MINUTES APPROVED:

_____

Chairman Commissioner District 3 Date

_____

Commissioner District 2 Date

_____

Commissioner District 1 Date

MEETINGS AND DISCUSSIONS…

MONDAY, JULY 13, 2026, CHAIRMAN YOUNG AND COMMISSIONER BURROWS WERE PRESENT. COMMISSIONER STOBART WAS OUT OF THE OFFICE.

Invocation and pledge of allegiance.

8:45 a.m. Public Comment Period

- Present were Fire District 7 (FD 7) Fire Chief Joe Paccerelli, FD 7 Assistant Fire Chief Royce Lynch, Pend Oreille County (POC) Fire District 2 (FD 2) Firefighter/ Emergency Medical Technician (EMT) Erik Gallanger, Finance Director Rhonda Hughes, and Jeff Schuler with Boundary Lake Landowners Association. Michael Miller appeared via Teams.
- Jeff presented a proposal to lease twenty (20) acres to the county for $1.00 per year to potentially create a park and other access to various agencies. The Board will take this matter under review and meet again in a few weeks.
- Erik gave a general update on the current fire season and resources available.
- Joe presented billable numbers for the current year and continued his conversation on lack of Emergency Medical Services (EMS) ambulance coverage. He also requested status regarding any meetings scheduled to discuss the proposal submitted by Pend Orielle Fire District 2 (FD 2). No decisions were made.

9:10 a.m. Board Business – Executive Session: Chairman Young and Commissioner Burrows met for an executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for approximately twenty (20) minutes. Parties returned to regular session at 9:30 a.m. and Chairman Young announced no decisions had been made.

9:30 a.m. Veterans Service Office (VSO)

- Present were Lead Veteran Services Officer Tom Hicks, VSO Liz Snell, VSO Office Administrator Morgan Hansen, Finance Director Rhonda Hughes, and Grant Administrator Dean Davis.
- Tom requested Morgan be authorized to join the “Serving Those Who Serve” conference this year and indicated that they have budget for additional costs. The Board approved this by consensus.
- The office move to Tri Economic Development District (TEDD) was discussed, as well as other topics including travel to additional counties and records retention; no further decisions were made.

10:00 a.m. Human Resources (HR) Business

- Finance Director Rhonda Hughes was present in person and Public Works (PW) HR Director Brittney Arneson appeared via Teams.
- As a follow-up to previous approval, the Board approved and initialed the following Payroll Memos: Memo #50A-2026 Amended Memo Authorizing Promotion of Joseph Rosenthal to Shop Technician II, Memo #51-2026 Authorizing the Hire of Kassandra Scheve as Public Works (PW) Assistant County Engineer, Memo #52-2026 Authorizing a Second, Full-Time Custodian for the Facilities Department. The originals were routed to the Auditor's Office, and copies were sent to the appropriate Elected Official or Department Head (EODH) and the Finance Director; copies were filed herein.
- The Board reviewed a proposed Non-Bargaining Unit (NBU) position entry-level grade key/ classification, and it was tabled for consideration by the full Board.
- Other topics were discussed; no further decisions were made.

10:30 a.m. Commissioners' Clerks/ Board Business

- Finance Director Rhonda Hughes, Deputy Civil Prosecutor Julie James, and Grants Administrator Dean Davis were present.
- Commissioner Burrows moved to approve the Commissioners' Meeting Minutes for the week of June 29, 2026. The motion was seconded by Chairman Young and carried with two (2) in favor and one (1) absent.
- The Board reviewed a proposed Non-Bargaining Unit (NBU) position entry-level grade key/ classification, and it was tabled for consideration by the full Board.
- Commissioner Burrows moved to approve Amendment 1 to the Washington State Military Department and Department of Homeland Security (DHS) Grant Program Agreement E26-232 for Federal Fiscal Year (FFY) 2025 Emergency Management Performance Grant (EMPG) and authorize the Chairman to sign. The motion was seconded by Chairman Young and carried with two (2) in favor and one (1) absent. The agreement was signed and returned to Emergency Management Director Adenea Sellars to obtain countersignature(s); this agreement will be noted in the minutes upon receipt of a fully executed copy.
- Commissioner Burrows moved to approve the Washington State Military Department and State 911 Emergency Communications Office (SECO) Basic Service Operating (BSO) Contract E27-039 for State Fiscal Year 2027. and authorize the Chairman to sign. The motion was seconded by Chairman Young and carried with two (2) in favor and one (1) absent. The agreement was signed and returned to Emergency Management Director Adenea Sellars to obtain countersignature(s); this agreement will be noted in the minutes upon receipt of a fully executed copy.
- The Board authorized staff to advertise for a Civil Service Board vacancy and solicit volunteers.
- The Clerk presented a solicitation for public comment by the City of Chewelah for certain land-use projects.
- Commissioner Burrows made a motion to authorize the re-appointment of Eric Carpenter to a three (3) year term on the Board of Equalization (BOE) as a regular member ending July 21, 2029. The motion was seconded by Chairman Young and carried with two (2) in favor and one (1) absent. An appointment letter and appointment acceptance will be noted in the minutes upon signature and receipt.
- Commissioner Burrows made a motion to approve the private road name request for "Winters Way" and further direct the Clerk to prepare and present the appropriate Resolution for signature. The motion was seconded by Chairman Young and carried with two (2) in favor and one (1) absent. The Resolution will be noted in the minutes upon signature.

