



Village of Lake Barrington  
BOARD OF TRUSTEES

Tuesday, June 3, 2025

7:00 PM

**Agenda**

The Village Board Meeting will take place at 23860 N. Old Barrington Road, Lake Barrington, Illinois.

The Village allows public comments by members of the public who are physically present at two (2) different times during its regular Board Meetings as specified on the Agenda set forth below. Members of the public can also listen to Village Board Meetings by connecting to Zoom, but those persons calling in to listen to the meeting will not have the opportunity to submit public comments.

Join Zoom Meeting

<https://us06web.zoom.us/j/85370934906?pwd=T7e9ZYtZtq3sECg4yG6oVNzb8kj8Dnh.1>

Meeting ID: 853 7093 4906

Passcode: 678446

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1. **CALL TO ORDER**

2. **ROLL CALL**

Honorable Andrew F. Burke, President

Richard Hayes, Trustee

Susie Perkins, Trustee

John M. Schaller, Trustee

Peter Schallmoser, Trustee

Therese Van Ryne, Trustee

3. **PLEDGE OF ALLEGIANCE**

4. **APPROVAL OF MINUTES**

A. Minutes of the Board of Trustees Meeting on May 6, 2025.

**Recommended Action:**

Approve the minutes, item 4. A. above. (roll call vote)

5. **PRESIDENT'S REMARKS**

(President Burke)

A. John Geocariss - 26844 W Lakeview Dr. S. - Courtesy Review

6. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD ON AGENDA ITEMS**

7. **CONSENT AGENDA**

Move to approve by omnibus vote items on the consent agenda.

Illinois law permits municipalities to adopt by one single unanimous roll-call vote of the Board of Trustees and the Village President a group of designated ordinances, orders, resolutions, or motions placed together for voting purposes in a single group.

Following the motion's second, a brief discussion may be held about any designated item. If lengthier discussion or debate is needed, any Trustee or the Village President may request any item to be removed from the motion and those items will be considered during the regular course of the meeting as they appear on the agenda.

All matters listed under Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion in the form listed above. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

A. CONSIDERATION OF AN APPLICATION FOR A TEMPORARY USE - SPECIAL EVENT FOR THE LAKE BARRINGTON COUNTRYSIDE PARK DISTRICT SPLASH PAD GRAND RE-OPENING AND 60TH ANNIVERSARY CELEBRATION.

**Summary:**

Staff received an inquiry from the Lake Barrington Countryside Park District to host their Splash Pad Grand Re-Opening and 60th Anniversary Celebration at Village Hall on Friday, July 15, 2025, or the rain date of Friday, July 22, 2025, from 6:00 p.m. to 7:15 p.m.

**Recommended Action:**

Motion to approve the Application for a Temporary Use - Special Event for the Lake Barrington Countryside Park District to host their Splash Pad Grand Re-Opening and 60th Anniversary Celebration at Village Hall to be held on Friday, July 15, 2025, or the rain date of Friday, July 22, 2025, from 6:00 p.m. to 7:15 p.m.

B. ICMA ANNUAL CONFERENCE.

**Summary:**

The 2025 International City/County Management Association's (ICMA) annual conference will be held this year October 25 - 29, 2025 in Tampa Florida.

**Recommended Action:**

Motion to approve the estimated ICMA conference expenses.

C. CONSIDERATION OF THE BACOG FISCAL YEAR 2025-2026 BUDGET.

**Summary:**

The BACOG Finance Committee has met and finalized the Fiscal Year 2025-2026 Budget. They are seeking approval from their members at this time.

**Recommended Action:**

Motion to approve the BACOG Fiscal Year 2025-2026 Budget.

D. CONSIDERATION OF A QUOTE FROM CUBA TOWNSHIP ROAD DISTRICT IN THE AMOUNT OF \$40,760.00 FOR RESURFACING THE ROAD AT PLUM TREE AND ROUTE 14.

**Summary:**

In November, staff at the Village of Barrington Hills, the Village of Lake Barrington, Lake County DOT and the Illinois Department of Transportation were contacted by Cuba Township Road District regarding the condition of the poorly controlled intersection at Plum Tree Road and Northwest Highway (Route 14). There had been a number of complaints from members of the community regarding several issues that make that intersection difficult to navigate.

**Recommended Action:**

Motion to approve the quote from Cuba Township in the amount of \$40,760.00 for the resurfacing and signage work at Plum Tree Road and Route 14. Further, authorize the Village Administrator to expend a contingency amount up to 10% (\$4,076.00) to cover any additions or changes due to unforeseen conditions and authorize the Village Administrator to execute the necessary documents.

E. **CONSIDERATION OF A FURNITURE PROPOSAL FROM REIKE INTERIORS OF ELGIN, IL IN THE AMOUNT OF \$35,440.00.**

**Summary:**

With the recent renovations at Village Hall due to water damage, we felt that in addition to the tile and carpeting upgrades, it would make sense to purchase new seating for the Board Room, tables and chairs for the Community Room and additional guest chairs in the hallway and staff offices.

