



## NORTH BEND CITY ADMINISTRATOR'S REPORT | MAY 26, 2026

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### PUBLIC WORKS, BUILDING CODES, AND PLANNING

#### **Highway 101 at Newmark Storm System Repair:**

Pipe and manhole replacement was completed on May 21, with final backfill on May 22 and final paving on May 23. The project is complete, with a slight budget increase related to concrete slurry backfill to replace an existing concrete slab beneath the asphalt surfacing. (North Bend Strategic Plan: Financial Sustainability; Infrastructure Improvement)

#### **Ko-Kwel Travel Center Coordination:**

City staff are coordinating with Ko-Kwel resort staff on the new travel center project, including replacement of storm and sanitary sewer in Lewis Street and Lombard Street to support development. The City is also coordinating replacement of sewer segments within the development footprint that were originally installed in 1953 and were already scheduled for replacement within the next five years. Minor adjustments to Clark Street are also being coordinated to support safe traffic flow. Final plans are being issued, and the site has been cleared, including removal of the office structure. (North Bend Strategic Plan: Financial Sustainability; Infrastructure Improvement)

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### WASTEWATER TREATMENT SYSTEM

#### **Meade Avenue Collection System Improvements:**

Sanitary sewer replacement on Meade Avenue began May 18, replacing the existing sewer between Montana Avenue and Colorado Avenue. The project is approximately one-third complete. (North Bend Strategic Plan: Financial Sustainability; Infrastructure Improvement)

#### **Emergency Generator Replacement at Pump Station 5:**

The standby emergency generator at Pump Station 5 (north end of Broadway on airport grounds) was replaced, load-tested, and started up during the week of May 18. The new 235 kilowatt generator replaces a unit installed in 1986. Pump Station 5 pumps approximately 90 percent of the City's wastewater flows. (North Bend Strategic Plan: Financial Sustainability; Infrastructure Improvement)

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### STREET DIVISION

#### **Street Sweeping and Spring Brush Pickup Preparation:**

Street sweeping has increased in recent weeks due to drier weather and debris generated by brush stored in roadways in advance of Spring Brush Pickup by North Bend Sanitation. Brush pickup is expected to begin May 26 and continue for approximately two weeks; brush piles should be out before pickup begins. (North Bend Strategic Plan: Infrastructure Improvement)

#### **Staffing and Projects:**

Two Street Division staff are temporarily working with the Wastewater team to support pipe replacement

projects. A summer help hire is anticipated to start May 18. Staff are also working on restriping the Community Center parking lot. (North Bend Strategic Plan: Infrastructure Improvement)

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## **VISITOR INFORMATION CENTER**

### **July Jubilee Returns July 17–19:**

July Jubilee will return July 17–19 with traditional community events, including the Honored Citizen Awards Ceremony, July Jubilee Jaunt five-kilometer run, disc golf tournament, Show and Shine, softball game, Family Fun at Pony Village Mall, History Walk, and more. Registration is now open for the July Jubilee Jaunt five-kilometer run, and nominations are open for the Honored Citizen Awards. (North Bend Strategic Plan: Economic Development)

### **Visitor Information Center Signage and Hub Development Progress:**

A new building sign was installed by Art Signs to improve visibility and identification of the facility. A new monument sign will be installed later along Sherman Avenue. Construction on the development in front of the Visitor Information Center continues and is beginning to take shape, with the current phase expected to be completed this summer. (North Bend Strategic Plan: Economic Development; Infrastructure Improvement)

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## **MAIN STREET PROGRAM**

### **Volunteer Luncheon – June 16:**

Save the date for the North Bend Main Street Volunteer Luncheon on June 16. This event is open to current volunteers and community members interested in becoming involved. Additional details will be announced soon. (North Bend Strategic Plan: Economic Development)

### **Sip and Stroll During July Jubilee – July 17:**

North Bend Main Street will host a Sip and Stroll and After Stroll during July Jubilee weekend on July 17. Sip and Stroll will follow the Honored Citizen kickoff event at the library. The evening continues at Back Alley Pub with free live music by Gran Torino from 7:00–9:00 p.m. (North Bend Strategic Plan: Economic Development)

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## **URBAN RENEWAL AND ECONOMIC DEVELOPMENT**

