

COMMITTEE MEETING MINUTES
OF
March 30, 2026

The Rockledge Borough Council met at 7:00 p.m. on March 30, 2026, at the Rockledge Borough Hall. After the prayer and Pledge of Allegiance, the roll was as follows:

In Attendance: Mr. Menniti, Mrs. Hopkins-Toffling, Mr. Briggman, Mr. Boyle, Mr. Law and Mayor Corrigan.

Acceptance of the Minutes: Motion to adopt the minutes from February 26, 2026.

Court Reporter was in attendance and Solicitor John McShea in Zac Sivertsen's absence.

Mr. Briggman made a motion to adopt Ordinance 690. An Ordinance amending Chapter 540 Zoning of the Rockledge Borough Code by amending Article XIII Off-Street parking and loading, section 540-100 Additional Requirements to create a new subsection D prohibiting Auto-Oriented businesses from storing or keeping vehicles on Public Streets or sidewalks; Amending Article XIII Off-Street Parking and Loading, Section 540-101 Reduction of Nonresidential requirements by special exception, to allow for an increase in a non-conforming parking condition by special exception; and amending Article IV General Provisions, section 540-23 Projection in required yards to allow fences and freestanding walls to be erected within required yards. Providing repealer and severance clauses; Effective on the earliest applicable date set forth in the Pennsylvania Borough Code. All were in favor.

Mr. Briggman made a motion to adopt Ordinance 691. An Ordinance of the Borough of Rockledge, Montgomery County, Pennsylvania Repealing and Replacing Chapter 271 Fees Article 1 Permit and Land Use Fees with an amended and updated fee schedule for the Borough of Rockledge; Establishing a Requirement to obtain Necessary permit and Pay applicable Fees; Addressing any conflicts with fees identified elsewhere in the code; providing repealer and severance clauses; effective on the earliest applicable date set forth in the Pennsylvania Borough Code. All were in favor.

Mr. Briggman made a motion to adopt Ordinance 692. An Ordinance amending the Rockledge Borough Code; Chapter 21 Streets and Sidewalks, Part 2 Snow and Ice Removal, Section 21-205 Penalty for Violation to establish a procedure for payment of tickets directly to the Borough prior to issuing a non-traffic citation; providing repealer and severance clauses; effective on the earliest applicable date set forth in the Pennsylvania Borough Code. All were in favor.

Parks & Recreation

1. Mr. Menniti made a motion to allow Fox Rok Athletic Association to use the Cegielkowski fields Monday – Friday, 3:00 pm to 9:00 pm and Saturdays, 8:00 am to 4:00 pm. This is for mostly softball practice. All were in favor.
2. Fourth of July Updates:
Brenda Corey advised of the following. Committee is getting ready for the parade. Ad book renewals were sent out. The Committee is hoping to be out knocking on doors the last week of June. If anyone would like to volunteer to do this on their block please let her know.

Bar Crawl to be held on 4/18/26
Phillies Game on 6/15/26
Fireworks and Games 7/3/26
Parade 7/4/26 at 9:00 am
Golf Outing 10/26/26.
3. Fox Rok Baseball Opening Day is on Saturday, April 11, 2026.
4. Mr. Menniti wanted to discuss raising the Summer Camp weekly fee from \$25.00 to \$35.00. All were in favor of raising the weekly fee to \$35.00 per child per week.
5. Summer Camp will run from June 24th thru July 22, 2026. Sign ups will be posted shortly

Law and Planning

1. Mr. Briggman made a motion to accept the monthly building inspector's report. All were in favor.
2. Mr. Briggman made a motion to award the MS4 Sewer Project to Scott Building Group in the amount of \$292,885.00. There will be zero cost to residents as we have the Grant Money and the balance of the ARPA money. Shady Lane should take 2 – 3 weeks for completion and Rockledge Avenue should take about 2 weeks for completion. Public Works will monitor and maintain these filters after being trained.

Finance

1. Mrs. Hopkins-Toffling made a motion to accept the monthly bills, Tax Collector's, previous month's check detail, income report, and Treasurer's report. All were in favor.
2. Mrs. Hopkins-Toffling made a motion to adopt Resolution 2026-03. A resolution for the Mill Park Pavillion Project. This is for a grant that is due April 30, 2026. All were in favor.

Monthly Bills – March 2026

General Fund	-	\$	144,914.59
Highway Aid	-	\$	3,865.83

Capital Reserve	-	\$	0
Police Pension Fund	-	\$	3,599.33

Check Detail – February 2026

General Fund	-	\$	4,196.98
Highway Aid	-	\$	0
Capital Reserve	-	\$	44.48
Police Pension Fund	-	\$	0

Mr. Wartman gave the treasurer's report.

1. An update on Mercantile. Mr. Menniti advised that Berkheimer has been asked to be more aggressive in the collection of Mercantile/Business Privilege Taxes.

Public Service

1. A discussion regarding the Borough's website. The website needs to be ADA compliant by April 2027. Mr. Menniti has talked to several web companies and is recommending that we go with Municipal One. They offer a 5-year payment plan of about \$3,500 a year. They are secure. Mr. Finnegan asked what makes a website ADA compliance. Compliance is for low-sighted or non-sighted people and the website needs to be able to translate to voice.

Public Safety

1. Mr. Briggman made a motion to accept the Police, Fire Marshal and Fire Company monthly reports.
2. Town Watch Update: Town Watch logged 80 miles and 28 hours – helped with an accident.
3. Mayor Corrigan thanked Mr. Gassman and his crew for their snow plowing this winter.
4. There was a short discussion regarding a Red Cross Blood Drive – Chief Tim Brooks from the Rockledge Volunteer Fire Company that they would do anything to make it work.

Public Works/Property: Mr. Boyle made a motion to accept the Streets Opening Report and the Streets Department Monthly Report. All were in favor.

Street Department Updates:

- Pot holes are being filled
- Parks are being cleaned up
- Borough clean up
- Working on a Spring schedule
- Dylan will check out street sweeping
- Cegielski ball field took a beating this winter
- Banners will be up for Memorial Day.

Human Resources:

1. Mr. Law had nothing at this time.
2. Mrs. Hopkins-Toffling discussed an event she is planning for April 26, 2026 at the Fire House from 3:00 pm to 5:00 pm. Rockledge Borough Leadership and Community Connections Event.

Manager's Report

Mr. Lipsett gave his March 2026 Report:

- Attended the Fox Chase/Rockledge Business Association meeting and gave a report on upcoming projects.
- Had the MS4 Bid Opening for the meeting project along Rockledge Avenue and at Shady Lane
- Continue to work on the C2PS grant for the pavilion project at Mill Park
- Meeting with Borough officials, Kiely Civil, PECO and J.P. Mascaro regarding the continuing work on the gas project throughout the Borough.
- Phone call with Zac Siverston and Tim Woodrow regarding the MS4 Bid.
- Meeting with Joyce Hines and Morgan Cooper from Univest on the Tax Anticipation Note
- Phone call with Bill Oehler to give him the go ahead to fix the exterior cracks at Borough Hall.
- Set up interview with perspective Borough Solicitor's to be held on April 14th.

Public Comment:

Mr. John Wynne, 32 Blake asked about the gas project. They will do the main gas line then the laterals.

A motion was made to adjourn.

Respectfully submitted,
Joyce Hines
Administrative Assistant