- Parties reviewed and discussed the proposed Stevens County Conservation District (SCCD) Request for Bid Proposals (RFP) for the Colville High School Fish Hatchery Pond Maintenance and Restoration Project, and it was tabled pending a completed document reviewed by legal counsel.
- Commissioner Burrows moved to approve the Opioid Settlement Funding Memorandum of Agreement (MOA) between Tri County Community Health Fund (TCCHF) and Stevens County for Bridges of Hope and Patrick's Place Recovery Houses. The motion was seconded by Chairman Young and carried with two (2) in favor and one (1) absent. The agreement was signed, assigned Contract Number 178-2026 (C-178-2026), and filed under "Resolutions and Agreements"; a copy was returned to Grants Administrator Dean Davis for distribution.
- Dean was authorized to process the $10,600 payment to ALSC Architects related to the Stevens County Justice Center (SCJC) Project for June by consensus.
- Tri County Superior and Juvenile Court Administrator Pamela "Pam" Ray was authorized to DocuSign the Washington State Administrative Office of the Courts (AOC) Interagency Agreement AOC3408 for the Stevens County Juvenile Court Appointed Special Advocates (CASA) Program by Board consensus. This agreement will be noted in the minutes upon receipt of a fully executed copy.
- Tri County Superior and Juvenile Court Administrator Pamela "Pam" Ray was authorized to DocuSign the Washington State Administrative Office of the Courts (AOC) Interagency Agreement AOC3326 for the Tri County Judicial District (TCJD) Juvenile Court Early Intervention Programs and Services by Board consensus. This agreement will be noted in the minutes upon receipt of a fully executed copy.
- Other topics were discussed and various meeting engagement/ agenda request forms were reviewed; no further decisions were made.

11:15 a.m. Hunters Water District (HWD) System Receivership Business

- Journal Voucher #33-2026 (JV 33-2026) (erroneously assigned a BOCC JV Number) was approved by the Board for Hunters Water District (HWD) Second Quarter Excise Tax Payment to Department of Revenue (DOR). The original was routed to the Auditor's Office, and a copy was filed herein; a copy was also sent to the Treasurer's Office, Water-Use Attorney Jessica Kuchan, and Public Works (PW) Chief Financial Officer (CFO) Teresa Eslick.
- The Board also authorized payment of $42 to Anatek by consensus. No further decisions were made.

The Board recessed at 11:30 a.m. for lunch.

At the request of the Auditor, the 1:00 p.m. Elections counter buildout discussion was rescheduled.

1:30 p.m. Public Works (PW) Management Team

- Present were County Road Engineer Nicole Norvell, Equipment Repair and Replacement (ER&R) Division Director Jeff Fuller, PW Human Resources (HR) Director Brittney Arneson, PW Financial Supervisor Teresa Eslick and Financial Director Rhonda Hughes.
- Nicole updated the Board on the Cedonia Addy project and stated that they are about one (1) day behind schedule due to unsuitable materials issues. Other updates included chip sealing projects and the Request for Qualifications (RFQ) draft for the new PW administrative building. The Board approved the RFQ and authorized advertising.

- Brittney presented a promotion request for Casey Ring to be promoted from Sign Technician I, Step 3 to Sign Technician II, Step 3 effective August 1, 2026. The Board approved this request by consensus and directed the Clerk to prepare a memo.
- Brittney then requested an annual one (1) step increase for Jeff Fuller effective July 1, 2026, in conjunction with his one (1) year anniversary in his position. The Board approved this request by consensus and directed the Clerk to prepare a memo.
- Job Descriptions for the Area Road Manager and Solid Waste (SW) positions were discussed and tabled pending Board review. Other topics were discussed; no further decisions were made.