### **Job Opportunity at Future Hobby Lobby Location:**

Hobby Lobby is hiring a Retail Co-Manager for its future Pony Village Mall location in North Bend. The position includes a stated starting salary range and benefits information as provided in the posting. (North Bend Strategic Plan: Economic Development; Infrastructure Improvement)

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## **FINANCE ADMINISTRATION**

### **Fiscal Year 2027 Proposed Budget Advanced:**

The Budget Committee advanced the proposed Fiscal Year 2027 budget to the City Council for adoption in June. During meetings held May 18 and 19, City staff responded to more than 25 questions and participated in discussions regarding the proposed budget. The budget process was completed in compliance with Oregon Local Budget Law under Oregon Revised Statutes Chapter 294. (North Bend Strategic Plan: Financial Sustainability; Policy Review)

**Fiscal Year 2026 Year-End Preparation:**

Finance staff are preparing for fiscal year-end activities, including payroll updates for the upcoming fiscal year and processes related to accrued revenues and payables. (North Bend Strategic Plan: Financial Sustainability)

**Oregon Liquor and Cannabis Commission License Renewals:**

Finance staff reviewed liquor license records and identified businesses that still need to renew licenses for the current year. Staff prepared and mailed 43 renewal reminder letters to current license holders. (North Bend Strategic Plan: Policy Review; Economic Development)

**Fraud Prevention—Unauthorized Checks Stopped:**

Finance staff identified fraudulent checks using City banking information. The City's Positive Pay system flagged six fraudulent checks over the past two weeks totaling more than 20,000 dollars, and all six were stopped before being processed. Staff filed a police report and continue coordinating with the bank's fraud department. (North Bend Strategic Plan: Financial Sustainability; Policy Review)

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**CITY RECORDER AND HUMAN RESOURCES****Upcoming Webinar—Fostering Civility:**

City staff have been invited to attend the Human Resources Answers webinar, Fostering Civility, on June 2, focused on respectful communication and positive workplace interactions. (North Bend Strategic Plan: Policy Review)

**Oregon Records Management Solution Introductory Webinar – June 9:**

An introductory webinar for the Oregon Records Management Solution will be held on June 9. This statewide program provides records and information management tools, training, and support for public agencies in Oregon, including cloud-based software and ongoing technical support. (North Bend Strategic Plan: Policy Review; Infrastructure Improvement)

**Safety Committee Training – Fire Extinguisher Training:**

The June 9 Safety Committee meeting will include fire extinguisher training hosted by the Fire Department. All City employees have been encouraged to attend.

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**FIRE DEPARTMENT****Community Engagement—Student State Competition Escorts:**

In partnership with the Police Department, firefighters escorted state-bound teams and organizations to the city limits with lights and sirens. Recent escorts included the three-time consecutive state champion band, girls' golf, boys' volleyball, and girls' tennis. The department also welcomed the band back to town after earning its fourth consecutive state championship. (North Bend Strategic Plan: Community Engagement; Livability)

**Regional Technical Rope Rescue Training:**

The department is hosting a week-long regional technical rope rescue course using locations throughout the area, including the Cape Arago bluffs. The training also supports integration of technical rescue and drone teams to improve situational awareness and responder and patient safety during complex incidents. (North Bend Strategic Plan: Public Safety; High-Performing Government; Emergency Preparedness)

**Mutual Aid Response—Bandon Apartment Fire:**

Crews responded through the regional mutual aid system to assist with a significant apartment fire in Bandon

involving a large multi-family residential complex with active fire conditions. (North Bend Strategic Plan: Public Safety; Interagency Coordination)

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## **POLICE DEPARTMENT**

### **Field Training Milestone—Officer Keller Salmon:**

Officer Keller Salmon completed field training and is now cleared for solo patrol. The City and Police Department congratulate Officer Salmon on reaching this milestone following academy training and field training alongside experienced officers.

### **Reserve Unit Milestone—Reserve Officer Turk:**

Reserve Officer Turk completed initial requirements to enter uniform with the Reserve Unit, including academy completion, firearms qualifications, and use-of-force training. Field training will continue before independent patrol status.

### **Police Chief Retirement and Leadership Transitions:**

The City announced that Police Chief Cal Mitts retired last week, and Captain Ed Perry has been appointed as the next chief of police. The City also announced promotions for Jason “Jake” Hult to captain and School Resource Officer Jerad Jaehnig to sergeant.

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*Priority areas correspond to the North Bend Strategic Plan 2025–2028.*