Digital Ally Camera Systems	-			6,500			5,000		11,500
Pub Works	Mowers	-			9,800		9,800			19,600
Police	Radar Replacement	3,600			2,400	2,400	2,400	2,400		13,200
Pub Works	Signs	5,000								5,000
Police	800 MHz Radio Upgrades	6,400	-		12,000	12,000	6,000			36,400
Fire	SCBA Bottle Replacement	7,200								7,200
Fire	800 MHz Radio Upgrades	9,675								9,675
Admin	City Hall Renovations	25,500								25,500
Parks	Tables & Master Plan	18,000			35,050					53,050
Police	Vehicle Replacement	88,974				80,318	36,759	73,518		279,569
Fire	Rescue Engine Replacement				475,000					475,000
Pub Works	Vehicle Replacement				25,000	65,000				90,000
Police	Building Project Phase 3				75,000	25,000				100,000
Pub Works	Chipper Replacement					30,000				30,000
Fire	Resurface Bay Floors					42,000				42,000
Fire	Vehicle Replacement					45,000				45,000
Admin	Laserfiche Software						9,000			9,000
Admin	Fleet Vehicle Replacement								20,000	20,000
Parks	Greenway Trail								87,500	87,500
Parks	Francis Sigman Park Improvements								145,000	145,000
Fire	District Station #2								350,000	350,000
Pub Works	Public Works Facility Expansion								650,000	650,000
		164,349	-	-	640,750	301,718	63,959	75,918	1,252,500	2,504,194

City of Claremont
 Water & Sewer Fund
 2014-2018 Capital Improvement Plan Summary

= Committed

DEPT	DESCRIPTION	2014	2015	2016	2017	2018	Future	Total
Water/Sewer	Root Control Program	8,000	8,000	8,000	8,000	8,000		48,000
Water/Sewer	Spare Pumps for Lift Stations	18,500						37,000
Water/Sewer	Outfall Mowing Tractor	9,800						42,450
Water/Sewer	Sewer Inspection Equipment	14,700						
Water/Sewer	School Street Lift Station Generator							45,920
Water/Sewer	Mclin Sand Filter Media		125,000					125,000
Water/Sewer	Outfall Maintenance Vehicle	15,500						13,000
Water/Sewer	North WWTP Digester		7,500					7,500
Water/Sewer	WWTP Emergency Generators			300,000				300,000
Water/Sewer	McLin Barscreen Replacement		10,000					10,000
Water/Sewer	Lift Station Portable Generator			52,000				52,000
Water/Sewer	Mclin Grit Removal System			50,000				50,000
Water/Sewer	Mclin SCADA Upgrade			25,000				25,000
Water/Sewer	Mclin Paving				32,500			32,500
Water/Sewer	McLin Outfall						3,955,000	3,955,000
Water/Sewer	North WWTP Transfer to Pump Station						550,000	550,000
Water/Sewer	South WWTP Removal						175,000	175,000
		66,500	150,500	435,000	40,500	8,000	4,680,000	5,380,500

REQUEST FOR COUNCIL ACTION

Date of Meeting: May 6, 2013

To: Mayor and the City Council

From: Susan Tucker, Youth Council Liaison

Action Requested: Claremont Youth Council Awards

The Claremont Youth Council has made great strides this past year in engaging our community’s youth towards service and involvement within our City. Each of the members that have served this year has given 110% towards serving the Claremont Youth Council. In gratitude for faithful service, the City of Claremont recognizes these youth for their commitment and involvement.

The 2012-2013 Claremont Youth Council Roster:

Name	Grade Level	High School
Autumn Edwards President	Senior	Bandy’s
Allie Setzer Vice President	Senior	Bunker Hill
Abbie Setzer	Senior	Bunker Hill
Ashley Peltack	Senior	Bandy's
Tori Little	Senior	Bunker Hill
Brittany Maxfield	Senior	Bunker Hill
Cody Travis	Senior	Bunker Hill
Sydney Tomblin	Senior	Bunker Hill
Sarah Lemons	Junior	Bandy's
Morgan Howden	Sophomore	Bunker Hill
Zach Gardner	Sophomore	Bunker Hill
Katelynn Patterson	Sophomore	Bandy's
Abby Miller	Freshman	Bunker Hill
Katana DeMauro	Freshman	Bunker Hill
Lilly Ly	Freshman	Bunker Hill
Mason Beard	Freshman	Bunker Hill
Emily Maxfield	Freshman	Bunker Hill

Recommendation: Allow Mayor and Councilmember Shawn Brown to present awards

REQUEST FOR COUNCIL ACTION

Date of Meeting:

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Hold Public Hearing for Ordinance 11-12 Beer & Wine

North Carolina General Statutes require that the City Council Hold a Public Hearing prior to any changes in the City Ordinance.

The City of Claremont has discussed the option to allow the sale of beer and wine on City property for various festivals and fundraising events. This draft ordinance has been compiled based on similar ordinances that have been adopted in other municipalities.

Recommendation: Hold Public Hearing

City Council of the City of Claremont

Catawba County, North Carolina

DRAFT Ordinance No. 11-12

AN ORDINANCE TO AMEND THE CLAREMONT CODE OF ORDINANCES
TO REVISE SECTION 6-2-25 OF THE CITY CODE OF ORDINANCES

WHEREAS, it is the desire of the Council of the City of Claremont to continually update and revise the Claremont Code of Ordinances in accordance with the needs of the citizens of the City of Claremont; and

WHEREAS, in order to protect the citizens of the City and their properties; and

WHEREAS, the City of Claremont has initiated text amendments to the Claremont Code of Ordinances:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLAREMONT NC:

Section 6-2-25 Beer and wine consumption; possession of open container; disposal of containers; exception for community sponsored public festivals.

A. *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

- a. “*ABC permit*” or “*permits*” means any written or printed authorization issued by the Commission pursuant to the provisions of this Chapter, other than a purchase-transportation permit. Unless the context clearly requires otherwise, as in the provisions concerning applications for permits, “ABC permit” or “permit” means a presently valid permit;
- b. “*Alcoholic beverage*” means any beverage containing at least one-half of one percent (0.5%) alcohol by volume, including malt beverages, unfortified wine, fortified wine, spirituous liquor, and mixed beverages, as defined by G.S. 18B-101;
- c. *Beer* means the same as the term “malt beverage,” as defined by G.S. 18B-101;
- d. “*Commission*” means the North Carolina Alcoholic Beverage Control Commission established under G.S. 18B-200.
- e. “*Fortified wine*” means any wine, of more than sixteen percent (16%) and no more than twenty-four percent (24%) alcohol by volume, made by fermentation from grapes, fruits, berries, rice, or honey; or by the addition of pure cane, beet, or dextrose sugar; or by the addition of pure brandy from the same type of grape, fruit,

berry, rice, or honey that is contained in the base wine and produced in accordance with the regulations of the United States, as defined by G.S. 18B-101;

- f. “*Malt beverage*” means beer, lager, malt liquor, ale, porter, and any other brewed or fermented beverage except unfortified or fortified wine as defined by this Chapter, containing at least one-half of one percent (0.5%), and not more than fifteen percent (15%), alcohol by volume. Any malt beverage containing more than six percent (6%) alcohol by volume shall bear a label clearly indicating the alcohol content of the malt beverage, as defined by G.S. 18B-101;
- g. “*Mixed beverage*” means either of the following:
 - a. A drink composed in whole or in part of spirituous liquor and served in a quantity less than the quantity contained in a closed package.
 - b. A premixed cocktail served from a closed package containing only one serving as defined by G.S. 18B-101;
- h. “*Nontaxpaid alcoholic beverage*” means any alcoholic beverage upon which the taxes imposed by the United States, this State, or any other territorial jurisdiction in which the alcoholic beverage was purchased have not been paid, as defined by G.S. 18B-101;
- i. “*Open container*” means a container that has a broken seal or a container other than the manufacturer's unopened original container.
- j. “*Public street*” means any highway, road, street, avenue, boulevard, or other way within and under the control of the city and open to public use, including the sidewalks of any such street.
- k. “*Spirituous liquor*” or “*liquor*” means distilled spirits or ethyl alcohol, including spirits of wine, whiskey, rum, brandy, gin and all other distilled spirits and mixtures of cordials, liqueur, and premixed cocktails, in closed containers for beverage use regardless of their dilution, as defined by G.S. 18B-101.
- l. “*Unfortified wine*” means any wine of sixteen percent (16%) or less alcohol by volume made by fermentation from grapes, fruits, berries, rice, or honey; or by the addition of pure cane, beet, or dextrose sugar; or by the addition of pure brandy from the same type of grape, fruit, berry, rice, or honey that is contained in the base wine and produced in accordance with the regulations of the United States, as defined by G.S. 18B-101;
- m. “*Wine*” means the same as the term "unfortified wine," as defined by N.C.G.S. 18B-101.

B. *Public Consumption Unlawful.* It shall be unlawful for any person to consume any alcoholic beverage, including malt beverages, fortified or unfortified wine, mixed beverages, or other spirituous or other spirituous liquors, all as defined in G.S. 18B-101, upon or within the limits of rights-of-way of any street, boulevard, alley or sidewalk in city parks and buildings, or on any other property owned or occupied by the city.

- C. *Private Premises Consumption Regulated.* It shall be unlawful for any person to consume any alcoholic beverage, including malt beverages, fortified or unfortified wine, mixed beverages, or other spirituous or other spirituous liquors, all as defined in G.S. 18B-101, upon the private business premises of another without permission of the owner or person in control of such premises.
- D. *Possession of Open Container in Public Unlawful.* It shall be unlawful for any person to possess an open container of alcoholic beverage, including malt beverages, fortified or unfortified wine, mixed beverages, or other spirituous or other spirituous liquors, all as defined in G.S. 18B-101, upon or within the limits of any public right-of-way of any street, boulevard, alley or sidewalk in city parks and buildings, or on any other property owned or occupied by the city.
- E. *Container disposal.* It shall be unlawful for any person to drop, throw, cast or deposit any used container of alcoholic beverage, including malt beverages, fortified or unfortified wine, mixed beverages, or other spirituous or other spirituous liquors, upon any public street or sidewalk or upon the private business premises of another without permission of the owner or person in control of such premises.
- F. *Exception; permit required.* Consumption of beer and wine and spirituous liquor or mixed beverages is permitted during any community-sponsored public function, festival or celebration being conducted upon and within designated areas of any public street, sidewalk or other property owned or lawfully occupied by the City pursuant to a written permit issued by the city manager or his duly authorized designee to the holder of a valid permit from the Commission applicable to the community sponsored public function, festival or celebration. The permit issued by the city manager or his duly authorized designee shall be consistent with the permit issued to the permittee by the Commission. This permit, when issued, may allow the sale, service and distribution of beer, wine and spirituous liquors, including mixed beverages, on designated streets, sidewalks and areas reserved for the event, subject to all applicable ABC or ALE rules or regulations or laws of the State of North Carolina. The permit issued by the City shall designate the boundary of the area in which sale, service, distribution or consumption of beer and wine or spirituous liquors is permitted and the specific times during which such sale, service, distribution and/or consumption is permitted. The area in which such sale, service, distribution and/or consumption is permitted shall be delineated by barricades, with an entrance into such barricaded area clearly marked; the entrance shall be so constructed as to allow ready control of patrons, including viewing of identification to avoid underage persons being within the barricaded area; no malt beverages or unfortified wine or other alcoholic beverage shall be consumed outside of such barricaded area. Proper application for special permit to the proper state authorities shall be made so that a permit may be received prior to the opening of the special event, and such permit to be available for inspection by the city and its officers at any time. However, before permit is issued under this section, the city manager or his duly authorized designee shall designate the

boundaries of the event and provide for temporarily closing those streets or public areas within the boundaries for general public use during the times the permit is to be effective.

- G. *Application for permit.* Application forms for the permit referred to in subsection F of this section are available from the City Manager and must be filed at least 21 days prior to the opening day of the event.

INTRODUCED at the regular meeting of the City Council of the City of Claremont on April 1, 2013.

ADOPTED at the regular meeting of the City Council of the City of Claremont on May 6, 2013 .

MAYOR David Morrow

ATTEST:

Doug Barrick, City Clerk

APPROVED AS TO FORM:

Bob Grant, City Attorney

REQUEST FOR COUNCIL ACTION

Date of Meeting: May 6, 2013

To: Mayor and the City Council

From: Laurie LoCicero, City Planner

Action Requested: Hold Public Hearing for Ordinance 12-12 Zoning Sign Text

North Carolina General Statutes require that the City Council Hold a Public Hearing prior to any changes in the City Ordinance.

The Planning Board gathered input from businesses, churches and other civic groups regarding the sign rules. Planning Board and staff worked with the City Attorney to draft this text amendment. The New language is red and underlined. These changes were presented at an open forum where local businesses and churches were invited to attend.

The Highlights of the proposed changes include:

1. Churches and civic buildings can have 2 permanent ground mounted signs per street front
2. Commercial flags and sandwich board(A-frame) signs are allowed but must be brought inside at the end of business each day and must meet size requirements
3. Manufacturing/industrial buildings can have sign 48 square feet in area, and 12 feet in height
4. Multi-tenant buildings with at least 3 different businesses can have ground-mounted sign of 48 square feet in area, and 12 feet in height
5. Commercial flags and A-frame signs are defined

The Planning Board voted to recommend this text amendment for approval at their April meeting upon recommendation from planning staff and the City Attorney. The public hearing was advertised in the Observer News Enterprise 10 days prior to the hearing, April 25 and May 2.

Recommendation: Hold Public Hearing

**ARTICLE I
SIGN REGULATIONS**

9-3-161 Purpose

The purpose of this Section is:

1. To maintain public safety and traffic safety by ensuring that signs are properly designed, constructed, installed, and maintained;
2. To minimize the distractions and obstruction of view that contribute to traffic hazards and endanger public safety;
3. To protect existing development and promote high standards of quality in new development by encouraging appropriately designed, placed, and sized signage.
4. To provide an effective guide for communicating identification through signage while preventing signs from dominating the visual appearance of the areas in which they are located.

9-3-162 Applicability

Except as otherwise provided in this ordinance, it shall be unlawful to construct, enlarge, move or replace any sign or cause the same to be done, without first obtaining a sign permit for such sign from the City of Claremont. In addition, a certificate of occupancy for the change in the use of property shall require compliance with Article I. Notwithstanding the above, changing or replacing the permanent copy on an existing lawful sign shall not require a permit, provided the copy change does not change the nature of the sign so as to render it in violation of this ordinance.

9-3-163 General Provisions

The following provisions shall apply to all signs.

1. Construction Standards. All signs shall be constructed and installed in accordance with the applicable provisions of the North Carolina State Building Code.
2. Electrical Standards. All illuminated signs shall be installed in accordance with the applicable provisions of the North Carolina State Electrical Code and all detached signs shall be illuminated by an underground electrical source.
3. Maintenance of Signs. All signs shall be maintained in good structural and aesthetic condition. Deficiencies such as chipped paint, broken plastic, missing letters and exposed light bulbs shall be evidence of a lack of maintenance.
4. Content. Content of message, commercial or non commercial, is not regulated by this ordinance.
5. No sign shall be placed so as to obstruct the clear sight triangle at a street intersection.

9-3-164 District Classification

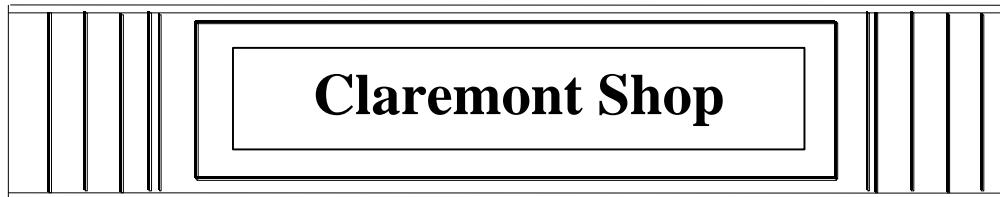
For purposes of this Article, zoning districts are classified as follows:

R-1 (Neighborhood Residential)	Residential
R-2 (Residential Agricultural)	Residential
MH (Manufactured Home Overlay)	Residential
B-1 (Central Business)	Mixed Use
B-2 (Community Business)	Mixed Use
B-3 (Highway Business)	Commercial
M-1 (Manufacturing)	Commercial

9-3-165 Sign Types

Sign types are defined as follows:

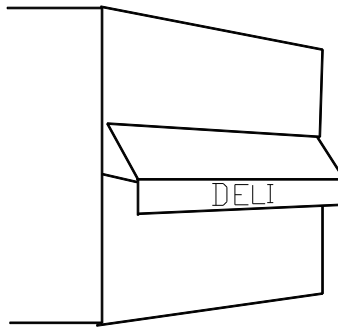
1. Wall Mounted Signs
 - a. One or a combination of the wall sign types below may be used on a building. Wall sign area is the total of the square footage of all wall signs associated with a business or structure.
 - b. A flush wall sign is mounted or applied directly to the building wall, generally on the fascia. It may in no instance extend above the parapet; in the residential and mixed use districts, it must be located below the parapet.