**Recommended Action:**

Motion to approve the furniture proposal from Reike Interiors of Elgin, IL in the amount of \$35,440.00.

F. **CONSIDERATION OF AN ORDINANCE APPROVING A CABLE COMMUNICATIONS FRANCHISE AGREEMENT AND AUTHORIZING THE EXECUTION THEREOF (RE: COMCAST OF ILLINOIS/WEST VIRGINIA, LLC).**

**Summary:**

The Village's Cable Franchise with Comcast expires June 3, 2025 and needs to be renewed. The proposed Agreements is for 15 years, with an expiration date of June, 2040. Generally, the agreement grants Comcast the use of Village right-of-way to provide its services to its customers. The agreement allows the Village to collect a 5% franchise fee.

**Recommended Action:**

Motion to Approve Ordinance No. **2025-O-10**, an Ordinance Approving a Cable Communications Franchise Agreement and Authorizing the Execution Thereof (Re: Comcast of Illinois/West Virginia, LLC.).

**Recommended Action:**

*Motion was made by Trustee XXXX and seconded by Trustee XXXX to approve Items 7. A. through 7. F. as stated in the Recommended Action of the Consent Agenda*

8. **TREASURER'S REPORT**

- A. Approve the Financial Statements as of April 30, 2025.
- B. Pay Bills in the amount of \$119,986.07 as Listed on the Accounts Payable Warrant “A” Dated June 3, 2025.
- C. Pay Bills in the amount of \$ \_\_\_\_ as Listed on the Accounts Payable Warrant “B” Dated \_\_\_\_

**Recommended Action:**

Motion to approve, in block, items 8. A. - C. above. (roll call vote)

9. **ADMINISTRATOR'S REPORT**

10. **CLERK'S REPORT**

11. **REPORTS OF STANDING COMMITTEES**

- A. *Branding and Communications (T. Van Ryne)*
- B. *Economic Development (A. Burke)*
- C. *External Relations (A. Burke)*
- D. *Finance, Human Resources & Administration (R. Hayes)*
- E. *Roads and Infrastructure (P. Schallmoser)*
- F. *Public Safety (J. Schaller)*
- G. *Open Space and Special Events (S. Perkins)*

12. **OLD BUSINESS**

13. **ORDINANCES**

- A. CONSIDERATION OF AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP WHICH IS PART OF THE VILLGAE OF LAKE BARRINGTON ZONING ORDINANCE. RE: ZONING MAP AMENDMENT RELATIVE TO THE FOLLOWING ADJACENT PROPERTIES AT: 22375 N. PEPPER ROAD AND 22381 N. PEPPER ROAD.

**Summary:**

At the May 22, 2025 Plan Commission Zoning Board of Appeals meeting, the PCZBA recommended approval of the Rezoning of the properties located at 22375 N. Pepper Road and 22381 N. Pepper Road from R-5 Residential to B - Business. The Petitioner, Honey Lake Bee Company of North Barrington is intending to purchase the properties at 22375 N. Pepper Road and 22381 N. Pepper Road. The intended use it so tear down the existing residential structure and replace it with a retail store consisting of a retail storefront, and other rooms for the storage, processing and packaging of honey and honeybee related products.

**Recommended Action:**

Motion to approve Ordinance No. **2025-O-11**, an Ordinance Amending The Official Zoning Map Which Is Part Of The Village of Lake Barrington Zoning Ordinance. RE: Zoning Map Amendment Relative To The Following Adjacent Properties At: 22375 N. Pepper Road and 22381 N. Pepper Road.

- B. CONSIDERATION OF AN ORDINANCE GRANTING ZONING VARIATIONS: PETITIONER P2K, LLC, D/B/A KELSEY ROAD HOUSE AT 352 N. KELSEY ROAD.

**Summary:**

At the May 22, 2025 Plan Commission Zoning Board of Appeals meeting, the Plan Commission Zoning Board of Appeals granted a Zoning Variation to Kelsey Road House, located at 352 N. Kelsey Road to allow the Petitioner to install a trailer to be maintained on the property for an indefinite period of time for the purpose of serving as a beverage trailer to provide drinks to the patrons of Kelsey Road House.

**Recommended Action:**

Motion to approve Ordinance No. **2025-O-12**, and Ordinance Granting Zoning Variations: Petitioner P2K, LLC, d/b/a Kelsey Road House at 352 N. Kelsey Road.

14. **RESOLUTIONS**

15. **NEW BUSINESS**

16. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD ON NON-AGENDA ITEMS**

17. **CLOSED SESSION**

(roll call vote)

18. **OTHER**

19. **ADJOURNMENT**

A motion was made by Trustee \_\_\_\_ and Seconded by Trustee \_\_\_\_ to adjourn the meeting. President Burke declared the motion as carried, whereupon the meeting adjourned at X:XX p.m.  
(voice vote)

*The Village of Lake Barrington is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, are requested to contact the Village's ADA Coordinator, Sharon Peterson, at (847)-842-6080 promptly to allow the Village to make reasonable accommodations for those persons.*