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2:15 p.m. Public Hearing re: Public Works Surplus & Disposal of County Equipment

- As advertised, Chairman Young called the public hearing to order pursuant to RCW Chapter 36.34.020 for the purpose of hearing evidence on a proposal to declare surplus and dispose of the following Public Works (PW) county property: 2013 Front Load Garbage Truck (White), 2005 GMC Savana Cargo Van, Big Gun Auto Sprinklers, mod # T180C Ser #'s, 490965, Big Gun Auto Sprinklers, mod # T180C Ser #'s 470885, Powder Magazines; 2ea. L&I Permitted ser #'s P0044 & F4083, Powder Magazines 1ea. no ser #, GeoGuard Well Pumps, Controller, and misc. ground water equipment, the old Park Rapids Transfer Station Scale Shack, 2009 WESTERN STAR 4900FA Dual Drive Dump truck, 2002 Freightliner FLD120SD Dual Drive Sand truck, and a misc. pallet of parts.
- Parties present in person were Finance Director Rhonda Hughes, Grant Administrator Dean Davis, Public Works (PW) Equipment Repair and Replacement (ER&R) Director Jeff Fuller, and Field Representative Steve Bruchman of Congressman Baumgartner's Office. County Road Engineer Nicole Norvell appeared via Teams.
- The Board heard from Jeff regarding the proposed surplus and disposal of the equipment that was no longer being used.
- The hearing was opened to public comment at approximately 2:22 p.m. and none was received.
- At 2:23 p.m., Commissioner Burrows made a motion to declare surplus and authorize the disposal of the Public Works (PW) county property as proposed and further authorize the Clerk to prepare and present the appropriate Resolution for signature. The motion was seconded by Chairman Young and carried with two (2) in favor and one (1) absent. The hearing concluded at approximately 2:24 p.m.

2:24 p.m. Continued Board Business: Following review of three (3) quotes, the Board authorized the Assessor to move forward with changing the vendor that prints and mails the Notice of Value forms beginning with the 2026 assessment cycle to Metro Presort by consensus. No further decisions were made.

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2:30 p.m**.** Public Hearing re: NFC Northwest Franchise Application

- As advertised and pursuant to RCW 36.55.040, Chairman Young called the public hearing to order for the purpose of taking public comment on the franchise application submitted by NFC Northwest, LLC to locate, install, construct, operate, and maintain telecommunication and fiber optic lines and related appurtenances over, under, along, and across all county road rights-of-way within Stevens County, Washington.
- Parties present in person were Finance Director Rhonda Hughes, Grant Administrator Dean Davis, and Field Representative Steve Bruchman of Congressman Baumgartner's Office. County Road Engineer Nicole Norvell appeared via Teams.

- The Board heard from Nicole who requested a continuation of the hearing.
- The hearing was opened to public comment at 2:33 p.m. and none was received.
- Commissioner Burrows made a motion to continue the hearing to August 10, 2026, at 1:00 p.m. and for public comment to remain open. The motion was seconded by Chairman Young and carried with two (2) in favor and one (1) absent. The hearing was continued.

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2:45 p.m. Public Hearing re: Ziply Pacific Fiber Franchise Application

- As advertised and pursuant to RCW 36.55.040, Chairman Young called the public hearing to order for the purpose of taking public comment on the franchise application submitted by Ziply Pacific Fiber, LLC, to locate, install, construct, operate, and maintain telecommunication and fiber optic lines and related appurtenances over, under, along, and across all county road rights-of-way within Stevens County, Washington. Parties present in person were Finance Director Rhonda Hughes, Grant Administrator Dean Davis, and Field Representative Steve Bruchman of Congressman Baumgartner's Office. County Road Engineer Nicole Norvell appeared via Teams.
- The Board heard from Nicole who requested a continuation of the hearing.
- The hearing was opened to public comment at 2:45 p.m. and none was received.
- Commissioner Burrows made a motion to continue the hearing to August 10, 2026, at 1:15 p.m. and for public comment to remain open. The motion was seconded by Chairman Young and carried with two (2) in favor and one (1) absent. The hearing was continued.