- c. A hanging sign is also a wall sign. A hanging sign is suspended from a simple bracket attached to a building wall and requires 8 or more feet of vertical clearance from the ground. It is most appropriately used along pedestrian-oriented streets to identify attached or closely spaced shops, restaurants, and service businesses. Only one hanging sign is permitted per building or business bay (in a multi-tenant building). The sign face area does not include the area of the bracket. A hanging sign may project no more than 4 feet from the building wall. It may project up to 3 feet over a sidewalk in a City maintained right-of-way (or state ROW if permitted). However, in any case the sign shall not be closer than 3 feet to a power or other utility line or the outside edge of street pavement.



- d. A canopy or awning sign is sign copy applied directly onto a canopy or awning.

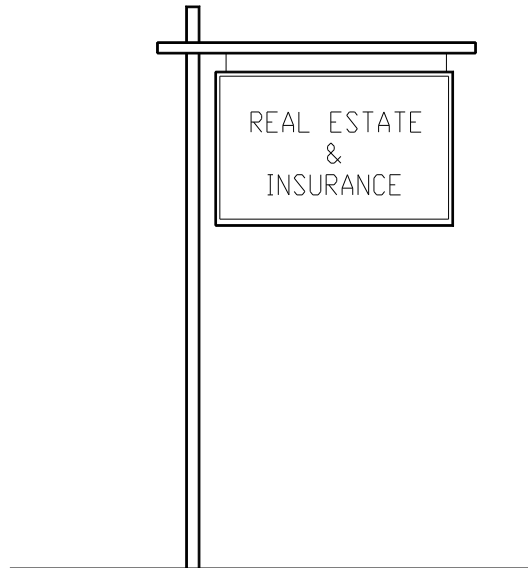


2. Ground Mounted Signs (defined as follows):

- a. A monument sign is mounted generally flush with the ground plane. It may not be mounted on a pole or pylon, nor raised by mounting on a man-made berm, wall, or similar structure. Supporting elements may not exceed three feet in height and are included in measurement of sign height.



- b. A raised sign may hang from a pole and beam frame as illustrated below, or be placed within a frame mounted on up to two supporting poles.



9-3-166 Sign Measurement

1. **Sign Face Area:** the area within a single, continuous perimeter enclosing the characters, lettering, logos, illustrations, and ornamentation, together with any material or color forming an integral part of the display or used to differentiate the sign from the background against which it is placed.
2. **Sign Height:** the distance from the ground plane beneath the sign to the highest point of the sign's frame. Ornamentation atop signs, such as small caps and spires, are not included in the height measurement.

9-3-167 Permanent Signs Requiring a Permit

1. On-Premise Signs are allowed as indicated in the chart below

<p>CIVIC <u>OR RELIGIOUS INSTITUTIONAL</u> BUILDINGS IN ANY DISTRICT</p> <p>Wall Mounted Sign</p> <p>10% of any wall face area fronting a street, up to a maximum of 128 square feet</p> <p>Ground Mounted Sign</p> <p>Maximum Number: + 2 per street front Maximum Area: 32 square feet <u>per sign</u> Maximum Height: 8 feet Not permitted for zero setback buildings</p>	<p>ANY <u>SINGLE-OCCUPANT COMMERCIAL</u> BUILDING TYPE IN A MIXED USE DISTRICT EXCEPT A DETACHED HOUSE (B-1, B-2)</p> <p>Wall Mounted Sign</p> <p>10% of any wall face area fronting a street, up to a maximum of 128 square feet</p> <p>Ground Mounted Sign</p> <p>Maximum Number: 1 per street front Maximum Area: 32 square feet Maximum Height: 8 feet Not permitted for zero setback buildings</p>
<p>ANY <u>COMMERCIAL</u> BUILDING TYPE IN A-<u>THE B-3</u> <u>HIGHWAY BUSINESS</u> COMMERCIAL DISTRICT EXCEPT DETACHED HOUSE (B-3, M-1)</p> <p>Wall Mounted Sign</p> <p>10% of any wall face area fronting a street, up to a maximum of 128 square feet. Each secondary business is allowed Secondary Business Sign, up to a maximum area of 26 square feet. Notwithstanding the above, the total area of all wall mounted signs shall not exceed 10% of the applicable wall face area.</p> <p>Ground Mounted Sign</p> <p>Maximum Number: 1 per street front Maximum Area: 32 square feet Maximum Height: 8 feet Not permitted for zero setback buildings</p> <p>High Rise Sign</p> <p>Shall be located in HRS Overlay district Shall adhere to all requirements in 9-3-58 Shall adhere to requirements of electronic message boards if that technology is used</p>	<p>PLANNED DEVELOPMENT ENTRANCE SIGN</p> <p>Maximum Number: 1 per street front; 2 sign faces may be used with a wall, fence, or other architectural entrance feature</p> <p>Maximum Area: 24 square feet Maximum Height: 8 feet</p> <p>(permitted for all-residential, mixed use, and non-residential projects of 10 acres or more)</p> <p>Limited to name and/or logo</p>

<p style="text-align: center;"><u>ANY INDUSTRIAL BUILDING IN THE M-1 MANUFACTURING DISTRICT EXCEPT DETACHED HOUSE</u></p> <p style="text-align: center;"><u>Wall Mounted Sign</u></p> <p><u>10% of any wall face area fronting a street, up to a maximum of 128 square feet. Each secondary business is allowed Secondary Business Sign, up to a maximum area of 26 square feet. Notwithstanding the above, the total area of all wall mounted signs shall not exceed 10% of the applicable wall face area.</u></p> <p style="text-align: center;"><u>Ground Mounted Sign</u></p> <p><u>Maximum Number: 1 per street front</u> <u>Maximum Area: 48 square feet</u> <u>Maximum Height: 12 feet</u> <u>Not permitted for zero setback buildings</u></p>	<p style="text-align: center;"><u>ANY MULTI-OCCUPANT BUILDING TYPE IN ANY COMMERCIAL DISTRICT EXCEPT A DETACHED HOUSE (B-1, B-2, B-3, M-1)</u></p> <p style="text-align: center;"><u>Wall Mounted Sign</u></p> <p><u>10% of any wall face area fronting a street, up to a maximum of 128 square feet. Each secondary business is allowed Secondary Business Sign, up to a maximum area of 26 square feet. Notwithstanding the above, the total area of all wall mounted signs shall not exceed 10% of the applicable wall face area.</u></p> <p style="text-align: center;"><u>Ground Mounted Sign</u></p> <p><u>Maximum Number: 1 per street front</u> <u>Maximum Area: 32 square feet for first business, 8 square feet for each additional business with a maximum of 48 square feet</u> <u>Maximum Height: 8 feet for first business, 2 feet for each additional business with a maximum of 12 feet</u> <u>Not permitted for zero setback buildings</u></p>
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- a. Electronic message boards shall adhere to following standards:
 1. Electronic message boards shall meet the dimensional and locations requirements provided for on-premise ground mounted signs.
 2. No more than 50% of the total sign area can be an electronic message board
 3. Electronic message boards may use LED or digital technology. All messages must remain static for a minimum of twenty (20) seconds before changing.
 4. For the purposes of this section, electronic signs that display only time and/or temperature shall not be considered electronic message boards.
 5. Any electronic message boards allowed by this ordinance shall be downcast and placed so as to prevent the undiffused light rays from being cast upon adjacent properties, upon the public right-of-way or the night sky
 6. Electronic message boards shall not flash, flutter or scroll when the sign is changing sign message.

2. Permanent Off-Premise Signs Limited to Non-Commercial Public Service Directional Signs
 - a. For the purpose of directing the public-at-large to non-commercial community facilities of general interest, permanent off-premise directional signs may be erected in addition to signs otherwise permitted in these regulations.

- b. Non-Commercial Public Service Directional Signs are permitted subject to the following standards:
1. The community facility is open to the general public and operated by a non-commercial civic, charitable, religious, community, or similar organization.
 2. No more than 2 directional signs shall be erected for each facility.
 3. Signs may not exceed 4 square feet in area or 5 feet in height.
 4. Signs may be placed no more than one mile from the subject property.
 5. Along state roads, such signs shall be located outside of the right-of-way or farther than 11 feet from the edge of any public street, whichever distance from edge of pavement is greater; signs shall not violate the sight distance triangle requirements of this ordinance.
 6. Along City maintained roads, such signs shall be located at least 11 feet from the edge of pavement and respect the sight distance triangle.
 7. No sign shall be placed on private property without the written consent of the property owner on the permit application.
 8. Every Non-Commercial Public Service Directional Sign shall be separated by a distance of 400 feet from any other such sign on the same side of the street, and by a distance of 200 feet from any other such sign on the opposite side of a street.

9-3-168 Temporary Signs Requiring a Permit

1. Commercial flags provided:
 - a. Only one per street front
 - b. Only allowed in B-1, B-2, B-3 and M-1 districts
 - c. Does not exceed 10 feet in height or 30 square feet in area
 - d. The flag is returned inside at the end of each business day
 - e. Not allowed at zero setback buildings
2. A-frame (sandwich board) type signs provided:
 - a. Only one per street front
 - b. Only allowed in B-1 and B-2 districts
 - c. Does not exceed sign area of 6 square feet per sign face
 - d. The placement of the sign allows for safe movement of both pedestrian and vehicle traffic and poses no safety issues.
 - e. The sign is returned inside at the end of each business day

The following temporary signs shall be allowed subject to the standards below, in lieu of on-site real estate or construction signs.

3. Temporary Planned Development Signs, provided:

- a. Only one primary sign and two secondary signs shall be allowed per street front of development.
- b. The maximum sign face area of a primary sign shall not exceed 32 square feet; height of ground mounted signs shall not exceed 6 feet.
- c. The maximum sign face area of secondary signs shall not exceed 12 square feet; height of ground mounted signs shall not exceed 6 feet.
- d. Only one permit shall be required for all temporary planned development signs for each planned development. Permits shall be valid until a project is completed or two years, whichever comes first. Completion shall be evidenced by the issuance of all certificates of occupancy for a development by the Building Inspections Department. If a project is not completed in two years, a new permit must be obtained. However, in no instance shall more than 5 permits be issued for a development. Additional permits shall not allow secondary signs. All secondary signs shall be removed when the first permit issued expires.
- e. Temporary directional signs within a planned development, but not visible from the road(s) fronting the overall development, shall be permitted so long as such signs do not exceed 12 square feet in sign area, 6 feet in height, and are removed upon completion of the portion of the project to which the signs are giving direction.

<p>9-3-169 Temporary Off-Premise Signs Requiring Approval</p>
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The following temporary off-premise signs are permitted subject to the standards below.

4. Temporary off-premise signs or banners for special community events, open to the general public and sponsored by non-commercial civic, charitable, community, or similar organizations, provided:
 - a. At least five business days before signs are to be posted, the designated representative of the sponsoring group shall provide a sign installation and removal plan for review by the Zoning Enforcement Officer, who shall grant written permission for signs to be posted if the standards below are met.
 - b. Signs or banners shall be located outside of the public right-of-way or farther than 11 feet from the edge of any public street, whichever distance from edge of pavement is greater; signs shall respect the sight distance triangle.
 - c. Signs or banners may be posted up to 14 days before the event and must be removed within 7 days following the event.
 - d. Every temporary off-premise sign or banner shall be separated by a distance of 400 feet from any other such temporary off-premise sign on the same side of a street, and by a distance of 200 feet from any other sign on the opposite side of a street.
 - e. Nothing in this provision shall be construed to authorize the posting of such signs or banners upon trees, utility poles, traffic control signs, lights or devices in any

place or manner prohibited by the provisions herein, nor on private property without written consent of the owner.

5. Temporary cross-street banners for community events as may be approved by the City Manager and installed by City personnel, according to policies established by the City Council.

9-3-170 Signs Permitted without a Permit

The following types of signs are exempt from permit requirements and allowed in all zones, but shall be in conformance with all other requirements of this ordinance.

6. Memorial signs, plaques, or grave markers.
7. Public interest signs.
8. Public information kiosks on public or private property, subject to design approval by the City Council and written permission of the owner of property upon which the kiosk is to be placed.
9. On premises directional and instructional signs not exceeding 6 square feet in area, unless such sign is a monument sign, in which case it may not exceed 9 square feet. Maximum height: 4 feet.
10. Identification signs not exceeding 1 1/2 square feet in area that indicate the name and/or address of the occupant. Maximum height: 4 feet.
11. Window signs with a total copy area not exceeding 50 percent of the window or glass door on which the sign(s) are located.
12. Incidental signs.
13. Flags on permanent poles.
14. Campaign or Election signs provided that:
 - a. Individual signs shall not exceed 16 square feet in area or 6 feet in height.
 - b. All signs shall be removed within 7 days after the election for which they were made.
 - c. No signs shall be permitted in the public right-of-way.
15. Real estate signs, other than the temporary signs described in Section 9-3-168:
 - a. Signs advertising a single family home or lot, a duplex, triplex, or quadraplex, or an individual unit within an attached housing development shall not exceed 6 square feet. Rider signs not exceeding a total of 2 square feet in sign face area shall be permitted in addition to the 6 square feet. Maximum height: 4 feet.
 - b. Signs advertising all other uses shall not exceed one square foot for every 5 linear feet of frontage of the advertised property, up to a maximum sign face area of 32 square feet and maximum height of 6 feet.
 - c. Only one sign per street front of the advertised property shall be erected.

- d. Properties having a continuous frontage in excess of 850 linear feet may be allowed an additional sign so long as such sign is no closer than 850 feet from another real estate sign on the property.
 - e. Signs shall not be illuminated.
 - f. Signs shall be removed within 7 days after the sale is closed or rent or lease transaction is finalized.
16. Construction signs, other than Temporary Planned Development Signs, Section 9-3-168, provided:
- a. Signs located on single family lots or duplex, triplex, or quadraplex lots shall not exceed 6 square feet in area. Rider signs not exceeding 2 square feet in area shall be permitted in addition to the 6 square feet. Maximum height: 4 feet.
 - b. Signs for all other uses shall not exceed one square foot for every 5 linear feet of frontage of property under construction, up to a maximum sign face area of 32 square feet and a maximum height of 6 feet.
 - c. Signs are confined to the site of construction.
 - d. Only one sign per street front of the property under construction shall be erected.
 - e. Signs shall not be illuminated.
 - f. Signs shall be removed within 7 days after the completion of a project.
17. Temporary farm products signs provided:
- a. Signs are located on the premises where the products are sold in conjunction with a bona fide farm use.
 - b. Signs shall not exceed 32 square feet in area or 6 feet in height.
 - c. Only one sign shall be erected.
 - d. Signs shall be removed within 7 days of the termination of sale activities.
18. Temporary special event signs or banners for religious, charitable, civic, fraternal, or similar organizations, provided:
- a. No more than one sign per street front shall be permitted per event.
 - b. Signs shall be located on the property on which the event will occur.
 - c. Signs shall not exceed 32 square feet in area or 6 feet in height.
 - d. Signs shall be erected no sooner than 14 days before and removed 7 days after the event.
19. Temporary banners in commercial and mixed use districts, provided:
- a. Only one banner per establishment shall be allowed at a time.
 - b. All banners shall be attached in total to a building wall or permanent canopy extending from a building.
 - c. No paper banners shall be allowed.
 - d. Banners shall be erected for a period not to exceed 2 weeks.
 - e. No more than 6 such signs per establishment shall be erected within a calendar year.
 - f. No banner shall extend above the second occupiable floor level of a building.

20. Public service and advertising signs in association with athletic fields.
21. Signs may be attached to the interior face of any fence which encloses or partially encloses an athletic playing field upon the property of a school or public park subject to the following conditions:
 - a. No sign face area shall be visible from any public street or from any abutting property in a residential or mixed use district.
 - b. No sign shall extend above the top of the enclosing fence.
 - c. The property owner or an authorized representative shall provide the City with a signed statement granting permission for signs to be displayed and assuming responsibility for management of the signs as well as the appropriate removal and disposal of damaged or obsolete signs.
 - d.

9-3-171 Master Signage Programs

Master signage programs provide latitude to develop appropriate signage designs for new or existing areas with special unifying features. Master signage programs require approval by the City Council following review and recommendation by the Claremont Planning Board.

1. Planned Development Flexibility Option: For the purpose of providing flexibility and incentives for coordinated, well-designed sign systems for large-scale development, special provisions varying the standards of this ordinance may be approved by the City Council. The Planned Development Flexibility Option is initiated by the developer by submission of a Master Sign Program to the City Planner, who shall first place the request on the agenda of the Planning Board for a recommendation, and then on the agenda of the City Council for approval, subject to the following:
 - a. The development is: a planned residential, nonresidential, or mixed use development, 10 acres or greater in size; a hospital or other large scale institutional complex; a large scale cultural, civic or recreational facility; or a similar large scale development.
 - b. A Master Sign Program that includes the following information in booklet form is submitted:
 1. Detailed designs of all proposed signs including the size, height, copy, materials, and colors of such signs.
 2. Proposed number and location of signs.
 3. Sign Illumination Plans.
 4. Plans for landscaping or architectural features to be used in conjunction with such plans.
 - c. The proposed signs meet the following criteria:
 1. All signs are coordinated in terms of design features.
 2. The maximum size of detached signs is not increased by more than 25%.

3. The number of detached signs along a street frontage does not exceed 3.
4. The maximum height of a detached sign does not exceed 12 feet.
5. Multi-information directional signs are no greater than 16 square feet and are located in the interior of a development.
6. Changeable copy highlighting special events on signs for cultural, civic, or recreational facilities shall not exceed 25% of the sign face area of a sign.

