

COMMITTEE MEETING MINUTES

OF
March 30, 2026

The Rockledge Borough Council met at 7:00 p.m. on April 27, 2026, at the Rockledge Borough Hall. After the prayer and Pledge of Allegiance, the roll was as follows:

In Attendance: Mr. Menniti, Mrs. Hopkins-Toffling, Mr. Briggman, Mr. Boyle, Mr. Creedon, Mr. Denelsbeck, Mr. Law, and Mayor Corrigan.

Acceptance of the Minutes: Motion to adopt the minutes from March 30, 2026. All were in favor.

Borough Council met for an Executive Session before tonight's council meeting and will continue Executive Session after the regular meeting.

Parks & Recreation

Mr. Kirby was in attendance representing the Fourth of July Committee:

- Thank you to all who were involved with this year's Hike the Pike fundraiser.
- The Committee will be at the Firehouse on Election Day, May 19 selling their calendars.
- Phillies tickets can be purchased for the June 15 game up until Friday, May 1, 2026.

Mr. Menniti advised that Summer Camp signups have begun. Summer Camp will run from June 22, 2026, through July 24, 2026. There are forty-nine kids signed up. We will have the correct ratio of kids to counselors.

Water fountain has been installed at Jarrett Avenue Playground. Public Works will open the cage in the morning and lock at 3:00 pm. This was purchased through a grant received through AQUA. Thank you to Katie Hopkins, Aqua and Representative Sanchez. Mrs. Hopkins-Toffling mentioned a ribbon cutting ceremony during camp.

The St. Cecilia's Legacy Run is scheduled for May 14, 2026.

The Flag at the Cemetery has been changed to the correct Rockledge Blue. Flags can be purchased for \$85.00 each. Contact the Borough Manager.

Law and Planning

Mr. Briggman made a motion to accept the monthly building inspector's report. All were in favor.

A discussion/motion to advertise Ordinance 693. An Ordinance amending Chapter 240 Uniform Construction Codes, Article II through VII to adopt the International Code Council 2021 Code Series; and Providing Severance and Repealer Clauses and an Effective date. After a discussion. it was agreed that this will be looked at and discussed at a later meeting.

A discussion/motion to advertise Ordinance 694. An Ordinance amending Chapter 192 "Brush, Grass and Weeds," section 192-1 "Nuisance Vegetative Growth" to reduce the maximum height of grass and weeds to ten inches; and providing severance and Repealer Clauses and an Effective Date.

A traffic study at Rockledge and Robbins should be completed regarding installation of a stop sign – contact Marvin at LTAP who will do the study for free.

The following residents have been appointed to the Comprehensive Plan Committee: Brenda Corey, 4th of July Committee; Will Toffling, Planning Commission; Kevin Ferguson, Business Association; Jack Lipsett, Borough Manager; Tyler Dermer, Fire Company; Kate Marcinkus and Janeen Aungst, residents; Joseph Denelsbeck and Sean Boyle, Councilmembers; They will start discussions at the May 19 Planning Commission meeting. They will meet at the Planning Commission meetings in May, September, November, January, and March. John Mikos, Montgomery County Planner, advised that this should take no more than 18 months.

There is a vacancy on the Planning Commission. If anyone is interested, please contact Jack Lipsett, Borough Manager.

Council has asked that interviews be scheduled regarding the RFPs for Inspection and Code Enforcement. Two RFPs were received, one from Building Inspection Underwriters and one from Barry Isett & Associates.

A letter from Holy Nativity was received today stating that they are not in favor of the Veterans Monument being built on the land on Robbins Avenue. The Veterans Committee will get back to Council.

Finance

Mrs. Hopkins-Toffling made a motion to accept the monthly bills, Tax Collector's, previous month's check detail, income report, and Treasurer's report. All were in favor.

Monthly Bills – April 2026

General Fund	-	\$	89,141.91
Highway Aid	-	\$	2,305.36
Capital Reserve	-	\$	525.00
Police Pension Fund	-	\$	599.33

Check Detail – March 2026

General Fund	-	\$	6,544.69
Highway Aid	-	\$	0
Capital Reserve	-	\$	44.48
Police Pension Fund	-	\$	234,129.40

Mr. Wartman gave the treasurer's report.

A discussion regarding the first quarter of 2026 budget review. All is good.

An update on the Tax Anticipation Loan. Council agreed to pay half of the \$350,000 loan back to save interest.

A discussion of the Berkheimer Mercantile Tax Collection – continuing to get information.

Council agreed to make the following transfers.

- \$100,000 from General Fund to Fund Account
- \$59,947.09 balance in General Fund as of 12-31-25 to the Fund Account
- \$20,000 and \$60,000 for a total of \$80,000 from General Fund to the MMO Fund

Public Service

Mr. Law gave an update from the Rockledge/Fox Chase Business Association meeting. He encourages business to attend the meetings.

Mr. Law thanked Mr. Sivertsen for his email regarding the ADA website – the deadline for compliance has been extended to April 2028.

Mr. Lipsett advised that he should have a draft of the new website in the next few weeks.

Public Safety

Mr. Denelsbeck made a motion to accept the Police, Fire Marshal and Fire Company monthly reports. All were in favor.

Mr. Denelsbeck thanked Interim Chief Schmalz and his officers – fines have tripled.

Town Watch Update: None

Happy 90th Birthday to Mr. Goldberg.

Mayor Corrigan advised that he met with the World Mission on Fox Chase Road. If anyone needs help with anything contact Mayor Corrigan.

Mr. Denelsbeck wanted to discuss borough activities regarding costs. The St. Cecilia's Run cost the borough about \$1,350.00 – we need to be mindful of our budget. He would like to know what the borough costs are for the 4th of July Parade and the Car Show.

Discussion regarding purchasing a new Police Car – this will be discussed again at the May meeting. Thank you to Katie Hopkins for the Leadership event she organized on April 26, 2026. Chief Schmalz advised that there were no issues during Hike the Pike.

Public Works/Property: Mr. Boyle made a motion to accept the Streets Opening Report and the Streets Department Monthly Report. All were in favor.

Mr. Gassman advised of the following:

- Weekly landscaping and cutting grass have started.
- Home Town Hero Banners will be hung.
- They used two tons of cold patch to fill potholes throughout the borough.
- Flowers will be here by the end of the month

Mr. Lipsett advised that he and Mr. Creedon met with William Oehler regarding the point work that needs to be done on the borough building – this work should be starting in 2-3 weeks.

Human Resources:

Mr. Law will give an update on the employee handbook.

Manager's Report

Mr. Lipsett gave his April 2026 Report:

- Attended the Rockledge Community Outreach Event at Rockledge Fire Company
- I interviewed along with Councilmembers four Law Firms for the Borough Solicitor Position
- Councilman Creedon and I met with Bill Oehler regarding the exterior work he will do on Borough Hall
- Met with Tim Rice to go over things we are looking to do with the grant we are getting for Mill Park
- Working on the C2P2 Grant the Borough will be applying for improvements at Mill Park
- Conference call with Borough Engineer for the MS4 Project
- Reached out to Elected Officials regarding the Community Outreach event.
- Worked with DPW to coordinate the installation of the water fountain/bottle filler at Jarrett Playground
- Phone calls and emails with Borough representatives and Berkheimer on Mercantile Tax
- Ordered new and correct Rockledge Borough Flags
- Along with Council President Menniti worked on getting the new website company up to speed on what we are looking for in the new Borough website.

Public Comment:

None

Council adjourned back to Executive Session

Respectfully submitted,
Joyce Hines
Administrative Assistant