MINUTES APPROVED:

_____

Chairman Commissioner District 3 Date

_____

Commissioner District 2 Date

_____

Commissioner District 1 Date

MEETINGS AND DISCUSSIONS…

MONDAY, AUGUST 17, 2026, CHAIRMAN YOUNG AND COMMISSIONER BURROWS WERE PRESENT. COMMISSIONER STOBART WORKED AWAY FROM THE OFFICE AND APPEARED REMOTELY.

Invocation and pledge of allegiance.

8:45 a.m. Public Comment Period

- Present were Carl Taylor, Angela Wethered, Dick Nichols, Rick Brumble, Finance Director Rhonda Hughes, Fire District (FD) 7 Chief Joe Paccerelli and John Conner. Jamie from the Chewelah Independent, and "Teams Guest" were present via Teams.
- Angela read aloud a letter regarding the Boundary Lake park proposal and submitted a public records request which was forwarded to the Prosecutor's Office.
- Rick stated that he would like an alternative site at Pinkney City to be considered for the Stevens County Justice Center (SCJC).
- Joe discussed his meeting with the new Ambulance Director and asked the Board to reconsider an alternative situation for replacing the Stevens County Sheriff's Ambulance. He also discussed ambulance call/run numbers.
- John mentioned noxious weeds in Stevens County; no decisions were made.

9:00 a.m. Board Business – Executive Session: Finance Director Rhonda Hughes joined the Board for an executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for approximately forty-five (45) minutes. Parties returned to regular session at 9:45 a.m. and Chairman Young announced no decisions had been made.

At approximately 9:50 a.m., Chairman Young left the office to participate in Canvassing Board and returned at 1:20 p.m.

10:30 a.m. Commissioners' Clerks/ Board Business

- Finance Director Rhonda Hughes, Grant Administrator Dean Davis, Information Services (I.S.) GIS Coordinator Hayley Tolton, John Conner, Rick Brumble, and Carl Taylor were present in person. Emergency Management Director Adenea Sellars appeared via Teams.
- Commissioner Burrows made a motion to approve the Commissioners' Meeting Minutes for the weeks of August 3, 2026, and August 10, 2026. The motion was seconded by Vice Chairman Stobart and carried with two (2) in favor and one (1) absent.
- Parties reviewed an objection submitted by Terry Dew for the Winter Way private road name petition that was approved. Staff were requested to prepare and present a letter of acknowledgement and findings for signature.
- Commissioner Burrows moved to authorize the Chairman sign the Modification of Closing Date Addendum to extend the feasibility period for the potential acquisition of

the property on North Highway 395 for a potential Stevens County Justice Center (SCJC) project build site. The motion was seconded by Vice Chairman Stobart and carried with two (2) in favor and one (1) absent. A copy was filed and the original was returned to Real Estate Agent Denise Rogers.