9-3-172 Prohibited Signs

The following signs are prohibited in all zoning districts:

1. Signs extending into the public right-of-way other than those permanent signs approved by the Zoning Enforcement Officer of Claremont along City-maintained streets or and the North Carolina Department of Transportation along State System Streets.
2. Roof signs.
3. Portable signs.
4. Flashing, fluttering, swinging, or rotating signs other than time and/or temperature signs and electronic scrolling signs. This shall not apply to those signs that meet the electronic message board standards.
5. Signs that are similar in color, design, and appearance to traffic control signs.
6. Vehicular signs as defined in this Article.
7. Off-premise signs, including Outdoor Advertising Signs. See Sections 9-3-167.2 and 9-3-169, special exceptions for certain non-commercial signs.
8. Obsolete signs: signs that do not comply with the provisions of this ordinance and identify or advertise a use the operation of which has ceased for one year or more.
9. Other signs not expressly allowed by this ordinance.

9-3-173 Application and Issuance of Sign Permits

1. Application: Applications for permits shall contain or have attached the following information:
 - a. The street name and street number of the building, structure or lot on which a sign is to be placed.
 - b. Names, addresses, and telephone numbers of the applicant, owner of the property on which the sign is to be erected or affixed, the owner of the sign, and the licensed contractor erecting or affixing the sign.
 - c. If the applicant is not the owner or lessee of the lot on which the sign will be located, written permission from the property owner or a designated representative stating agreement that the sign may be erected on the parcel for which the permit has been applied shall be required.
 - d. A site or plat plan of the property involved, showing accurate placement of the proposed sign, intended use(s) of the property, and zoning district designation.

- e. Two (2) blueprints or inked, scaled drawings of the plans and specifications of the sign to be erected or affixed as deemed necessary by the Zoning Enforcement Officer. Such plans may include but shall not be limited to details of dimensions, materials, copy, and size of the proposed sign. For wall signs, dimensions of the building wall on which the sign is to be affixed and the location and size of existing wall signs shall also be included.
 - f. Locations of addresses. No permit for a sign shall be issued unless a street address has been assigned according to the requirements of the City of Claremont or the Claremont County 911 Address Ordinance, whichever is applicable.
 - g. Other information as the Zoning Enforcement Officer may require to determine full compliance with this and other applicable codes.
2. Issuance of Permit. Upon the filing of an application for a sign permit, the Zoning Enforcement Officer shall examine the plans and specifications, and, as deemed necessary, may inspect the premises upon which the sign is proposed to be erected or affixed. If the proposed sign is in compliance with all the requirements of this ordinance and other applicable codes, a permit will be issued. Any permit issued in accordance with this Section shall automatically become null and void unless the work for which it was issued has visibly commenced within 6 months of the date of issue or if the work authorized by it is suspended or abandoned for one year.
3. Fees. To obtain a sign permit, all fees, in accordance with the requirements of the permitting agency, shall be paid.
4. Construction Inspection. The permit holder shall notify the City of Claremont upon completion of construction and installation of any sign for which a permit is required.

9-3-174 Unlawful Cutting of Trees or Shrubs

No person may, for the purpose of increasing or enhancing the visibility of any sign, damage, trim, destroy or remove any trees, shrubs or other vegetation located:

- 1. Within the right-of-way of any public street or road, unless the work is done pursuant to the express written authorization of the City or other agency having jurisdiction over the streets.
- 2. On property that is not under the ownership or control of the person doing or responsible for such work, unless the work is done pursuant to the express authorization of the person owning the property where such trees or shrubs are located.
- 3. In any areas where such trees or shrubs are required to remain under a permit issued under this Ordinance.

9-3-175 Nonconforming Signs

Subject to the remaining restrictions of this Section, nonconforming signs that were otherwise lawful on the effective date of this Article may be continued provided they conform to the following provisions:

1. No person may engage in any activity that causes an increase in the extent of nonconformity of a nonconforming sign. Without limiting the generality of the foregoing, no nonconforming sign may be enlarged or altered in such a manner as to aggravate the nonconforming condition. Nor may illumination be added to any nonconforming sign.
2. A nonconforming sign may not be moved or replaced except to bring the sign into complete conformity with this Article.
3. If a nonconforming sign is destroyed by natural causes, it may not thereafter be repaired, reconstructed or replaced except in conformity with all the provisions of this Article, and the remnants of the former sign structure shall be cleared from the land within 30 days of destruction. For purposes of this Section, a nonconforming sign is "destroyed" if damaged to the extent that the cost of repairing the sign to its former stature or replacing it with an equivalent sign equals or exceeds the value (tax value if listed for tax purposes) of the sign so damaged.
4. The message of a nonconforming sign may be changed so long as this does not create any new nonconformities (for example, by creating an off-premise sign under circumstances where such a sign would not be allowed).
5. If a nonconforming sign other than a billboard advertises a business, service, commodity, accommodation, attraction or other enterprise or activity that is no longer operating or being offered or conducted, that sign shall be considered abandoned and shall be removed within 30 days after such abandonment by the sign owner, owner of the property where the sign is located or other party having control over such sign.
6. If a nonconforming billboard remains blank for a continuous period of 180 days, that billboard shall be deemed abandoned and shall, within 30 days after such abandonment, be removed by the sign owner, owner of the property where the sign is located or other person having control over such sign. For purposes of this Section, a sign is "blank" if:
 - a. It advertises a business, service, commodity, accommodation, attraction or other enterprise or activity that is no longer operating or being offered or conducted; or
 - b. The message displayed becomes illegible in whole or substantial part; or
 - c. The advertising copy paid for by a party other than the sign owner or promoting an interest other than the rental of the sign has been removed.

9-3-176 Sign Definitions

For the regulation of signs according to this ordinance, the following words and phrases shall be defined as specified below.

Amortization. A provision requiring nonconforming signs to either become conforming or be removed within a set period of time, otherwise known as the amortization period.

Awning. A structure made of cloth, metal, or other material affixed to a building in such a manner that the structure may be raised or retracted from a building to a flat position against the building, but not a canopy.

Building Wall. The entire surface area, including windows and doors, of an exterior wall of a building. For the purposes of this ordinance, the area of a wall will be calculated for only the first three stories, or 45 feet in height of a building, whichever is less.

Canopy. A permanent structure, not enclosed and not retractable, attached or unattached to a building, for the purpose of providing shelter to patrons or automobiles, or as a decorative feature on a building wall.

Changeable Copy. Copy that is or can be changed in the field, either manually or through mechanical means; e.g., reader boards with changeable letters.

Commercial Message. A message placed or caused to be placed before the public by a person or business enterprise directly involved in the manufacture or sale of the products, property, accommodations, services, attractions, or activities that are offered or exist for sale or for hire.

Copy. Any words, letters, numbers, figures, characters, symbols, logos, or insignia that are used on a sign display surface area.

Farm Product Sales. Seasonal sale of farm products raised on the premises where products are sold only as an accessory to an agricultural use.

Grade. The height of the top of the curb, or if no curb exists, the height of the edge of pavement in the lane of travel adjacent to the sign.

Linear Frontage. The length of a property abutting a public right-of-way from one side lot line to another.

Logo. A business trademark or symbol.

Out parcel. A parcel of land associated with a shopping center or multi-tenant development, which is designated on an approved site plan as a location for a free standing structure with an intended use such as, but not limited to, banks, savings and loans, dry cleaners, service stations, offices, restaurants, retail establishments, or combination of uses thereof, and adjoins the shopping center or multi-tenant development, or the parking and service drives associated with it, on any side adjacent to a public right-of-way.

Parapet. A low wall encircling the perimeter of a flat building roof generally used to screen roof-mounted mechanical equipment.

Planned Development. A tract of land under single, corporation, partnership, or association ownership, planned and developed as an integral unit in a single development operation or a definitely programmed series of development operations and according to an approved development plan (according to Article L).

Premises. A parcel of real property with a separate and distinct identifying number shown on a recorded plat, record of survey, parcel map, subdivision map, or a parcel legally created or

established pursuant to applicable zoning. Out parcels of shopping centers shall be considered on the premises of the shopping center for the purpose of this ordinance.

Roof Line. The highest point of a flat roof or mansard roof, and the lowest point of a pitched roof, excluding any minor projections or ornamentation.

Sight Distance Triangle. The triangular area formed by the point of intersection of two street right-of-way lines and a point located along each right-of-way line at a distance of 35 feet from the point of intersection.

Sign. Any object, devise, structure, or part thereof, situated outdoors, which is used to advertise, identify, display, direct, or attract attention to an object, person, institution, organization, business, product, service, event or location by any means, including words, letters, figures, designs, symbols, fixtures, colors, illumination, or projected images. Signs do not include the flag or emblem of any nation, organization of nations, state, city, or any fraternal, religious, or civic organizations; works of art which in no way identify an object, person, institution, organization, business, product, service, event or location by any means; or scoreboards located on athletic fields.

Sign Structure or Support. Any structure that supports or is capable of supporting a sign.

Sign Types. The following are types of signs included in this ordinance.

A-Frame (Sandwich Board). A portable, movable sign intended to be placed near a pedestrian walkway or street thoroughfare; that does not exceed 6 square feet in area per sign face and is brought inside at the end of each business day.

Banner. A sign intended to be hung, with message or symbol applied to plastic or fabric of any kind, but excluding flags or emblems of any nation, organization of nations, state, city, or any fraternal, religious, or civic organization.

Bulletin Board. A sign used to announce meetings or programs to be held on the premises of a church, school, auditorium, library, museum, community recreation center, or similar noncommercial place of public assembly.

Business Sign. A sign that directs attention to a business, to a product sold, manufactured, or assembled, or to services or entertainment offered upon the premises where the sign is displayed; but not a sign pertaining to the preceding if such activity is only minor and incidental to the principal use of the premises.

Campaign or Election Sign. A sign that advertises a candidate or issue to be voted upon on a definite election day.

Canopy and Awning Signs. A sign attached to or painted or printed onto a canopy or awning. The permitted size of a canopy or awning sign will be calculated on the basis of the size of the building wall to which the canopy is attached. It will, for measuring purposes, be considered a wall sign.

Commercial Flags. A piece of durable fabric of distinctive design attached to a movable device, that is used to advertise, identify, display, direct, or attract attention to a commercial business, service, product or event and is brought inside at the end of each business day.

Construction Sign. A sign placed at a construction site identifying or announcing the project or the name of the architect, engineer, contractor, financier, or others involved in the development of the project.

Detached Sign. Any sign that is not affixed or attached to a building and is securely and permanently mounted in the ground. Such sign may be a ground mounted sign, or monument sign.

Directional or Instructional Sign. An on-premises sign designed to guide vehicular and/or pedestrian traffic by using such words as "Entrance," "Exit," "Parking," "One-Way," or similar direction or instruction, but not including any advertising message. The name or logo of the business or use to which the sign is giving direction may also be included on the sign.

Directory Sign. A sign which identifies multiple uses in a planned development on a single sign; may be used for shopping centers, shopping streets or arcades, office complexes, schools, churches, institutional or business campuses, and similar large complexes which have a variety of tenants and/or uses.

Electronic Message Board. A sign that uses LED or other digital technology to be lit internally.

Ground Mounted Sign. A sign which extends from the ground or which has a support which places the bottom thereof less than 3 feet from the ground.

Government Sign. Any temporary or permanent sign erected and maintained for any governmental purposes.

Flag. A piece of durable fabric of distinctive design attached to a permanent pole, that is used as a symbol or decorative feature.

Flashing Sign. A sign that uses an intermittent or flashing light source to attract attention.

Identification Sign. A sign which displays only the name, address, and/or crest, insignia, trademark, occupation or profession of an occupant, or the name of any building on the premises.

Incidental Sign. A sign used in conjunction with equipment or other functional elements of a use or operation. These shall include, but not be limited to drive-through-window menu boards; signs on automatic teller machines, gas pumps, or vending machines; or newspaper delivery boxes.

Memorial Sign or Plaque. A sign designating the name of a building and/or date of erection and other items such as architect, contractor, or others involved in the building's creation, cut into or attached to a building surface.

Monument Sign. A monolithic sign in which the bottom of the sign is flush with the ground and the vertical dimension of the sign is greater than the horizontal dimension.

Nonconforming Sign. Any sign which was lawfully erected in compliance with applicable code provisions and maintained prior to the effective date of this ordinance, and which fails to conform to all applicable standards and restrictions of this ordinance.

Off-Premises Sign. A sign that directs attention to a business, commodity, or service, conducted, sold, or offered at a location other than the premises on which the sign is erected.

On-Premises Sign. A sign that directs attention to a business, commodity, or service, that is conducted, sold, or offered on the premises on which the sign is erected.

Outdoor Advertising Sign. A type of sign, generally, but not always, consisting of a rigidly assembled sign, display, or device, usually free standing, that is affixed to the ground or to a building, the primary purpose of which is to display advertising posters. Such signs commonly referred to as "billboards" are generally designed so that the copy or poster on the sign can be changed frequently and the advertising space is for lease.

Planned Development Sign. A sign used in conjunction with an approved planned residential, office, business, industrial or mixed use development.

Portable or Movable Sign. A sign that is not permanently attached to the ground, a structure, or a building, and which can easily be moved from one location or another. For example, a sign on wheels.

Projecting Sign. A sign which is affixed to a building and supported only by the wall on which it is mounted; considered a wall sign for purposes of this ordinance.

Public Interest Sign. A sign on private property that displays information pertinent to the safety or legal responsibilities of the general public such as warning and no trespassing signs.

Real Estate Sign. A sign that is used to offer for sale, lease, or rent the premises upon which such sign is placed.

Primary Sign. The main or principal sign located on the premises.

Roof Sign. A sign erected or maintained in whole or in part upon or over the roof or parapet of a building.

Secondary Business Identification Sign. An auxiliary wall sign, the purpose of which is to identify a business which is housed in the same structure as the principal business, but which is clearly subordinate to, and has separate ownership, management, and operation from, the principal business which occupies the building.

Secondary Sign. A sign used in addition to a primary sign on a premises.

Temporary Sign. A sign which is not permanently installed in the ground or affixed to any structure or building, and which is erected for a period of time as permitted in this ordinance.

Temporary Planned Development Sign. A sign that pertains to the development of a new commercial, residential, or mixed use development while it is under construction.

Vehicular sign. Signs on parked vehicles visible from the public right-of-way where the primary purpose of the vehicle is to advertise a product or to direct people to a business or activity located on the same or nearby property. For the purposes of this ordinance, vehicular signs shall not include business logos, identification or advertising on vehicles primarily used for other business purposes.

Wall Sign. Any sign directly attached to an exterior wall of a building or dependent upon a building for its support. Signs directly painted on walls shall be considered wall signs.

Window Sign. Any sign attached to or directly applied onto a window or glass door of a building intended for viewing from the exterior of the building.

REQUEST FOR COUNCIL ACTION

Date of Meeting: May 6, 2013

To: Mayor and the City Council

From: Doug Barrick , City Clerk

Action Requested: Hold Public Hearing for Annexation 13-01

North Carolina General Statutes require that the City Council Hold a Public Hearing prior to any changes in the Corporate Limits of the City.

The owners of 3254 Woody Lane are requesting voluntary annexation into the Corporate Limits of the City of Claremont. This 4.15 acre tract is currently in the ETJ of the City of Claremont and is not contiguous to current Corporate Limits, served by City Utilities, and is served by all other city services. The City Clerk certifies the sufficiency of the request as the City tries to honor voluntary annexation requests, the proposed annexation would expand the City's tax base, and the proposed annexation will not hamper the Cities ability to deliver public services to this parcel.

This public hearing for this annexation has been advertised for May 6th at 7:00pm in the News & Observer on Thursday April 25th and again on Thursday May 2nd.

Recommendation: Hold Public Hearing

Parcel Report - Catawba County NC

Parcel Information:

Parcel ID: **376106275673**
 Parcel Address: 3254 WOODY LN
 City: CLAREMONT, 28610
 LRK(REID): 68556
 Deed Book/Page: [2018/0860](#)
 Subdivision:
 Lots/Block: /
 Last Sale:
 Plat Book/Page:
 Legal:
 Calculated Acreage: 4.150
 Tax Map: 4200 00070
 Township: CLINES

Tax/Value Information: [Tax Rates\(pdf\)](#)

Municipal Tax District:
 Fire District: CLAREMONT RURAL
 Tax Account Number: 210138
 Market Building(s) Value: \$309,400
 Market Land Value: \$41,700
 Market Total Value: \$351,100
 Year Built/Remodeled: 1970/
[Current Tax Bill](#)

Miscellaneous:

[Building Permits](#) for this parcel.
[Building Details](#)
 WaterShed: WS-IV Protected Area
 Voter Precinct: P6
[Parcel Report Data Descriptions](#)

[List all Owners](#)

[Deed History Report](#)

[Assessment Report](#)

Owner Information:

Owner: SHEPHERD NORMA ZANE
 Owner2: SMOOT SUSAN ANN SHEPH
 Address: 6227 WELBORN RD
 Address2:
 City: TRINITY
 State/Zip: NC 27370-7817

School Information:

School District: COUNTY
 Elementary School: CLAREMONT
 Middle School: RIVER BEND
 High School: BUNKER HILL
[School Map](#)

Zoning Information:

Zoning District: CLAREMONT
 Zoning1: R-1
 Zoning2:
 Zoning3:
 Zoning Overlay:
 Small Area:
 Split Zoning District 1/2: /
[Zoning Agency Phone Numbers](#)

Firm Panel Date: 2007-09-05
 Firm Panel #: 3710376100J
 2010 Census Block: 1008
 2010 Census Tract: 011401
 Agricultural District:

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1in=200ft

Annex 13-01
3254 Woody Lane

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05/01/2013

REQUEST FOR COUNCIL ACTION

Date of Meeting: May 6, 2013

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approve Ordinance 11-12 Beer & Wine Text Amendment

The City of Claremont has discussed the option to allow the sale of beer and wine on City property for various festivals and fundraising events. This draft ordinance has been compiled based on similar ordinances that have been adopted in other municipalities.