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3:00 p.m. Public Hearing re: Fifth Continued Stevens County Justice Center (SCJC) Essential Public Facilities Siting Committee Recommendations

- Previously continued from May 4, 2026, May 11, 2026, June 2, 2026, June 8, 2026, and June 15, 2026, Chairman Young called the public hearing to order for the purpose of receiving public comment on the official recommendations for placement of the Stevens County Justice Center (SCJC) by the "Site Selection/ Analysis Advisory Committee", also referred to as the "Essential Public Facilities Siting Committee", or "Siting Committee", in conjunction with the County-Wide Planning Policies (CWPP) – Policy Number 3.
- Parties present in person included Grant Administrator Dean Davis, Finance Director Rhonda Hughes, Doug Kyle, Muriel Meyer, and Rick Bumble. Nicole Wells appeared via Teams.
- Chairman Young provided an update on the potential acquisition of parcel number 0233501 and the environmental reviews/ testing.
- Public comment was opened at 3:07 p.m. and the Board heard from Doug Kyle regarding utilities and fiber optics. No further comments were received.
- At 3:08 p.m., Commissioner Burrows moved to continue the public hearing to August 4, 2026, at 1:30 p.m. to allow time for the testing and reported to be completed and to leave public comment open. The motion was seconded by Chairman Young and carried with two (2) in favor and one (1) absent. The hearing was continued.

3:15 p.m. Continued Board Business

- Commissioner Burrows moved to approve the Federal Interagency Agreement 27-31103-009 between the Washington State Department of Commerce (DOC) and the Stevens County Sheriff's Office for the 2027 Domestic Violence High Risk Team Program (DVHRT) and authorize the Chairman to sign. The motion was seconded by

Chairman Young and carried with two (2) in favor and one (1) absent. The agreement was signed, assigned Contract Number 182-2026 (C-182-2026), and filed under "Resolutions and Agreements"; copies were distributed to Undersheriff Loren Erdman, Grant Administrator Dean Davis, Finance Director Rhonda Hughes, and Chief Deputy Auditor Jill Jacobs.

- Commissioner Burrows moved to approve the Washington State Military Department Homeland Security Grant Program (HSGP) Agreement E26-356 for Federal Fiscal Year (FFY) 2025 Operation Stonegarden (OPSG) and authorize the Chairman to sign. The motion was seconded by Chairman Young and carried with two (2) in favor and one (1) absent. The agreement was signed and returned to Undersheriff Loren Erdman to obtain countersignature(s); this agreement will be noted in the minutes upon receipt of a fully executed copy.
- Other topics were discussed; no further decisions were made.

3:30 p.m. Colville Extreme Weather Center (also known as (aka) the Colville Warming Center (CWC)): President John Horton, Board Member Loy Wilhelm, and center staff members Andrea and Annettee met with the Board and Finance Director Rhonda Hughes to discuss contract renewals and funding reconciliation for the cooling center and warming center activities. Parties reported on average use and proposed date range changes. Rhonda was requested to work with Andrea and John on reconciling the requests. No decisions were made.

TUESDAY, JULY 14, 2026, CHAIRMAN YOUNG AND COMMISSIONER BURROWS WORKED AWAY FROM THE OFFICE. COMMISSIONER STOBART WAS OUT OF THE OFFICE.

Various webinars/ meetings were attended by the Commissioners, on an individual basis, throughout the day; no Board decisions were made.

WEDNESDAY, JULY 15, 2026, CHAIRMAN YOUNG WAS PRESENT IN THE MORNING AND WORKED AWAY FROM THE OFFICE IN THE AFTERNOON. COMMISSIONER BURROWS WORKED AWAY FROM THE OFFICE. COMMISSIONER STOBART WAS OUT OF THE OFFICE.

Various webinars/ meetings were attended by the Commissioners, on an individual basis, throughout the day; no Board decisions were made.

THURSDAY, JULY 16, 2026, CHAIRMAN YOUNG AND COMMISSIONER BURROWS WORKED AWAY FROM THE OFFICE. COMMISSIONER STOBART WAS OUT OF THE OFFICE.

Various webinars/ meetings were attended by the Commissioners, on an individual basis, throughout the day; no Board decisions were made.

THURSDAY, JULY 16, 2026, CHAIRMAN YOUNG AND COMMISSIONER BURROWS WORKED AWAY FROM THE OFFICE. COMMISSIONER STOBART WAS OUT OF THE OFFICE.

Various webinars/ meetings were attended by the Commissioners, on an individual basis, throughout the day; no Board decisions were made.

SPECIAL CORRESPONDENCE AND OTHER DOCUMENTS…

Notices of upcoming meetings were shared with the Board for their review, along with pamphlets and bulletins received from various agencies and information on upcoming/pending legislation.

Memo #50A-2026 Amended Memo Authorizing Promotion of Joseph Rosenthal to Shop Technician II

Memo #51-2026 Authorizing the Hire of Kassandra Scheve as Public Works (PW) Assistant County Engineer

Memo #52-2026 Authorizing a Second, Full-Time Custodian for the Facilities Department

Appointment Letters: Board of Equalization (BOE) – Appointment for Eric Carpenter for a three (3) year term ending July 21, 2029.

