Council Agenda Item _____

The City of Mason City IOWA

PUBLIC WORKS DEPARTMENT

Memorandum

To: Aaron Burnett, City Administrator

From: Jim Collins, Director of Public Works

Date: October 6, 2026

RE: Recommendation to Hire Water Supply Superintendent

Recommendation:
Approve Joseph Gaubatz as the successful applicant for the position of Water Supply Superintendent at the October 6, 2026, Council Meeting.

Review:
The Water Supply Superintendent is responsible for the managerial, administrative, and supervisory work of the Water Supply Division, including operation of the City's water supply system, staff supervision, regulatory compliance, SCADA oversight, budgeting, and capital planning. Joe Gaubatz has been offered and has accepted a promotional offer for the position, subject to City Council approval. He is recommended for appointment as Water Supply Superintendent.

Budget Impact:
None. The position is included in the Operating Budget.

Council Action Requested:
Approve Joseph Gaubatz as the successful applicant for the position of Water Supply Superintendent at Grade M, Step 4, with an annual salary of $89,398 ($42.98/hour), effective upon City Council approval at the October 6, 2026, Council Meeting.

James E. Collins

James E. Collins, Public Works Director

Reviewed and Recommend Approval