Highlights of the proposed ordinance include:

- Expanded definitions of beverages allowed and open containers
- Expanded language for public consumption and open containers on City rights of ways, streets, parks, or other City property
- New text to allow for public festival, function or celebration exemptions for consumption on City property, rights of ways, parks. This new text outlines guidelines to control the sale under State ABC and ALE rules, and further allows the City to regulate the designated areas and streets for such requests.

Recommendation: Approve Ordinance

City Council of the City of Claremont

Catawba County, North Carolina

Ordinance No. 11-12

AN ORDINANCE TO AMEND THE CLAREMONT CODE OF ORDINANCES
TO REVISE SECTION 6-2-25 OF THE CITY CODE OF ORDINANCES

WHEREAS, it is the desire of the Council of the City of Claremont to continually update and revise the Claremont Code of Ordinances in accordance with the needs of the citizens of the City of Claremont; and

WHEREAS, in order to protect the citizens of the City and their properties; and

WHEREAS, the City of Claremont has initiated text amendments to the Claremont Code of Ordinances:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLAREMONT NC:

Section 6-2-25 Beer and wine consumption; possession of open container; disposal of containers; exception for community sponsored public festivals.

A. *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

- a. “*ABC permit*” or “*permits*” means any written or printed authorization issued by the Commission pursuant to the provisions of this Chapter, other than a purchase-transportation permit. Unless the context clearly requires otherwise, as in the provisions concerning applications for permits, “ABC permit” or “permit” means a presently valid permit;
- b. “*Alcoholic beverage*” means any beverage containing at least one-half of one percent (0.5%) alcohol by volume, including malt beverages, unfortified wine, fortified wine, spirituous liquor, and mixed beverages, as defined by G.S. 18B-101;
- c. *Beer* means the same as the term “malt beverage,” as defined by G.S. 18B-101;
- d. “*Commission*” means the North Carolina Alcoholic Beverage Control Commission established under G.S. 18B-200.
- e. “*Fortified wine*” means any wine, of more than sixteen percent (16%) and no more than twenty-four percent (24%) alcohol by volume, made by fermentation from grapes, fruits, berries, rice, or honey; or by the addition of pure cane, beet, or dextrose sugar; or by the addition of pure brandy from the same type of grape, fruit,

berry, rice, or honey that is contained in the base wine and produced in accordance with the regulations of the United States, as defined by G.S. 18B-101;

- f. “*Malt beverage*” means beer, lager, malt liquor, ale, porter, and any other brewed or fermented beverage except unfortified or fortified wine as defined by this Chapter, containing at least one-half of one percent (0.5%), and not more than fifteen percent (15%), alcohol by volume. Any malt beverage containing more than six percent (6%) alcohol by volume shall bear a label clearly indicating the alcohol content of the malt beverage, as defined by G.S. 18B-101;
- g. “*Mixed beverage*” means either of the following:
 - a. A drink composed in whole or in part of spirituous liquor and served in a quantity less than the quantity contained in a closed package.
 - b. A premixed cocktail served from a closed package containing only one serving as defined by G.S. 18B-101;
- h. “*Nontaxpaid alcoholic beverage*” means any alcoholic beverage upon which the taxes imposed by the United States, this State, or any other territorial jurisdiction in which the alcoholic beverage was purchased have not been paid, as defined by G.S. 18B-101;
- i. “*Open container*” means a container that has a broken seal or a container other than the manufacturer's unopened original container.
- j. “*Public street*” means any highway, road, street, avenue, boulevard, or other way within and under the control of the city and open to public use, including the sidewalks of any such street.
- k. “*Spirituous liquor*” or “*liquor*” means distilled spirits or ethyl alcohol, including spirits of wine, whiskey, rum, brandy, gin and all other distilled spirits and mixtures of cordials, liqueur, and premixed cocktails, in closed containers for beverage use regardless of their dilution, as defined by G.S. 18B-101.
- l. “*Unfortified wine*” means any wine of sixteen percent (16%) or less alcohol by volume made by fermentation from grapes, fruits, berries, rice, or honey; or by the addition of pure cane, beet, or dextrose sugar; or by the addition of pure brandy from the same type of grape, fruit, berry, rice, or honey that is contained in the base wine and produced in accordance with the regulations of the United States, as defined by G.S. 18B-101;
- m. “*Wine*” means the same as the term "unfortified wine," as defined by N.C.G.S. 18B-101.

B. *Public Consumption Unlawful.* It shall be unlawful for any person to consume any alcoholic beverage, including malt beverages, fortified or unfortified wine, mixed beverages, or other spirituous or other spirituous liquors, all as defined in G.S. 18B-101, upon or within the limits of rights-of-way of any street, boulevard, alley or sidewalk in city parks and buildings, or on any other property owned or occupied by the city.

- C. *Private Premises Consumption Regulated.* It shall be unlawful for any person to consume any alcoholic beverage, including malt beverages, fortified or unfortified wine, mixed beverages, or other spirituous or other spirituous liquors, all as defined in G.S. 18B-101, upon the private business premises of another without permission of the owner or person in control of such premises.
- D. *Possession of Open Container in Public Unlawful.* It shall be unlawful for any person to possess an open container of alcoholic beverage, including malt beverages, fortified or unfortified wine, mixed beverages, or other spirituous or other spirituous liquors, all as defined in G.S. 18B-101, upon or within the limits of any public right-of-way of any street, boulevard, alley or sidewalk in city parks and buildings, or on any other property owned or occupied by the city.
- E. *Container disposal.* It shall be unlawful for any person to drop, throw, cast or deposit any used container of alcoholic beverage, including malt beverages, fortified or unfortified wine, mixed beverages, or other spirituous or other spirituous liquors, upon any public street or sidewalk or upon the private business premises of another without permission of the owner or person in control of such premises.
- F. *Exception; permit required.* Consumption of beer and wine and spirituous liquor or mixed beverages is permitted during any community-sponsored public function, festival or celebration being conducted upon and within designated areas of any public street, sidewalk or other property owned or lawfully occupied by the City pursuant to a written permit issued by the city manager or his duly authorized designee to the holder of a valid permit from the Commission applicable to the community sponsored public function, festival or celebration. The permit issued by the city manager or his duly authorized designee shall be consistent with the permit issued to the permittee by the Commission. This permit, when issued, may allow the sale, service and distribution of beer, wine and spirituous liquors, including mixed beverages, on designated streets, sidewalks and areas reserved for the event, subject to all applicable ABC or ALE rules or regulations or laws of the State of North Carolina. The permit issued by the City shall designate the boundary of the area in which sale, service, distribution or consumption of beer and wine or spirituous liquors is permitted and the specific times during which such sale, service, distribution and/or consumption is permitted. The area in which such sale, service, distribution and/or consumption is permitted shall be delineated by barricades, with an entrance into such barricaded area clearly marked; the entrance shall be so constructed as to allow ready control of patrons, including viewing of identification to avoid underage persons being within the barricaded area; no malt beverages or unfortified wine or other alcoholic beverage shall be consumed outside of such barricaded area. Proper application for special permit to the proper state authorities shall be made so that a permit may be received prior to the opening of the special event, and such permit to be available for inspection by the city and its officers at any time. However, before permit is issued under this section, the city manager or his duly authorized designee shall designate the

boundaries of the event and provide for temporarily closing those streets or public areas within the boundaries for general public use during the times the permit is to be effective.

- G. *Application for permit.* Application forms for the permit referred to in subsection F of this section are available from the City Manager and must be filed at least 21 days prior to the opening day of the event.

INTRODUCED at the regular meeting of the City Council of the City of Claremont on April 1, 2013.

ADOPTED at the regular meeting of the City Council of the City of Claremont on May 6, 2013 .

MAYOR David Morrow

ATTEST:

Doug Barrick, City Clerk

APPROVED AS TO FORM:

Bob Grant, City Attorney

REQUEST FOR COUNCIL ACTION

Date of Meeting: May 6, 2013

To: Mayor and the City Council

From: Laurie LoCicero, City Planner

Action Requested: Approve Ordinance 12-12 Zoning Sign Text

The Planning Board gathered input from businesses, churches and other civic groups regarding the sign rules. Planning Board and staff worked with the City Attorney to draft this text amendment. The New language is red and underlined. These changes were presented at an open forum where local businesses and churches were invited to attend.

The Highlights of the proposed changes include:

1. Churches and civic buildings can have 2 permanent ground mounted signs per street front
2. Commercial flags and sandwich board(A-frame) signs are allowed but must be brought inside at the end of business each day and must meet size requirements
3. Manufacturing/industrial buildings can have sign 48 square feet in area, and 12 feet in height
4. Multi-tenant buildings with at least 3 different businesses can have ground-mounted sign of 48 square feet in area, and 12 feet in height
5. Commercial flags and A-frame signs are defined

The Planning Board voted to recommend this text amendment for approval at their April meeting upon recommendation from planning staff and the City Attorney.

Recommendation: Approve Ordinance

City Council of the City of Claremont

Catawba County, North Carolina

Ordinance No. 12-12

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF CLAREMONT TITLE 9 PLANNING AND COMMUNITY DEVELOPMENT ZONING REGULATIONS

WHEREAS, the City of Claremont proposes to amend the Zoning Ordinance because it is important to update regulations as situations change;

WHEREAS, the Planning Board of the City of Claremont has considered the proposed amendment and recommend said amendment to approval by the City Council; and

WHEREAS, the Claremont Land Development Plan does not address this specific amendment,

WHEREAS, City Council has conducted a public hearing to consider comments relative to the proposed amendment; and

WHEREAS, notification of the public hearing was duly published,

NOW, THEREFORE, BE IT ORDAINED BY THE CLAREMONT CITY COUNCIL THAT,

That Chapter Nine (9) Section 9-3-167, 9-3-168 and Section 9-3-176 are hereby amended by changing the following:

9-3-167 Permanent Signs Requiring a Permit

1. On-Premise Signs are allowed as indicated in the chart below

<p>CIVIC <u>OR</u> RELIGIOUS INSTITUTIONAL BUILDINGS IN ANY DISTRICT</p> <p>Wall Mounted Sign</p> <p>10% of any wall face area fronting a street, up to a maximum of 128 square feet</p> <p>Ground Mounted Sign</p> <p>Maximum Number: \pm 2 per street front Maximum Area: 32 square feet per sign Maximum Height: 8 feet Not permitted for zero setback buildings</p>	<p>ANY SINGLE-OCCUPANT COMMERCIAL BUILDING TYPE IN A MIXED USE DISTRICT EXCEPT A DETACHED HOUSE (B-1, B-2)</p> <p>Wall Mounted Sign</p> <p>10% of any wall face area fronting a street, up to a maximum of 128 square feet</p> <p>Ground Mounted Sign</p> <p>Maximum Number: 1 per street front Maximum Area: 32 square feet Maximum Height: 8 feet Not permitted for zero setback buildings</p>
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ANY COMMERCIAL BUILDING TYPE IN A-THE B-3 HIGHWAY BUSINESS COMMERCIAL DISTRICT EXCEPT DETACHED HOUSE (B-3, M-1)

Wall Mounted Sign

10% of any wall face area fronting a street, up to a maximum of 128 square feet. Each secondary business is allowed Secondary Business Sign, up to a maximum area of 26 square feet. Notwithstanding the above, the total area of all wall mounted signs shall not exceed 10% of the applicable wall face area.

Ground Mounted Sign

Maximum Number: 1 per street front
Maximum Area: 32 square feet
Maximum Height: 8 feet
Not permitted for zero setback buildings

High Rise Sign

Shall be located in HRS Overlay district
Shall adhere to all requirements in 9-3-58
Shall adhere to requirements of electronic message boards if that technology is used

PLANNED DEVELOPMENT ENTRANCE SIGN

Maximum Number: 1 per street front;
2 sign faces may be used with a wall, fence, or other architectural entrance feature

Maximum Area: 24 square feet
Maximum Height: 8 feet

(permitted for all-residential, mixed use, and non-residential projects of 10 acres or more)
Limited to name and/or logo

ANY INDUSTRIAL BUILDING IN THE M-1 MANUFACTURING DISTRICT EXCEPT DETACHED HOUSE

Wall Mounted Sign

10% of any wall face area fronting a street, up to a maximum of 128 square feet. Each secondary business is allowed Secondary Business Sign, up to a maximum area of 26 square feet. Notwithstanding the above, the total area of all wall mounted signs shall not exceed 10% of the applicable wall face area.

Ground Mounted Sign

Maximum Number: 1 per street front
Maximum Area: 48 square feet
Maximum Height: 12 feet
Not permitted for zero setback buildings

ANY MULTI-OCCUPANT BUILDING TYPE IN ANY COMMERCIAL DISTRICT EXCEPT A DETACHED HOUSE (B-1, B-2, B-3, M-1)

Wall Mounted Sign

10% of any wall face area fronting a street, up to a maximum of 128 square feet. Each secondary business is allowed Secondary Business Sign, up to a maximum area of 26 square feet. Notwithstanding the above, the total area of all wall mounted signs shall not exceed 10% of the applicable wall face area.

Ground Mounted Sign

Maximum Number: 1 per street front
Maximum Area: 32 square feet for first business, 8 square feet for each additional business with a maximum of 48 square feet
Maximum Height: 8 feet for first business, 2 feet for each additional business with a maximum of 12 feet
Not permitted for zero setback buildings

9-3-168 Temporary Signs Requiring a Permit

1. Commercial flags provided:
 - a. Only one per street front
 - b. Only allowed in B-1, B-2, B-3 and M-1 districts
 - c. Does not exceed 10 feet in height or 30 square feet in area
 - d. The flag is returned inside at the end of each business day
 - e. Not allowed at zero setback buildings

2. A-frame (sandwich board) type signs provided:
 - a. Only one per street front
 - b. Only allowed in B-1 and B-2 districts
 - c. Does not exceed sign area of 6 square feet per sign face
 - d. The placement of the sign allows for safe movement of both pedestrian and vehicle traffic and poses no safety issues.
 - e. The sign is returned inside at the end of each business day

The following temporary signs shall be allowed subject to the standards below, in lieu of on-site real estate or construction signs

9-3-176 Sign Definitions

Sign Types. The following are types of signs included in this ordinance.

A-Frame (Sandwich Board). A portable, movable sign intended to be placed near a pedestrian walkway or street thoroughfare; that does not exceed 6 square feet in area per sign face and is brought inside at the end of each business day.

Banner. A sign intended to be hung, with message or symbol applied to plastic or fabric of any kind, but excluding flags or emblems of any nation, organization of nations, state, city, or any fraternal, religious, or civic organization.

Bulletin Board. A sign used to announce meetings or programs to be held on the premises of a church, school, auditorium, library, museum, community recreation center, or similar noncommercial place of public assembly.

Business Sign. A sign that directs attention to a business, to a product sold, manufactured, or assembled, or to services or entertainment offered upon the premises where the sign is displayed; but not a sign pertaining to the preceding if such activity is only minor and incidental to the principal use of the premises.

Campaign or Election Sign. A sign that advertises a candidate or issue to be voted upon on a definite election day.

Canopy and Awning Signs. A sign attached to or painted or printed onto a canopy or awning. The permitted size of a canopy or awning sign will be calculated on the basis of the size of the building wall to which the canopy is attached. It will, for measuring purposes, be considered a wall sign.

Commercial Flags. A piece of durable fabric of distinctive design attached to a movable device, that is used to advertise, identify, display, direct, or attract attention to a commercial business, service, product or event and is brought inside at the end of each business day.

INTRODUCED at a regular meeting of the City Council of the City of Claremont on May 6, 2013.

ADOPTED at a regular meeting of the City Council of the City of Claremont on May 6, 2013.

MAYOR David Morrow

ATTEST:

Doug Barrick, City Clerk

APPROVED AS TO FORM:

Bob Grant, City Attorney

REQUEST FOR COUNCIL ACTION

Date of Meeting: May 6, 2013

To: Mayor and the City Council

From: Doug Barrick , City Clerk

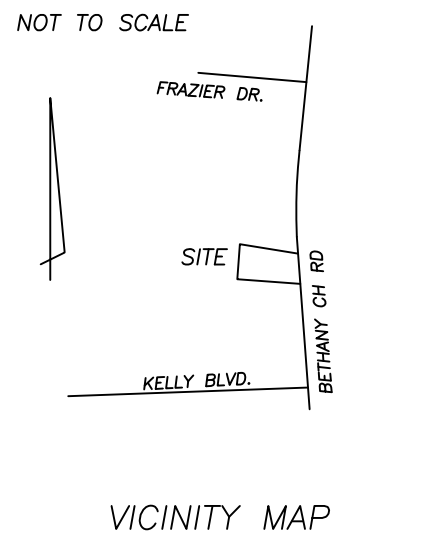
Action Requested: Approve Ordinance 13-12 Extension of the Claremont Corporate Limits (ANX 13-01)

The owners of 3254 Woody Lane are requesting voluntary annexation into the Corporate Limits of the City of Claremont. This 4.15 acre tract is currently in the ETJ of the City of Claremont and is not contiguous to current Corporate Limits, served by City Utilities, and is served by all other city services. The City Clerk certifies the sufficiency of the request as the City tries to honor voluntary annexation requests, the proposed annexation would expand the City's tax base, and the proposed annexation will not hamper the Cities ability to deliver public services to this parcel.