Mail…

Office of Representative Michael Baumgartner: Email with newsletter;

American Forest Resource Council (AFRC): 1) Email from Cindi Kaneshige regarding the Okanogan-Wenatchee Monitoring Meeting/ Field Trip; 2) Email from Cindi Kaneshige regarding the Colville Monitoring Meeting;

Washington State Liquor and Cannabis Board (LCB): Two emails regarding Notice for Liquor or Cannabis Licenses;

Northwest Washington Wildlife Group (NWWG): Email from John Steinbach regarding the regular meeting;

Washington State University (WSU) Extension Office: Email from Agriculture Extension Educator Kathryn Hoogheem regarding regional director finalist interviews;

Northeast Washington Alliance Behavioral Health (NEWABH): Two emails from Lead Accountant Sara DePonte regarding the annualized tab profit and loss reports;

Eastern Washington Council of Governments (EWCOG): Email from Natural Resources Project Coordinator Keaton Curtice regarding an application amendment for the Klickitat County Water Conservancy Board;

Ferry County Commissioners: Email from Deputy Clerk of the Board Kaitlyn Bushnell with weekly agenda;

Teamsters Local Union No. 690: Two letters regarding the Stevens County Prosecuting Attorneys Support Staff and Sheriff's Office Support Staff labor agreement openers;

Loon Lake, Lake Management District (LMD) Citizens Steering Committee (CSC): Email from Chairman Lee Evans regarding rescheduling the Loon Lake-Lake Management District (LMD) meeting;

Auditor: 1) Two letters regarding Petitions for Fire District 3 (FD 3) annexations; 2) Email from Auditor Lori Larsen with a call for the 2027 budget;

Superior Court: Email from Superior & Juvenile Court Administrator Pam Ray regarding the Law Library Board meeting;

Conservation District: Email from Office Assistant Elise Matlock regarding Board of Supervisor's meeting;

Commissioners: 1) Email from Bethany Osgood regarding the Kaiser Canyon fire; 2) Press Release regarding volunteers wanted for the Civil Service Commission; 3) Email from Grant Administrator Dean Davis regarding the Opioid Abatement funding; 4) Email from Lisa Gallagher regarding the chip sealing projects on Reidel Creek Road and Haller Creek Road; 5) Email from Mick Yarroll with resignation letter for the Stevens County Water Conservancy Board (SCWCB);

Hunters Water District (HWD) System Receivership: Journal Voucher #33-2026 (JV 33-2026) (erroneously assigned a BOCC JV Number) was approved by the Board for Hunters Water District (HWD) Second Quarter Excise Tax Payment to Department of Revenue (DOR);

VOUCHERS, TRANSFERS, AND BENEFITS...

Vouchers in the amount of $605,194.34 and interfund vouchers in the amount of $1,689,279.54 were approved by the Board; copies of the voucher summaries were filed. More details can be found in the Auditor's Office.

Benefits: 1) Benefit approval for the month of June in the amount of $551,110.41. Copies of the summaries were filed; more details can be found in the Auditor's Office.

RESOLUTIONS AND AGREEMENTS...

Resolution #...

R-044-2026 Rescinding Resolution 031-2026 and Approving Private Road Names as a Master List #3 - Winter Way

Contracts…

C-178-2026 Fully executed Opioid Settlement Funds Agreement Grant between Tri County Community Health Fund (TCCHF) and Stevens County for Bridges of Hope and Patrick's Place Recovery Houses

C-179-2026 Fully executed Interagency Agreement AOC3408 between the Washington State Administrative Office of the Courts (AOC) and the Stevens County Juvenile Court Appointed Special Advocates (CASA) Program

C-180-2026 Fully executed Interagency Agreement AOC3326 between the Washington State Administrative Office of the Courts (AOC) and Ferry County/ Stevens County/ Pend Oreille County Juvenile Court Early Intervention Programs and Services

A fully executed Interagency Agreement AOC3280 between Washington State Administrative Office of the Courts (AOC) and Stevens County District Court for Therapeutic Courts was received and assigned C-181-2026.

C-182-2026 Fully executed Federal Interagency Agreement 27-31103-009 between the Washington State Department of Commerce (DOC) and the Stevens County Sheriff's Office for the 2027 Domestic Violence High Risk Team Program (DVHRT)

MINUTES APPROVED...

Minutes for the week of June 29, 2026, were approved.

_____	_____	_____
Jonnie R. Brown	Tammi Renfro	Greg Young
Clerk of the Board	Deputy Clerk of the Board	Chairman

MEETING ADJOURNED...

The meeting was adjourned until Monday, July 20, 2026.