This public hearing for this annexation has been advertised for May 6th at 7:00pm in the News & Observer on Thursday April 25th and again on Thursday May 2nd

A Public Hearing has been held and all requirements to annex this contiguous parcel have been fulfilled.

Recommendation: Approve Ordinance



SURVEYOR'S CERTIFICATE

I, RANDAL HONEYCUTT CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK 2018 PAGE 860, BOOK 1442 PAGE 564, PLAT BOOK 68 PAGE 143); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK PAGE 143; THAT THE RATIO OF PRECISION AS CALCULATED IS 1:10000; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.

THIS SURVEY IS OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY, OR OTHER EXCEPTION TO THE DEFINITION OF SUBDIVISION.

WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS THE _____ DAY OF _____ 2013.

"PRELIMINARY PLAT
NOT FOR RECORDATION,
CONVEYANCES, OR SALES"

REVIEW OFFICER

STATE OF NORTH CAROLINA,
COUNTY OF CATAWBA

_____, REVIEW OFFICER OF CATAWBA COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER _____ DATE _____

NORTH CAROLINA CATAWBA COUNTY

THE PROPERTY ON THIS PLAT WAS DULY APPROVED FOR ANNEXATION BY THE CITY COUNCIL OF THE CITY OF CLAREMONT ON THE _____ DAY OF _____ 20____ AND AN ORDINANCE DULY ADOPTED BY AND CERTIFIED AND THIS MAP IS HEREBY ORDERED TO BE RECORDED IN ACCORDANCE WITH NCGS 160A-29 BY:

MAYOR - CITY OF CLAREMONT

CITY CLERK

NORTH CAROLINA CATAWBA COUNTY

I, _____ A NOTARY IN AND FOR SAID COUNTY AND STATE DO HEREBY CERTIFY THAT _____, MAYOR-CITY OF CLAREMONT AND CITY CLERK FOR THE CITY OF CLAREMONT PERSONALLY APPEARED BEFORE ME THIS DATE AND ACKNOWLEDGED THE DUE EXECUTION OF THE FOREGOING INSTRUMENT.

WITNESS MY HAND AND NOTARY SEAL THIS THE _____ DAY OF _____ 20____

NOTARY PUBLIC

MY COMMISSION EXPIRES

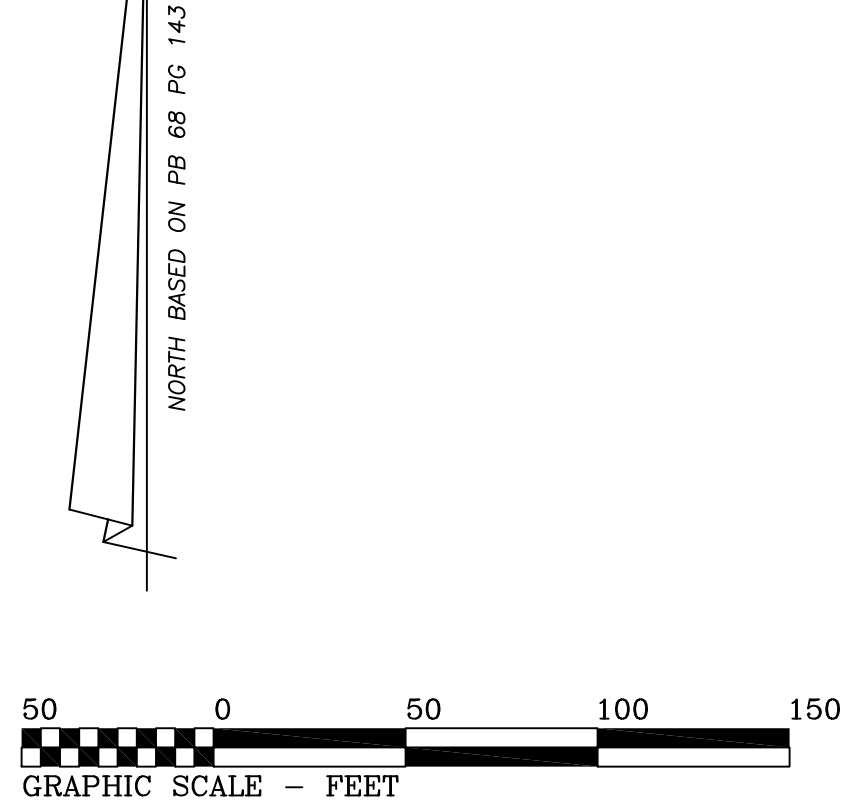
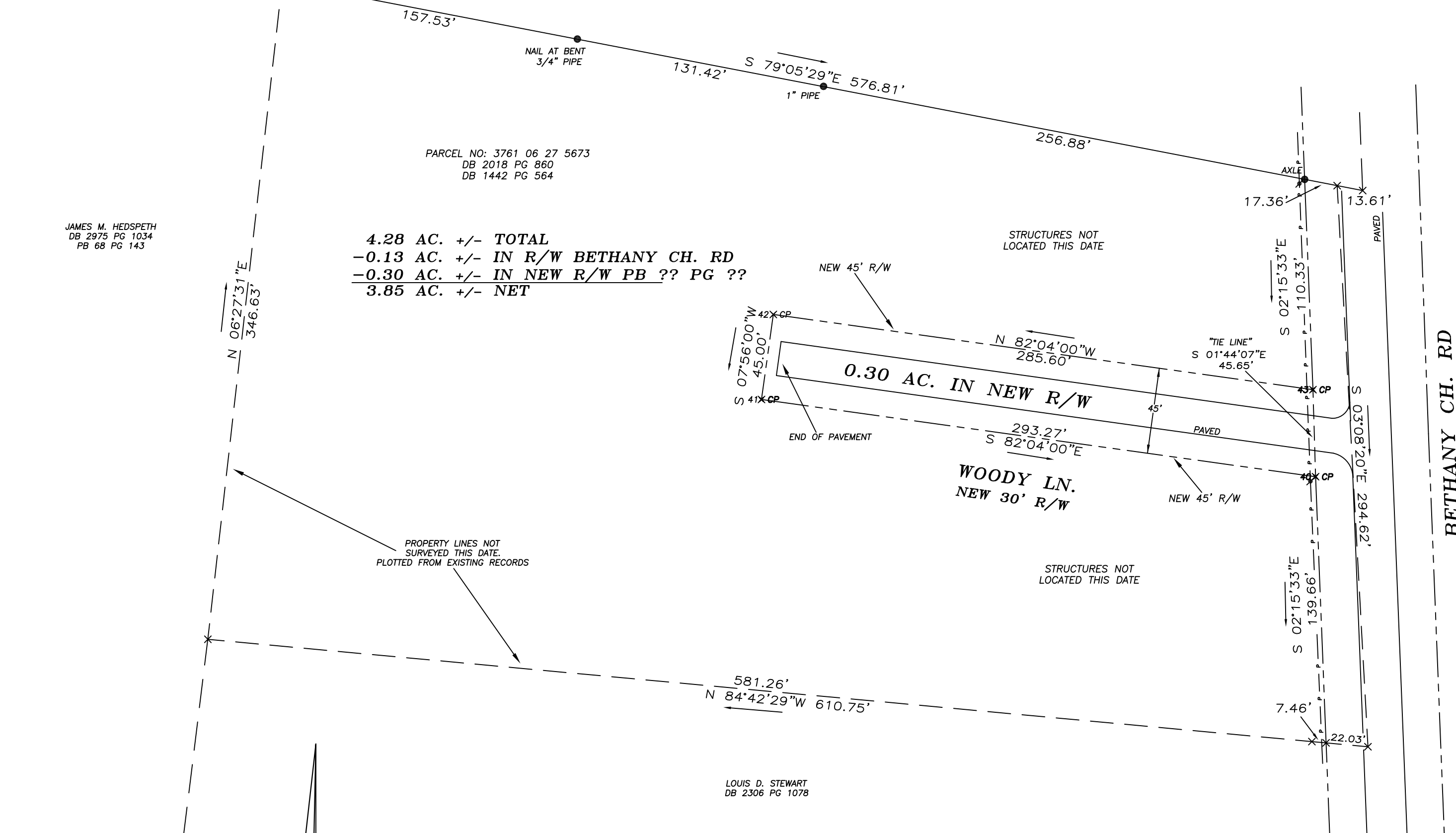
"PRELIMINARY PLAT
NOT FOR RECORDATION,
CONVEYANCES, OR SALES"

4.28 ACRES TOTAL +/-
AREA BY COORDINATE COMPUTATION

NON CONTIGUOUS ANNEXATION FOR:
CITY OF CLAREMONT

CLINES TSP., CATAWBA CO., N.C.

<p>HONEYCUTT LAND SURVEYING, P.A. P.O. Box 1103 - 22 S. Main Ave. Suite 102A Newton N.C. 28658 Phone: 828-464-0702 www.honeycuttsurvey.com FIRM #C-3570</p> <p>J. Mike Honeycutt L-1360 Randal W. Honeycutt L-4399</p>		
FEMA FLOOD PANEL NO. 3710376100J EFF. DATE 9/5/2007	DEED: 2018-860 DEED: 1442-564	COORD. FILE: 13037132.CRD DWG FILE: 13037132.DWG
DATE: 5/1/2013	PIN NO.: 376106275673	HLS FILE: B-
SCALE: 1" = 50'		



- LEGEND
- EXISTING IRON (TYPE NOTED)
 - NEW IRON (TYPE NOTED)
 - ⊙ PK NAIL
 - ⊙ MAG NAIL
 - ⊙ R/R SPIKE
 - CONCRETE MONUMENT
 - ▲ STONE
 - × COMPUTED POINT
 - △ NAIL
 - NGS/NCGS GRID MONUMENT
 - ∕ UTILITY POLE
 - × LIGHT POLE
 - DUKE POWER BOX
 - ⊙ TELEPHONE PEDISTAL
 - ⊙ SANITARY SEWER MANHOLE
 - ⊙ STORMDRAIN MANHOLE
 - ⊙ WATERLINE MANHOLE
 - ⊙ WATER METER
 - ⊙ WATER VALVE
 - ⊙ SEWER CLEAN OUT
 - ⊙ GAS VALVE
 - R/W
 - OVERHEAD UTILITIES
 - FENCE
 - SANITARY SEWER
 - WATER LINE
 - LINES NOT SURVEYED
 - ⊙ FIRE HYDRANT

City Council of the City of Claremont

Catawba County, North Carolina

Ordinance No. 13-12

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE CITY OF CLAREMONT
(ANX 13-01)

WHEREAS, the Claremont City Council has been petitioned under G.S. 160A-31, as amended, to annex the area described herein; and

WHEREAS, the Claremont City Council has by resolution directed the City Clerk to investigate the sufficiency of said petition; and

WHEREAS, the City Clerk has certified the sufficiency of said petition and a public hearing on the question of annexation was held at in the Council Chambers of Claremont City Hall at 7:00 o'clock, p.m. on the 6th day of May, after due notice by publication on the 25th of April and 2nd of May , 2013; and

WHEREAS, the Claremont City Council finds that the petition meets the requirements of G.S. 160A-31;

NOW, THEREFORE, BE IT ORDAINED BY THE CLAREMONT CITY COUNCIL THAT,

Section 1. By the virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the City of Claremont as of the 6th day of May , 2013:

Being all of a 4.15 acre tract described in, Deed Book 2018 Page 0860, Catawba County Registry, furthermore described in an plat prepared by Randal Honeycutt, Registered Land Surveyor, to which reference is hereby made for greater certainty in description and will be recorded along with this document at the Catawba County Register of Deeds. This property is further identified as with Catawba County parcel number 376106275673 and is located at 3254 Woody Lane.

Section 2. Upon and after the 6th day of May 2013, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of Claremont and shall be entitled to the same privileges and benefits as other parts of the City of Claremont. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor of the City of Claremont shall cause to be recorded in the office of the Register of Deeds of Catawba County, and in the office of the Secretary of State at Raleigh,

North Carolina, an accurate map of the annexed territory, described in Section 1 hereof, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the County Board of Elections, as required by G.S. 163-288.1.

INTRODUCED at a regular meeting of the City Council of the City of Claremont on May 6, 2013.

ADOPTED at a regular meeting of the City Council of the City of Claremont on May 6, 2013.

MAYOR David Morrow

ATTEST:

Doug Barrick, City Clerk

APPROVED AS TO FORM:

Bob Grant, City Attorney

NORTH CAROLINA, CATAWBA COUNTY

I, A NOTARY PUBLIC OF THE COUNTY AND STATE AFORESAID, CERTIFY THAT MAYOR DAVID MORROW AND CITY CLERK DOUG BARRICK, PERSONALLY APPEARED BEFORE ME THIS DAY AND ACKNOWLEDGED THE EXECUTION OF THE FOREGOING INSTRUMENT. WITNESS MY HAND AND OFFICIAL STAMP OR SEAL, THIS _____, DAY OF _____, 2013.

SEAL OR STAMP

PUBLIC NOTARY

MY COMMISSION EXPIRES _____

REQUEST FOR COUNCIL ACTION

Date of Meeting: May 6, 2013

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approve an Agreement with NCDOT for the construction of Sidewalks

The City of Claremont applied for and was awarded a CMAQ federally funded sidewalk project for the construction of sidewalks in various areas of the City to include:

1. Centennial Blvd from North Oxford Street to North Lookout Street
2. South Depot from terminus to Frazier Drive with a crosswalk
3. Calvin Street from North Depot to North Lookout
4. Yount Street from South Depot to Bethlehem
5. Bethlehem Street from Yount to Old Catawba Street
6. Calvin Street from North Lookout to School Street
7. School Street from Calvin Street to US 70

This grant award is for a total of \$650,000 with 80% federal money coming through NCDOT and 20% of the project funding coming from the City of Claremont. This breaks down to \$520,000 from NCDOT and the City funding \$130,000. Once this project agreement is approved a special project fund will be set up to account for this grant funding. A mix of capital project reserve funds and transfer from fund balance will be used to fund this project if approved.

Recommendation: Approve Agreement



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PATRICK L. MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

April 11, 2013

Mr. Doug Barrick
City Manager
City of Claremont
PO Box 446
Claremont, NC 28610

SUBJECT: Locally Administered Project Agreement
City of Claremont, Catawba County
Project C-5195; WBS Element: 46247.1.1; 3.1
Federal-Aid No: CMS-1207(8)
Project Name Sidewalk Improvements in Multiple Locations

Dear Mr. Barrick:

Please find enclosed duplicate originals of the above-referenced Project Agreement for the Sidewalk Improvement Project in Claremont, Catawba County.

After the City has reviewed and executed both originals, please return them to my attention, within ninety (90) days. The Department of Transportation will execute the agreements and send one fully executed agreement back to the City.

If you have any questions, please contact me at (919) 707-6626 or by e-mail at mtmatthews@ncdot.gov. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Marta Matthews".

Marta Matthews
Local Programs Management Office

Enclosure

ec: Ms. Jackie McSwain, PE, Division 12 Project Manager
Mr. Van Argabright, PE, TIP Representative
Mr. Derry Schmidt, PE, TPB-CMAQ

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
TRANSPORTATION PROGRAM MANAGEMENT
1595 MAIL SERVICE CENTER
RALEIGH NC 27699-1595

TELEPHONE: 919-707-6600
FAX: 919-212-5711

WEBSITE:

WWW.NCDOT.GOV

LOCATION:
CENTURY CENTER COMPLEX
ENTRANCE B-1
1020 BIRCH RIDGE DRIVE
RALEIGH NC 27610

Executive Summary

The Executive Summary is a summation of this agreement and is not intended to be used as the agreement between the Department (North Carolina Department of Transportation) and the Party (Entity).

Entity: City of Claremont

County: Catawba

TIP: C-5195

Project: Claremont Sidewalk Project

Scope: constructing sidewalk in multiple locations along Centennial Blvd, Calvin St, S Depot St, Yount St, Bethlehem Dr, and School St.

Eligible Activities:

PE	46247.1.1	Design
		Environmental
ROW	_____	ROW Acquisition
		Utility Relocation
CON	46247.3.1	Construction
OTHER	CMS-1207(8)	
FEDERAL-AID		

Fund Source	Federal Funds Amount	Reimbursement Rate	Non-Federal Match \$	Non-Federal Match Rate
CMAQ	\$520,000	80 %	\$130,000	20 %
Total Estimated Cost			\$650,000	

Responsibility: The City of Claremont shall be responsible for all aspects of the project.

NORTH CAROLINA

**LOCALLY ADMINISTERED PROJECT -
FEDERAL**

CATAWBA COUNTY

DATE: 4/5/2013

NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION

TIP #: C-5195

AND

WBS Elements: PE 46247.1.1

ROW

CITY OF CLAREMONT

CON 46247.3.1

OTHER FUNDING: CMS-1207(8)

FEDERAL-AID NUMBER:

CFDA #: 20.205

Total Funds [NCDOT Participation] \$520,000

THIS AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the "Department" and the City of Claremont, hereinafter referred to as the "Municipality".

WITNESSETH:

WHEREAS, Section 1808 of the Safe, Accountable, Flexible, Efficient Transportation Equity Act – A Legacy for Users (SAFETEA – LU), establishes CMAQ funds, which require that federal funds be available for certain specified transportation activities; and,

WHEREAS, the City of Claremont has requested federal funding for Claremont Sidewalk Project, hereinafter referred to as the Project, in Catawba County, North Carolina; and,

WHEREAS, subject to the availability of federal funds, the Municipality has been designated as a recipient to receive funds allocated to the Department by the Federal Highway Administration (FHWA) up to and not to exceed the maximum award amount of \$520,000 for the Project; and,

WHEREAS, the Department has agreed to administer the disbursement of said funds on behalf of FHWA to the Municipality for the Project in accordance with the Project scope of work and in accordance with the provisions set out in this Agreement; and,

WHEREAS, the Department has programmed funding in the approved Transportation Improvement Program for the Project; and,

WHEREAS, the governing board of the Municipality has agreed to participate in certain costs and to assume certain responsibilities in the manner and to the extent as hereinafter set out; and,

WHEREAS, this Agreement is made under the authority granted to the Department by the North Carolina General Assembly including, but not limited to, the following applicable legislation: General Statutes of North Carolina (NCGS) Section 136-66.1, Section 136-71.6, Section 160A-296 and 297, Section 136-18, Section 136-41.3 and Section 20-169, to participate in the planning, construction and/or implementation of the Project approved by the Board of Transportation.

NOW, THEREFORE, this Agreement states the promises and undertakings of each party as herein provided, and the parties do hereby covenant and agree, each with the other, as follows:

1. GENERAL PROVISIONS

FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT

All parties to this Agreement, including contractors, subcontractors, and subsequent workforces, associated with any work under the terms of this Agreement shall provide reports as required by the Federal Funding Accountability and Transparency Act (FFATA) for this Project.

AGREEMENT MODIFICATIONS

Any modification to this Agreement will be agreed upon in writing by all parties prior to being implemented.

Any increases to the funding amount will be agreed upon by all parties by means of a Supplemental Agreement.

LOCAL PUBLIC AGENCY TO PERFORM ALL WORK

The Municipality shall be responsible for administering all work performed and for certifying to the Department that all terms set forth in this Agreement are met and adhered to by the Municipality and/or its contractors and agents. The Department will provide technical oversight to guide the Municipality. The Department must approve any assignment or transfer of the responsibilities of the Municipality set forth in this Agreement to other parties or entities.

PERSON IN RESPONSIBLE CHARGE

The Municipality shall designate a person or persons to be in responsible charge of the Project, in accordance with Title 23 of the Code of Federal Regulations, Part 635.105. The person, or persons, shall be expected to:

- Administer governmental project activities, including those dealing with cost, time, adherence to contract requirements, construction quality and scope of Federal-aid projects;
- Maintain knowledge of day to day project operations and safety issues;
- Make or participate in decisions about changed conditions or scope changes that require change orders or supplemental agreements;
- Visit and review the project in accordance with the project scope and scale;
- Review financial processes, transactions and documentation to reduce the likelihood of fraud, waste, and abuse;
- Direct project staff, agency or consultant, to carry out project administration and contract oversight, including proper documentation; and
- Be aware of the qualifications, assignments and on-the-job performance of the agency and consultant staff at all stages of the project.

The person in responsible charge must be a full-time employee of the Municipality, but the duties may be split among several employees, if necessary.

COMPLIANCE WITH STATE/FEDERAL POLICY

The Municipality, and/or its agent, including all contractors, subcontractors, or sub-recipients shall comply with all applicable Federal and State policies and procedures, stated both in this Agreement and in the Department's guidelines and procedures, including the *Local Programs Management Handbook*.

FAILURE TO COMPLY - CONSEQUENCES

Failure on the part of the Municipality to comply with any of the provisions of this Agreement will be grounds for the Department to terminate participation in the costs of the Project and, if applicable, seek repayment of any reimbursed funds.

2. SCOPE OF PROJECT

The Project consists of constructing sidewalk in multiple locations along Centennial Blvd, Calvin St, S Depot St, Yount St, Bethlehem Dr, and School St.

The Department's funding participation in the Project shall be restricted to the following eligible items:

- Design
- Environmental Documentation
- Construction

as further set forth in this Agreement.

3. FUNDING

Subject to compliance by the Municipality with the provisions set forth in this Agreement and the availability of federal funds, the Department shall participate up to a maximum amount of Five Hundred Twenty Thousand Dollars (\$520,000), as detailed below. The Municipality shall provide a local match, as detailed in the FUNDING TABLE below, and all costs that exceed the total estimated cost.

FUNDING TABLE

Fund Source	Federal Funds Amount	Reimbursement Rate	Non-Federal Match \$	Non-Federal Match Rate
CMAQ	\$520,000	80 %	\$130,000	20 %
Total Estimated Cost			\$650,000	

4. TIME FRAME

The Municipality, and/or its agent, shall complete pre-construction activities, to include Environmental Document, Right of Way Certification and final PS&E package, by 03/31/2014, in order to authorize construction funds prior to the end of the Federal Fiscal Year (September 30). In the event additional time is required to complete pre-construction activities, the Department will accept a written request for an extension of time as long as authorization of construction funds can still occur in the same Federal Fiscal Year. Any extensions of time beyond the current Federal Fiscal Year will require a supplemental agreement.

The Municipality shall complete the Project by 12/31/2014. Completion for this Agreement is defined as completion of all construction activities, acceptance of the project, and submission of a final reimbursement package to the Department.

The Department and/or FHWA reserves the right to revoke the funds awarded if the Municipality is unable to meet milestone dates included herein.

5. PRELIMINARY ENGINEERING AUTHORIZATION

If Preliminary Engineering is an eligible expense, then upon receipt of an executed agreement, the Department will authorize Preliminary Engineering funds and shall notify the Municipality, in writing, once funds have been authorized and can be expended. The Municipality shall not initiate any work, nor solicit for any professional services prior to receipt of written authorization from the Department to proceed. Any work performed, or contracts executed, prior to receipt of written authorization to proceed will be ineligible for reimbursement.

6. PROFESSIONAL AND ENGINEERING SERVICES

The Municipality shall comply with the policies and procedures of this provision if Preliminary Engineering and/or Construction Contract Administration is an eligible expense.

PROCUREMENT POLICY

When procuring professional services, the Municipality must adhere to Title 49 Code of Federal Regulations Part 18.36; Title 23 of the Code of Federal Regulations, Part 172; Title 40 United States Code, Chapter 11, Section 1101-1104; NCGS 143-64, Parts 31 and 32; and the Department's *Policies and Procedures for Major Professional or Specialized Services Contracts*. Said policies and standards are incorporated in this Agreement by reference at www.fhwa.dot.gov/legsregs/legislat.html and www.ncleg.net/gascripts/Statutes/Statutes.asp.

- The Municipality shall ensure that a qualified firm is obtained through an equitable selection process, and that prescribed work is properly accomplished in a timely manner and at a just and reasonable cost.
- All Professional Services Firms shall be pre-qualified by the Department.
- If the proposed contract exceeds \$30,000, a pre-negotiation audit must be requested from the Department's External Audit Branch.

SMALL PROFESSIONAL AND ENGINEERING SERVICES FIRMS REQUIREMENTS

Any contract entered into with another party to perform work associated with the requirements of this Agreement shall contain appropriate provisions regarding the utilization of Small Professional

Services Firms (SPSF). This policy conforms with the SPSF Guidelines as approved by the North Carolina Board of Transportation.

- The Municipality shall not advertise nor enter into a contract for services performed as part of this Agreement, unless the Department provides written approval of the advertisement or the contents of the contract.
- If the Municipality fails to comply with these requirements, the Department will withhold funding until these requirements are met.

WORK BY ENTITY

If the Professional and Engineering Services required for this project will be undertaken by the Municipality, and the Municipality requests reimbursement, then the Municipality must submit a request and supporting documentation to the Department for review and approval, prior to any work being initiated by the Municipality.

7. PLANNING / ENVIRONMENTAL DOCUMENTATION

The Municipality shall prepare the environmental and/or planning document, including any environmental permits, needed to construct the Project, in accordance with the National Environmental Policy Act (NEPA) and all other appropriate environmental laws and regulations. All work shall be performed in accordance with Departmental procedures and guidelines. Said documentation shall be submitted to the Department for review and approval.

- The Municipality shall be responsible for preparing and filing with all proper agencies the appropriate planning documents, including notices and applications required to apply for those permits necessary for the construction of the desired improvements. Copies of approved permits should be forwarded to the Department.
- The Municipality shall advertise and conduct any required public hearings.
- If any permit issued requires that action be taken to mitigate impacts associated with the improvements, the Municipality shall design and implement a mitigation plan. The Department will determine if any mitigation costs are eligible for reimbursement. The Municipality shall bear all costs associated with penalties for violations and claims due to delays.
- The Municipality shall be responsible for designing an erosion control plan if required by the North Carolina Sedimentation Pollution Control Act of 1973, NCGS 113A, Article 4,

incorporated in this Agreement by reference at www.ncleg.net/gascripts/Statutes/Statutes.asp and obtaining those permits required thereby in order to construct the Project. During the construction of the improvements, the Municipality, and its contractors and agents, shall be solely responsible for compliance with the provisions of said Act and the plan adopted in compliance therewith.

8. DESIGN

CONTENT OF PLAN PACKAGE

The Municipality, and/or its agent, shall prepare the Project's plans, specifications, and a professional estimate of costs (PS&E package), in accordance with the Department's guidelines and procedures, and applicable Federal and State standards. All work shall be submitted to the Department for review and approval. The plans shall be completed to show the design, site plans, landscaping, drainage, easements, and utility conflicts.

9. RIGHT OF WAY / UTILITY AUTHORIZATION

If the costs of right of way acquisition or utility relocation are an eligible expense, the Municipality shall submit a letter of request to the Department to authorize and set up right of way and/or utility funding. The acquisition for right of way, construction easements, and/or utility relocation may be undertaken only after the Municipality receives written authorization from the Department to proceed.

10. PROJECT LIMITS AND RIGHT OF WAY (ROW)

SPONSOR PROVIDES ROW

The Municipality, at no liability whatsoever to the Department, shall be responsible for providing and/or acquiring any required ROW and/or easements for the Project.

ROW GUIDANCE

The Municipality shall accomplish all ROW activities, including acquisition and relocation, in accordance with the following: Title 23 of the Code of Federal Regulations, Part 710, Subpart B and Title 49 of the Code of Federal Regulations, Part 24, [Uniform Act] incorporated by reference at www.fhwa.dot.gov/legsregs/directives/fapgtoc.htm; NCGS, Chapter 133, Article 2, Sections 133-5 through 133-18, Relocation Assistance, incorporated by reference at

www.ncleg.net/gascripts/Statutes/Statutes.asp; and the North Carolina Department of Transportation Right of Way Manual.

APPRAISAL

If the costs of ROW acquisition are an eligible expense, the Municipality shall submit the appraisal to the Department's Right of Way Branch for review and approval in accordance with Departmental policies and procedures.

CLEARANCE OF PROJECT LIMITS / ROW

The Municipality shall remove and dispose of all obstructions and encroachments of any kind or character (including hazardous and contaminated materials) from said ROW, with the exception that the Municipality shall secure an encroachment agreement for any utilities (which shall remain or are) to be installed within the ROW. The Municipality shall indemnify and save harmless the Department, Federal Highway Administration, and the State of North Carolina, from any and all damages and claims for damages that might arise on account of said right of way acquisition, drainage, and construction easements for the construction of said Project. The Municipality shall be solely responsible for any damages caused by the existence of said material now and at any time in the future and will save the Department harmless from any legal actions arising as a result of this contaminated and/or hazardous material and shall provide the Department with documentation proving the proper disposal of said material.

RELOCATION ASSISTANCE

The Municipality shall provide relocation assistance services and payments for families, businesses, and non-profit organizations being displaced by the Project in full accordance with the Federal relocation requirements of Title 49 Code of Federal Regulations, Part 24 [Uniform Act], as amended. Relocation assistance services and payments may be accomplished by contract with any other municipal corporation, or State or Federal agency, rendering such services upon approval by the Department and Federal Highway Administration.

11. UTILITIES

The Municipality, and/or its agent, at no liability to the Department, shall relocate, adjust, relay, change or repair all utilities in conflict with the Project, regardless of ownership. All utility work shall be performed in a manner satisfactory to and in conformance with State and Federal rules

and regulations, prior to Municipality beginning construction of the project. This Agreement does not modify or supersede any existing Utility Encroachment Agreements that may be in place.

12. RIGHT OF WAY CERTIFICATION

The Municipality, upon acquisition of all right of way/property necessary for the Project, shall provide the Right of Way Agent, located at the Department's Local Right of Way Office, all required documentation (deeds/leases/easement/plans) to secure right of way certification from that office. Certification is only issued after all ROW is in public ownership or property is publicly accessible by a legal document and utilities in conflict with the project are relocated.

13. CONSTRUCTION AUTHORIZATION

The Municipality shall submit the required environmental and/or planning document, ROW certification, final construction plans, total contract proposal, and an estimate of Project costs (final PS&E package) to the Department for review and approval.

- After approval of all documentation, the Department will request construction authorization from the Federal Highway Administration.
- The Municipality shall not advertise for bids prior to receiving written construction authorization from the Department.

14. CONTRACTOR PROCUREMENT

ADVERTISE FOR BIDS

Upon receipt of written construction authorization from the Department, the Municipality may advertise the Project. The Municipality shall follow applicable Federal and/or State procedures pertaining to the advertisement of the Project, bid opening, and award of the contract, according to Title 49 of the Code of Federal Regulations, Part 18.36 and Title 23 of the Code of Federal Regulations, Part 633 and Part 635, incorporated by reference at www.fhwa.dot.gov/legisregs/directives/fapgtoc.htm; and NCGS, Chapter 143, Article 8 (Public Contracts), incorporated by reference at www.ncleg.net/gascripts/Statutes/Statutes.asp.

CONSTRUCTION CONTRACTOR REQUIREMENTS

All Contractors submitting bids on the project shall be pre-qualified by the Department. All proposed subcontractors must be pre-qualified before construction work begins. Any subcontractors who are proposed to meet the Disadvantaged Business Enterprise goal must be certified by the Department.

CONSTRUCTION SUBCONTRACTOR REQUIREMENTS

Any contract entered into with another party to perform work associated with the requirements of this Agreement shall contain appropriate provisions regarding the utilization of Disadvantaged Business Enterprises (DBEs), or as required and defined in Title 49 of the Code of Federal Regulations, Part 26 and the North Carolina Administrative Code. These provisions are incorporated into this Agreement by reference <https://connect.ncdot.gov/projects/Contracts/Pages/LGA-Projects.aspx>.

- The Municipality shall not advertise nor enter into a contract for services performed as part of this Agreement, unless the Department provides written approval of the advertisement or the contents of the contract.
- If the Municipality fails to comply with these requirements, the Department will withhold funding until these requirements are met.

AWARDING CONTRACT

After the advertisement of the Project for construction bids, the Municipality shall request concurrence from the Department to award the construction contract by submitting a letter along with tabulated bids received depicting Disadvantaged Business Enterprises (DBE) goals, and a resolution recommending award of the Project to the lowest responsible, responsive bidder. The Department will review the submitted information and provide written approval to the Municipality prior to the contract being awarded by the Municipality.

DELAY IN PROCUREMENT

In the event the Project has not been let to contract within six (6) months after receiving construction authorization from the Department, the Municipality shall be responsible for documenting to the Department justification for project delay and that the Project remains in compliance with the terms of this Agreement, the approved plans and specifications, and current codes.

FORCE ACCOUNT

Force account work is only allowed when there is a finding of cost effectiveness for the work to be performed by some method other than a contract awarded by a competitive bidding process, or there is an emergency. Written approval from the Department is required prior to the use of force account by the Municipality. Federal Highway Administration regulations governing Force Account are contained in Title 23 Code of Federal Regulations, Part 635.201, Subpart B; said policy being incorporated in this Agreement by reference

www.fhwa.dot.gov/legregs/directives/cfr23toc.htm. North Carolina General Statutes governing the use of Force Account, Chapter 143, Article 8 (Public Contracts) can be found at www.ncleg.net/gascripts/Statutes/Statutes.asp.

15. CONSTRUCTION

The Municipality, and/or its agents shall construct the Project in accordance with the plans and specifications of the Project as filed with, and approved by, the Department. During the construction of the Project, the procedures set out below shall be followed:

CONSTRUCTION CONTRACT ADMINISTRATION

The Municipality shall comply with the NCDOT Construction Manual as referenced at <http://www.ncdot.org/doh/operations/dp%5Fchief%5Feng/constructionunit/formsmanuals/construction/>, which outlines the procedures for records and reports that must be adhered to in order to obtain uniformity of contract administration and documentation. This includes, but is not limited to, inspection reports, material test reports, materials certification, documentation of quantities, project diaries, and pay records. The Municipality, and/or its agent, shall perform the construction engineering, sampling and testing required during construction of the Project, in accordance with Departmental procedures, including the Department's Guide for Process Control and Acceptance Sampling and Testing. The Municipality shall document that said compliance was accomplished in accordance with State and Federal procedures, guidelines, standards and specifications.

RETAINAGE

The Municipality shall not retain any portion of a payment due the contractor.

SIGNAGE

The Municipality shall provide and maintain adequate signage and other warning devices for the protection of the public in accordance with the approved traffic control plans for the Project and the current edition of the Manual on Uniform Traffic Control Devices (MUTCD) for Streets and Highways, or any subsequent revision of the same, published by the Federal Highway Administration and effective at the time of award of the contract.

SITE LAYOUT

The Municipality shall be responsible for ensuring that all site layout, construction work, and Project documentation are in compliance with applicable city, state and federal permits, guidelines, and regulations, including American Association of State Highway and Transportation Officials (AASHTO) guidelines and Americans with Disabilities Act (ADA) Standards for Accessible Design (www.usdoj.gov/crt/ada/stdspdf.htm).

RIGHT TO INSPECT

The Department and representatives of the Federal Highway Administration shall have the right to inspect, sample or test, and approve or reject, any portion of the work being performed by the Municipality or the Municipality's contractor to ensure compliance with the provisions of this Agreement. Prior to any payment by the Department, any deficiencies inconsistent with approved plans and specifications found during an inspection must be corrected.

CONTRACTOR COMPLIANCE

The Municipality will be responsible for ensuring that the contractor complies with all of the terms of the contract and any instructions issued by the Department or FHWA as a result of any review or inspection made by said representatives.

CHANGE ORDERS

If any changes in the Project plans are necessary, the Department must approve such changes prior to the work being performed.

SHOP DRAWINGS

Shop Drawings shall be submitted in accordance with the approved plans and specifications and may require review by the Designer.

16. CLOSE-OUT

Upon completion of the Project, the Municipality shall be responsible for the following:

FINAL INSPECTION

The Municipality shall arrange for a final inspection by the Department. Any deficiencies determined during the final field inspection must be corrected prior to final payment being made by the Department to the Municipality. Additional inspection by other entities may be necessary in accordance with the Department's guidelines and procedures. The Municipality shall provide the Department with written evidence of approval of completed project prior to requesting final reimbursement.

FINAL PROJECT CERTIFICATION

The Municipality will provide a certification to the Department that all work performed for this Project is in accordance with all applicable standards, guidelines, and regulations.

17. MAINTENANCE

The Municipality, at no expense or liability to the Department, shall assume all maintenance responsibilities for the Claremont Sidewalk Project, or as required by an executed encroachment agreement.

18. REIMBURSEMENT

SCOPE OF REIMBURSEMENT

Activities eligible for funding reimbursement for this Project shall include:

- Design
- Environmental Documentation
- Construction

REIMBURSEMENT GUIDANCE

The Municipality shall adhere to applicable administrative requirements of Title 49 Code of Federal Regulations, Part 18 (www.fhwa.dot.gov/legisregs/directives/fapgtoc.htm) and Office of Management and Budget (OMB) Circulars A-102 (www.whitehouse.gov/omb/circulars/index.html) "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments." Reimbursement to the Municipality shall be subject to the policies and procedures contained in Title 23 Code of Federal Regulations, Part 140 and Part 172, which is being incorporated into this Agreement by reference at www.fhwa.dot.gov/legisregs/directives/fapgtoc.htm and by Office of Management and Budget (OMB) Circular A-87 (www.whitehouse.gov/omb/circulars/index.html) "Cost Principles for State, Local, and Indian Tribal Governments." Reimbursement to the Municipality shall be subject to the guidance contained in Title 2 Code of Federal Regulations, Part 170 (<http://edocket.access.gpo.gov/2010/pdf/2010-22705.pdf>) and Office of Management and Budget (OMB) "Federal Funding Accountability and Transparency Act" (FFATA). Said reimbursement shall also be subject to the Department being reimbursed by the Federal Highway Administration and subject to compliance by the Municipality with all applicable federal policy and procedures.

REIMBURSEMENT LIMITS

▪ WORK PERFORMED BEFORE NOTIFICATION

Any costs incurred by the Municipality prior to written notification by the Department to proceed with the work shall not be eligible for reimbursement.

▪ NO REIMBURSEMENT IN EXCESS OF APPROVED FUNDING

At no time shall the Department reimburse the Municipality costs that exceed the total federal funding.

▪ UNSUBSTANTIATED COSTS

The Municipality agrees that it shall bear all costs for which it is unable to substantiate actual costs or any costs that have been deemed unallowable by the Federal Highway Administration and/or the Department's Financial Management Division.

▪ WORK PERFORMED BY NCDOT

All work performed by the Department on this Project, including, but not limited to, reviews, inspections, and Project oversight, shall reduce the maximum award amount of

\$520,000 available to the Municipality under this Agreement. If the cost of work done by the Department exceeds the funding award, the Department will bill the Municipality for the excess costs.

- **CONSTRUCTION ADMINISTRATION**

Reimbursement for construction contract administration will be made as governed by Departmental policy that limits reimbursement for construction contract administration to no more than fifteen (15%) percent of the actual construction contract of the Project. These costs will also include any cost overruns and charges to the Project by the Department during the Construction Phase.

- **CONSTRUCTION CONTRACT UNIT PRICES**

Reimbursement for construction contract work will be made on the basis of contract unit prices in the construction contract and any approved change orders.

- **RIGHT OF WAY**

Reimbursement will be limited to the value as approved by the Department. Eligible costs for reimbursement of Right of Way Acquisition include: realty appraisals, surveys, closing costs, and the approved appraised fair market value of the property, at the reimbursement rate as shown in the FUNDING TABLE.

- **FORCE ACCOUNT**

Invoices for force account work shall show a summary of labor, labor additives, equipment, materials and other qualifying costs in conformance with the standards for allowable costs set forth in Office of Management and Budget (OMB) Circular A-87 (www.whitehouse.gov/omb/circulars/index.html) "Cost Principles for State, Local, and Indian Tribal Governments." Reimbursement shall be based on actual eligible costs incurred with the exception of equipment owned by the Municipality or its Project partners. Reimbursement rates for equipment owned by the Municipality or its Project partners cannot exceed the Department's rates in effect for the time period in which the work is performed.

BILLING THE DEPARTMENT

- **PROCEDURE**

The Municipality may bill the Department for eligible Project costs in accordance with the Department's guidelines and procedures. Proper supporting documentation shall accompany each invoice as may be required by the Department. By submittal of each invoice, the Municipality certifies that it has adhered to all applicable state and federal laws and regulations as set forth in this Agreement.

Along with each invoice, the Municipality is responsible for submitting the FFATA Subrecipient Information Form, which is available at <http://www.ncdot.gov/programs/Enhancement/ProjectAdministration/Forms/>.

- **INTERNAL APPROVALS**

Reimbursement to the Municipality shall be made upon approval of the invoice by the Department's Financial Management Division.

- **TIMELY SUBMITTAL OF INVOICES**

The Municipality may invoice the Department monthly for work accomplished, but no less than once every six (6) months to keep the Project funds active and available. If the Municipality is unable to invoice the Department, then they must provide an explanation. Failure to submit invoices or explanation may result in de-obligation of funds.

- **FINAL INVOICE**

All invoices associated with the Project must be submitted within six (6) months of the completion of construction and acceptance of the Project to be eligible for reimbursement by the Department. Any invoices submitted after this time will not be eligible for reimbursement.

19. REPORTING REQUIREMENTS AND RECORDS RETENTION

PROJECT EVALUATION REPORTS

The Municipality is responsible for submitting quarterly Project evaluation reports, in accordance with the Department's guidelines and procedures, that detail the progress achieved to date for the Project.

PROJECT RECORDS

The Municipality and its agents shall maintain all books, documents, papers, accounting records, Project records and such other evidence as may be appropriate to substantiate costs incurred under this Agreement. Further, the Municipality shall make such materials available at its office and shall require its agent to make such materials available at its office at all reasonable times during the contract period, and for five (5) years from the date of payment of the final voucher by the Federal Highway Administration, for inspection and audit by the Department's Financial Management Section, the Federal Highway Administration, or any authorized representatives of the Federal Government.

20. OTHER PROVISIONS

REFERENCES

It will be the responsibility of the Municipality to follow the current and/or most recent edition of references, websites, specifications, standards, guidelines, recommendations, regulations and/or general statutes, as stated in this Agreement.

INDEMNIFICATION OF DEPARTMENT

The Municipality agrees to indemnify and hold harmless the Department, FHWA and the State of North Carolina, to the extent allowed by law, for any and all claim for payment, damages and/or liabilities of any nature, asserted against the Department in connection with this Project. The Department shall not be responsible for any damages or claims, which may be initiated by third parties.

DEBARMENT POLICY

It is the policy of the Department not to enter into any agreement with parties that have been debarred by any government agency (Federal or State). By execution of this agreement, the Municipality certifies that neither it nor its agents or contractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal or State Agency or Department and that it will not enter into agreements with any entity that is debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction.

TITLE VI - CIVIL RIGHTS ACT OF 1964

The Municipality shall comply with Title VI of the Civil Rights Act of 1964, (Title 49 CFR, Subtitle A, Part 21). Title VI prohibits discrimination on the basis of race, color, national origin, disability, gender, and age in all programs or activities of any recipient of Federal assistance.

OTHER AGREEMENTS

The Municipality is solely responsible for all agreements, contracts, and work orders entered into or issued by the Municipality for this Project. The Department is not responsible for any expenses or obligations incurred for the Project except those specifically eligible for CMAQ funds and obligations as approved by the Department under the terms of this Agreement.

AVAILABILITY OF FUNDS

All terms and conditions of this Agreement are dependent upon, and, subject to the allocation of funds for the purpose set forth in the Agreement and the Agreement shall automatically terminate if funds cease to be available.

IMPROPER USE OF FUNDS, EXCESS USE OF FUNDS

Where either the Department or the FHWA determines that the funds paid to the Municipality for this Project are not used in accordance with the terms of this Agreement, or if the cost of work done by the Department exceeds the funding award, the Department will bill the Municipality.

TERMINATION OF PROJECT

If the Municipality decides to terminate the Project without the concurrence of the Department, the Municipality shall reimburse the Department one hundred percent (100%) of all costs expended by the Department and associated with the Project.

AUDITS

In accordance with OMB Circular A-133, "Audits of States, Local Governments and Non-Profit Organizations" (www.whitehouse.gov/omb/circulars/a133/a133.html) dated June 27, 2003 and the Federal Single Audit Act Amendments of 1996, the Municipality shall arrange for an annual independent financial and compliance audit of its fiscal operations. The Municipality shall furnish the Department with a copy of the annual independent audit report within thirty (30) days of

completion of the report, but not later than nine (9) months after the Municipality's fiscal year ends.

REIMBURSEMENT BY MUNICIPALITY

For all monies due the Department as referenced in this Agreement, reimbursement shall be made by the Municipality to the Department within sixty (60) days of receiving an invoice. A late payment penalty and interest shall be charged on any unpaid balance due in accordance with NCGS 147-86.23.

USE OF POWELL BILL FUNDS

If the other party to this agreement is a Municipality and fails for any reason to reimburse the Department in accordance with the provisions for payment hereinabove provided, NCGS 136-41.3 authorizes the Department to withhold so much of the Municipality's share of funds allocated to Municipality by NCGS 136-41.1, until such time as the Department has received payment in full.

GIFT BAN

By Executive Order 24, issued by Governor Perdue, and NCGS 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e. Administration, Commerce, Correction, Crime Control and Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Juvenile Justice and Delinquency Prevention, Revenue, Transportation, and the Office of the Governor).

21. SUNSET PROVISION

All terms and conditions of this Agreement are dependent upon, and subject to, the allocation of funds for the purpose set forth in the Agreement and the Agreement shall automatically terminate if funds cease to be available.

IT IS UNDERSTOOD AND AGREED that the approval of the Project by the Department is subject to the conditions of this Agreement, and that no expenditures of funds on the part of the Department will be made until the terms of this Agreement have been complied with on the part of the Municipality.

IN WITNESS WHEREOF, this Agreement has been executed, in duplicate, the day and year heretofore set out, on the part of the Department and the Municipality by authority duly given.

ATTEST: CITY OF CLAREMONT
BY: _____ BY: _____
TITLE: _____ TITLE: _____
DATE: _____

NCGS 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

Approved by _____ of the City of Claremont as attested to by the signature of _____ Clerk of the _____ on _____ (Date)

This Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

(SEAL)

(FINANCE OFFICER)

Federal Tax Identification Number

City of Claremont

Remittance Address:

DEPARTMENT OF TRANSPORTATION

BY: _____
(CHIEF ENGINEER)

DATE: _____

APPROVED BY BOARD OF TRANSPORTATION ITEM O: _____ (Date)

REQUEST FOR COUNCIL ACTION

Date of Meeting: May 6, 2013

To: Mayor and the City Council
From: Doug Barrick, City Manager

Action Requested: Approve an Bids and Contract for the Installation of a Generator at the School Street Lift Station

As a part of the FY 13 budget funding for an emergency backup generator was approved as one of the projects targeted for this budget year in the Cities long range Capital Improvement Plan. At this point the School Lift Station is the largest in Claremont. Two of the Lift Stations that go the McLin Creek Wastewater Plant go into this Lift Station. Emergency Power Generation in the event of a power failure is a requirement of the NC 2T Rules. The City opened bids for this project on April 12th with the following results:

Locke-Lane Construction	\$50,625
Ram Utility and Construction	\$51,050
Lackey Excavations	\$58,700

The low bid price is over the budgeted amount by \$4,705, however through cost savings in other Capital expenses there is funding in the budget to cover this project without any amendments. As this contract will span fiscal years, and this year's budget will only cover some initial work and the purchase of the generator. The FY 14 budget will cover the remaining installation costs upon the delivery of the generator.

Recommendation: Approve Bids and Contract

CONSTRUCTION CONTRACT

State of North Carolina
County of Catawba

This Contract, made this 18th day of April, 2013, by and between **City of Claremont**, hereinafter called "Owner" and **Locke-Lane Construction, Inc.**, hereinafter called "Contractor",

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

The Contractor shall furnish all material, supplies, tools, equipment, labor and other services necessary for construction and completion of

City of Claremont – School Branch Pump Station

in accordance with the requirements of the plans dated March 2013 and specifications dated March 2013, and other contract documents to the full satisfaction of the Owner and Engineer.

The Contractor shall commence the work required by the contract documents within 15 calendar days after the date of the notice to proceed and shall complete the same within 120 calendar days thereafter, unless the time for completion is otherwise extended by the contract documents.

The Contractor agrees to perform all work described in the contract documents and to comply with the requirements therein for the Bid Sum of \$ 50,625.00, as shown in the bid schedule.

If the Contractor shall neglect, fail or refuse to complete the work within the time herein specified, then the Contractor does hereby agree, as part of the consideration for the awarding of this Contract to pay to the Owner the sum of \$500.00 not as a penalty, but as compensation to Owner for delays, damages and additional expenses for such breach of Contract as hereinafter

set forth, for each and every calendar day that the Contractor shall be in default after the time stipulated in the Contract for completing the work. The said amount is fixed and agreed upon by and between the Contractor and the Owner because of the impracticability and extreme difficulty of fixing and ascertaining the actual damages the Owner would in such event sustain.

It is further agreed that time is of the essence to each and every portion of the Contract and to the specifications wherein a definite portion and certain length of time is fixed for the performance of any act whatsoever; and where, under the Contract, any additional time is allowed for the completion of any work, the new time limit fixed by such extension shall be the essence of the Contract.

The Owner will make payments to the Contractor in the manner and at such times and amounts as required by the contract documents.

This Contract shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF: The parties hereto have executed, or caused to be executed by their duly authorized officials, this Contract in Five (5) each of which shall be deemed an original on the date first above written.

OWNER:

City of Claremont, N.C.

By: _____

Name: _____
(Print or Type)

Title: _____

(SEAL)

ATTEST:

Name: _____
(Print or Type)

Title: _____

CONTRACTOR:

Locke-Lane Construction

By: _____

Name: _____
(Print or Type)

Title: _____

(SEAL)

ATTEST:

Name: _____
(Print or Type)

Title: _____

REQUEST FOR COUNCIL ACTION

Date of Meeting:

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Budget Transfers

Monies have been moved in the FY 13 Budget to fund cover various end of year projects and adjustments

Recommendation: Informational Only



CITY OF CLAREMONT
CLAREMONT, NORTH CAROLINA

May 6, 2013

I, Stephanie Corn, authorize the following transfers in the Fiscal Year 2013 budget.

City Council

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
10.4100.1400 Travel & Training	\$1,313.77	
10.4100.0460 Emergency Action		\$313.77
10.4100.8900 EDC		\$1,000.00
10.4100.9100 Contributions	\$736.32	
10.4100.0460 Emergency Action		\$736.32
10.4100.5700 Misc	\$500.00	
10.4100.0410 Retainer		\$500.00

Administration

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
10.4200.1400 Travel & Training	\$138.31	
10.4200.1700 Maintenance of Vehicles		\$138.31

Administration

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
10.4200.1500 Buildings and Grounds	\$839.03	
10.4200.0400 Audit Fees		\$800.00
10.4200.1700 Maintenance of Vehicles		\$39.03
10.4200.1600 Maintenance of Equipment	\$112.79	
10.4200.1710 Auto Supplies		\$112.79
10.4200.3200 Office Supplies	\$40.57	
10.4200.1710 Auto Supplies		\$40.57
10.4200.3300 Department Supplies	\$2.06	
10.4200.1710 Auto Supplies		\$2.06
10.4200.5700 Misc	\$2,157.95	
10.4200.5410 Unemployment		\$1,157.95
10.4400.0402 Stormwater		\$1,000.00

Police

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
10.5100.5700 Misc	\$4,500	

10.5100.0470 OSHA	\$500
10.5100.1400 Travel & Training	\$1,000
10.5100.1700 Maintenance of Vehicles	\$1,000
10.5100.3100 Gas	\$1,000
10.5100.5420 Insurance	\$1,000

Fire

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
10.5300.0500 FICA	\$3,000	
10.5300.3600 Uniforms		\$3,000
10.5300.4500 Contracted Services	\$1,500.00	
10.5300.4400 Prevention		\$500.00
10.5300.5420 Deductions		\$551.69
10.5300.5700 Misc		\$448.31
10.5300.3310 Small Tools	\$8,000.00	
10.5300.1400 Travel & Training		\$1,000.00
10.5300.3600 Uniforms		\$7,000.00

Public Works

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
10.5450.1500 Building & Grounds	\$1,547.79	
10.5450.1600 Maintenance of Equipment		\$547.79
10.5450.1300 Natural Gas		\$750.00
10.5450.4900 Landfill Fees		\$250.00
10.5450.1610 Streets	\$1,168.41	
10.540.1400 Travel & Training		\$1,168.41

Recreation

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
10.6200.4700 Senior Programs	\$600.00	
10.4100.8900 EDC		\$600.00
10.6200.7300 Claremont Day	\$5,000.00	
10.6200.8200 Parade		\$298.05
10.4100.8900 EDC		\$2,356.72
10.4200.5410 Unemployment		\$2,345.23

Powell Bill

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
11.5700.4500 Contracted Services	\$3,278.65	
11.5700.0450 Engineering		\$1,000.00
11.5700.1600 Equipment		\$500.00
11.5700.1700 Maintenance of Vehicles		\$130.80
11.5700.3300 Department Supplies		\$1,248.34
11.5700.3310 Small Tools		\$399.51

Water Treatment

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
30.8100.1310 Electricity	\$600.00	
30.8100.1200 Printing		\$600.00
30.8100.5700 Misc	\$7.00	
30.8100.3310 Small Tools		\$7.00

Wastewater Treatment

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
30.8220.1500 Buildings & Grounds	\$1,000.00	
30.8220.0490 NCDENR		\$1,000.00

Wastewater Treatment

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
30.8220.1600 Maintenance of Equipment	\$1,524.56	
30.8220.3300 Department Supplies		\$1,524.56

These transfers do not increase or decrease the Fiscal Year 2013 budget.

Stephanie Corn, Finance Officer

Doug Barrick, City Manager

Department, Committee & Manager Reports

Date of Meeting: May 6, 2013

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Allow Departments, Committees & Manager to report on monthly activities and take questions.

Item 11

- A. Youth Council Report
- B. Fire Department
- C. Police Department
- D. Public Works Department
- E. Rescue Squad
- F. Utilities Department
- G. Planning and Zoning
- H. Parks & Recreation Committee
- I. Appearance Committee

Item 12

City Managers Report

Recommendation: Take Reports



CLAREMONT FIRE DEPARTMENT

2850 FIRE HOUSE LANE
CLAREMONT, NC 28610
828/459-9296 FAX 828/459-9732

April 2013

The Claremont Fire Department responded to 21 calls for the month of April 2013 and 59 year to date.

Man hours spent on fire calls for the month totaled 168.

The average number of member responses to calls this month 8, and for the year 10.

Average response time to calls 3 min. 35 seconds till the first engine was on the scene for structure calls.

Training for the month totaled 379 hours for the department.

There were 5 business inspections for the month.

The Fire Prevention Office performed no programs this month, 4 installed smoke detectors and replaced 0 smoke detector batteries, installed 2 carbon monoxide detectors. Fire Prevention also participated in 2 car seat installation events and installed 4 car seats as a permanent checking station.

Updates on projects and fire department information:

Engineers and other members are taking certification class for the operation of the ladder truck. We have completed 2 of the 4 required classes. Hydrant maintenance was completed this month, servicing 280 hydrants. We are completing final preparations for our annual Pancake Fundraiser. We received a grant in conjunction with the Department of Social Services for 20 car seats for those in need of assistance.

Respectively submitted,
Gary Sigmon, Fire Chief



*Claremont Police Department
Monthly Service
April 2013*

Calls Answered	930	Citations Served	46
Felonious Crimes	7	Warnings	63
Misdemeanor	32	Business Escorts	49
Accidents (PI)	3	Funeral Escorts	5
Accidents (PD)	4	Animal Calls	2
Warrants for Arrest	9	Vehicles Impounded	2
Subpoenas Served	2	Alarms Answered	23
Open Businesses	20	Motorist Assistance	19
Property Checks	1301	Part-Time hours	553
Court Hours	3		

Noted Events during the Month

1. Officer David Allen made an arrest for Possession of "Crack" Cocaine.
2. Lt. Allen Long investigated a case of vandalism at McKinley Leather and Countywide Ins.
3. Cpl. David Clark made two arrests for discharging a firearm in the City Park.
4. Officer Bryan Martin made an arrest for concealed weapon and Drug possession.
5. Deputy Chief Bost made an arrest for Flee to Elude, DWLR, Possession of Drugs, No Insurance, Failure to Stop; after a brief chase with the subject, during an investigation in the White Oak area.

*Respectfully Submitted
Gerald R. Tolbert
Chief of Police*

CLAREMONT PUBLIC WORKS

MONTHLY REPORT

APRIL 2013

WATER DEPARTMENT

<u>26</u>	WATER TURNED ON
<u>21</u>	WATER TURNED OFF
<u>29</u>	METERS RE-READ
<u>0</u>	WATER LEAKS
<u>0</u>	WATER TAPS
<u>0</u>	SEWER TAPS
<u>1</u>	DIRTY WATER COMPLAINTS
<u>1600+10</u>	JET SEWER LINES/ MANHOLES

MAINTENANCE DEPT.

<u>372</u>	LEAF BAGS TAKEN TO LANDFILL
<u>2.89</u>	TONS OF ROUGH TRASH PICKED UP
<u>82</u>	HRS. CHIPPING LIMBS
<u>240</u>	HRS. MOWING
<u>22</u>	HRS. BUSH HOG
<u>16</u>	HRS. CLEAN STORM DRAINS
<u>102</u>	HRS. CLEAN CURB & GUTTERING
<u>2</u>	# OF WHITE GOOD PICKUPS

PERSONNEL

<u>12</u>	OVERTIME HOURS
<u>8</u>	TRAINING HOURS

PARK

<u>5</u>	# OF TIMES RE-STOCK BATHROOMS
<u>7</u>	# OF TRASH PICKUPS

OTHER

jetted out and cleaned 488 feet of main sewer line & 4 man holes on Yount street
jetted out and cleaned 324 feet of main sewer line & 1 man hole on Harwell street
jetted out and cleaned 230 feet of main sewer line & 1 man hole from yount to lift station
jetted out and cleaned 204 feet of main sewer line & 2 man holes from cloninger street
to smyers lift station
jetted out and cleaned 354 feet of main sewer line & 2 man holes on n-oxford street
removed beaver dams in the creek on the sewer line
started bush hogging the city's new property off US 70



CITY OF CLAREMONT UTILITY SYSTEM MONTHLY UPDATE April 2013

The City of Claremont operates a Utility System that includes two water receiving vaults, two 300,000 gallon elevated water storage tanks, five sewer pump stations, two waste water treatment plants, and roughly 25 miles of sewer and water lines. The two treatment plants are permitted to handle 400,000 gallons of waste water per day with 300,000 allocated to the McLin Creek plant and 100,000 to the North plant. The City of Claremont purchases all of its water from the City of Conover and contracts the operation of the waste water treatment plants with the City of Hickory. This report is intended to give a snapshot of the monthly activities of the utility system.

Claremont Water & Waste Water Customer Profile & Usage

Month	Residential Water Customers	Residential Water Usage	Residential Active Sewer	Commerical & Industrial Customers	Commerical & Industrial Usage	Commerical & Industrial Active Sewer
October In	614	1,995,200	497	115	4,273,900	84
October Out	174	583,000	10	17	224,500	3
November In	614	2,527,900	497	115	4,642,670	84
November Out	174	735,800	10	17	440,400	3
December In	616	2,395,600	497	115	3,819,460	84
December Out	170	701,800	10	17	350,700	3
January In	595	1,544,200	474	91	2,617,080	83
January Out	171	415,300	10	13	210,200	3
February In	597	2,270,022	476	83	2,784,510	83
February Out	172	657,400	10	3	182,500	3
March In	599	1,898,878	478	84	3,031,050	84
March Out	176	552,500	9	3	170,400	3

Claremont Water Usage vs Water Purchased

Month	Purchased from Conover	Billed by Claremont
June 2012	9,759,500	7,106,300
July 2012	10,272,000	7,816,000
August 2012	18,000,500	9,021,500
September 2012	19,582,000	22,729,750
October 2012	8,225,000	7,076,600
November 2012	7,330,500	8,346,770
December 2012	8,119,500	7,267,560
January 2013	5,849,000	4,786,780
February 2013	7,769,000	5,894,432
March 2013	6,132,500	5,652,828

System Activities

- Continuing to evaluate regional options for wastewater treatment
- Working with Catawba County to extend a water line to the Bunker Hill Covered Bridge
- Opened bids to install back up power at the School Street Lift Station
- Working on construction plans to extend a water line along Kelly Blvd
- Working on pricing for plans to extend a water line along BGA drive
- Began working on 2012 Water Quality Reports

McLin Creek WWTP

McLin Creek WWTP- March 2013 - NPDES Compliance				
Parameter	Limitation	Minimum	Maximum	Average
Flow, GPD	300,000	78,000	217,000	132,000
BOD mg/l	16.0mg	3.7	15	9.7
TSS mg/l	30mg	3.0	12.8	7.2
Fecal Coliform	200ml	1	1	1
Ammonia-Nitrogen, mg/l	2.0mg	.11	4.64	1.36
Dissovled Oxygen, mg/l	5.0mg	7.0	8.4	7.9

McLin Creek WWTP Flow, Gallons per day			
Month	Min	Max	Average
March 2013	78,000	217,000	132,000
February 2013	83,000	439,000	157,000
January 2013	79,000	541,000	161,000
December 2012	53,000	328,000	119,000
November 2012	58,000	158,000	113,000
October 2012	75,000	197,000	133,000
September 2012	69,000	296,000	141,000
August 2012	80,000	202,000	141,000
July 2012	62,000	228,000	137,000
June 2012	72,000	202,000	131,000
May 2012	58,000	331,000	151,000
April 2012	63,000	177,000	122,000
March 2012	91,000	268,000	133,000

NCDENR LETTERS & NOTICES OF VIOLATIONS

- None

North WWTP

North WWTP-March 2013 - NPDES Permit Compliance				
Parameter	Limitation	Minimum	Maximum	Average
Flow, GPD	100,000	58,000	93,000	69,000
BOD mg/l	30.0mg	13	20	16
TSS mg/l	30mg	5.2	16.4	11.5
Fecal Coliform	200ml	1	3	2
Ammonia-Nitrogen, mg/l	4.0mg	.10	.11	.03
Dissovled Oxygen, mg/l	5.0mg	6.9	8.6	8.1

North WWTP Flow, Gallons per day			
Month	Min	Max	Average
March 2013	58,000	93,000	69,000
February 2013	52,000	177,000	75,000
January 2013	40,000	164,000	76,000
December 2012	53,000	180,000	104,000
November 2012	53,000	107,000	76,000
October 2012	55,000	83,000	67,000
September 2012	29,000	106,000	61,000
August 2012	41,000	80,000	57,000
July 2012	27,000	66,000	54,000
June 2012	44,000	76,000	55,000
May 2012	23,000	143,000	49,000
April 2012	36,000	94,000	65,000
March 2012	48,000	89,000	64,000

NCDENR LETTERS & NOTICES OF VIOLATIONS

- None

Claremont Waste Water Collections System

No Fines or Issues



Claremont Planning Report

April 2013

Zoning Permits Issued

- April 8th -Interior Renovations – 2180 Heart Drive
- April 24th- Interior Renovations/Office Expansion- 3623 E. US 70
- April 29th – Change of Occupancy, mechanical yard and parking lot upgrades – 2436 Penny Rd

Code Enforcement

- Investigated compliant at 3815 Liberty Lane
- Worked with City Manager on other issues

Planning Board Work

- Planning Board finalized sign revisions, held a public forum on draft revisions, invited business community and churches

Other Work

- Answered numerous zoning/planning questions
- Completed Certificate of Occupancy for Marley's Pizza
- Minor Subdivision on Keisler Dairy Road in the ETJ
- Attended Small Town Main Street workshop in Saluda

PARKS AND RECREATION COMMITTEE

MONTHLY REPORT

April 22, 2013

Easter Egg Hunt: Susan Tucker reported to the committee that this year's Easter Egg Hunt was a success. She reported that we had well over 200 participants in the event. Suggestions for next year were to start later in the day as the weather seems to get better in the afternoon; another suggestion was to hold some games for different age groups.

Hope 4 Cure: Angie Sigmon brought the committee up to date on this event, and everything is falling into place for Saturday, May 4. She is expecting between 200 and 300 people to participate in the 5 K run.

Movies and Concerts in the Park: Roger Shook reported that there were 80 people in attendance for the first movie of the year. The concerts that are coming up are all finalized. The first one will be May 11, and it will be no cost to the city. However, the concert in June will cost \$175.00. Chairman Lowrance asked Henry to check with the City Manager to see if there are enough funds for the June concert. There will be another concert in the park on Saturday, July 6. That concert will cost \$275.00.

Claremont Daze Lay Out: Henry had an aerial view of the City Hall block where the event will take place. Henry had measured the lot and placed stickers on the board where the stage and tent will be. He marked a 40 foot by 40 foot space for the picnic area next to the Beer Garden. He marked off 92 vendor spaces with room to expand. Henry stated that we perhaps may not have all 92 spaces used by vendors as we have to give up a space between two cooking vendors as a fire space. There were a few questions asked and Henry fielded them satisfactorily.

Kids Korner: Tim Lowrance reported that he, Bob Brinkley and Henry went to Charlotte to visit Recreational Equipment Co to see what he will do for us. The estimate that he sent was not too clear and Tim will get back to him to see if some changes could be made. The major increase in expenses will be having his people on site Friday.

Bunker Hill Homecoming: The date for the homecoming game will be October 4. That means that the committee will have the pep rally on Wednesday, October 2. The homecoming parade did not get too much discussion. It had been discussed earlier that the parade would start here in Claremont and continue on to the high school for the football game. More details will be worked on for the parade.

Public Playground Safety: Henry gave Tim Lowrance a safety manual for the playground equipment in the park. He asked the Committee Members to walk

through the park, look at the equipment, and see if there are any unsafe areas. If a member finds something, they are to notify Henry, and he will take care of them.

Security at large events: Henry brought the Boston bombing to the attention of the committee. Even the little town of Claremont could experience a similar situation. He stated that it may be a good idea to ask the Sherriff's Department to bring their K-9 corps to Claremont Daze as a presence, but also to be on the lookout for anything that could be able to happen.

Claremont Optimist Club: We still have not received any reports from the Optimist, and many of the committee members are concerned with the funding and the status of their insurance. Henry stated that Shawn Brown is working on the issue with the Optimist Club.

Adjournment: The meeting was adjourned.

Respectfully submitted,

Henry H. Helton, Jr.



Appearance Commission Minutes Monday April 8, 2013

The purpose of this meeting was to select a winner for the Yard of the Month for April. Those present were Chairman Glenn Morrison, Jan Colson, Nancy Murray, Judy Setzer and Sue Karen Falls.

The winner is Shane and Angela Houston at 3009 Peachtree Ext. Glenn will take them a \$25 gift certificate to BoxCar and put the "Yard of the Month" sign in their yard.

Honorable Mention:

Judy Hall - 2725 Cardinal Lane, (Rachel's Vineyard)

Ken and Dotty Isenhour - 2681 Dogwood Drive

Chris and Donna Reese - 2726 Charleston Ct., (Old Savannah)

Gary and Elizabeth Franklin - 3581 Savannah Lane, (Old Savannah)

Next meeting: May 13, 2013 at 6:00 pm.

REQUEST FOR COUNCIL ACTION

Date of Meeting: May 6, 2013

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Closed Session

The City of Claremont City Council under attorney Client privileges and General Statues will hold a Closed Session to discuss the following matters

- A lawsuit under Attorney Client Privilege's (General Statue 143-318.11(3))
- A Potential EDC Contract (General Statue 143-318.11(4))

Recommendation: Hold A Closed Session