- Commissioner Burrows made a motion to authorize the Chairman to Docusign the Washington State Department of Commerce Year 2 Growth Management Act (GMA) Periodic Update Grant (PUG) Scope of Work and Budget for the Land Services Department. The motion was seconded by Vice Chairman Stobart and carried with two (2) in favor and one (1) absent. This agreement will be noted in the minutes upon receipt of a fully executed copy.
- Commissioner Burrows made a motion to vote to approve the Interlocal Agreement (ILA) for a Ballot Drop Box location with Fire District 4 (FD 4). The motion was seconded by Vice Chairman Stobart and carried with two (2) in favor and one (1) absent. The agreement was signed, assigned Contract Number 206-2026 (C-206-2026), and was filed under "Resolutions and Agreements"; a copy was returned to the Auditor and FD 4.
- Commissioner Burrows made a motion to vote to approve the Washington State Department of Commerce Emergency Rapid Response (ERR) Grant Program Agreement 27-64410-006 for wildfire assistance and authorize the Chairman to Docusign. The motion was seconded by Vice Chairman Stobart and discussion followed pertaining to case management for survivors of wildfires. The motion was brought to a vote and carried with two (2) in favor and one (1) absent. This agreement will be noted in the minutes upon receipt of a fully executed copy.
- Following review by the Emergency Management Director, Rural Resources Community Action (RRCA) Homeless Housing Task Force (HHTF), and legal counsel, Commissioner Burrows made a motion to submit the wildfire relief/ displacement homelessness prevention funding applications for R. Siers, T. Cliver, N. Yeliseyeva, T. Moore, and S. Pencis, Jr. for payment for $5,000 per residence. The motion was seconded by Vice Chairman Stobart and carried with two (2) in favor and one (1) absent.
- Commissioner Burrows made a motion to authorize the Chairman to sign DW Excavating's Change Order #2 for the Hunters Water District (HWD) System Treatment Improvement Project (TIP), in conjunction with the Washington State Department of Commerce Community Development Block Grant (CDBG) General Purpose (GP) Funding Agreement 18-62210-036. The motion was seconded by Vice Chairman Stobart and passed with two (2) in favor and one (1) absent. This document will be noted in the minutes upon signature.
- Resolution 52-2026 (R-052-2026) Setting the Hearing Time for the Proposed Six-Year Transportation Improvement Program (TIP) was approved by consensus, signed, and filed under "Resolutions and Agreements"; a copy was returned to Public Works (PW) County Road Engineer Nicole Norvell for distribution and public notice.
- Other topics were discussed and various meeting engagement/ agenda topic request forms were reviewed; no further decisions were made.

The Board recessed at 11:30 a.m. for lunch.

12:00 p.m. Commissioner Burrows participated in the Washington Association of Counties (WSAC) Virtual Assembly.

1:00 p.m. Human Resources (HR) Business

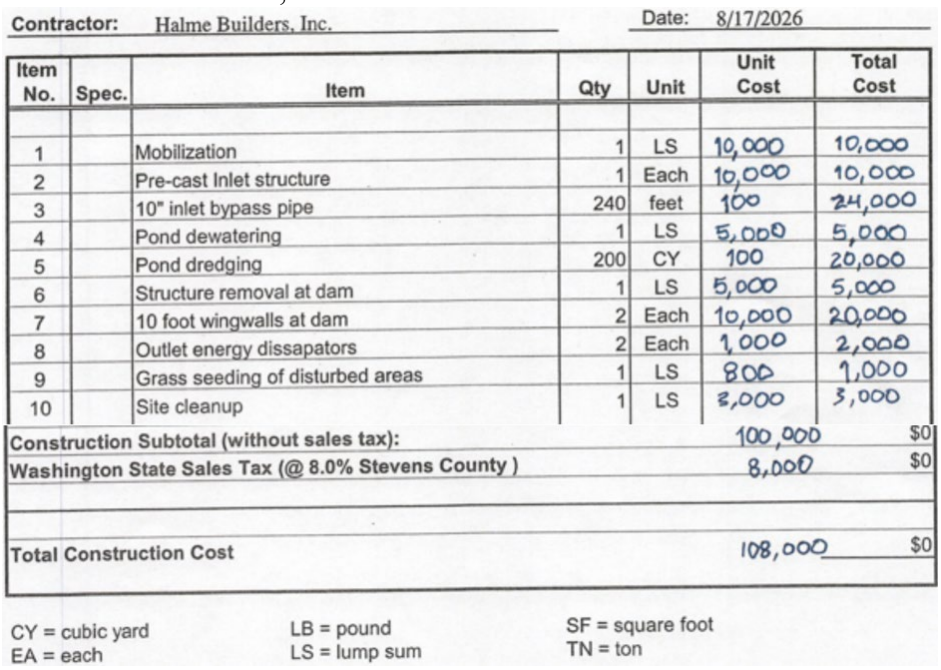
- Grant Administrator Dean Davis and Finance Director Rhonda Hughes were also present.
- As a follow-up to previous approval, Payroll Memo #62-2026 approving the step increase for Public Works (PW) Road Technician III Casey Matney was initialed; the original was

routed to Public Works (PW) Human Resources (HR) Director Brittney Arneson and a copy sent to the Auditor's Office. A copy was filed herein.

- Commissioner Burrows made a motion to approve the appointment of Olivia Torres to the (PW) Solid Waste (SW) Programs and Grant Manager position, effective August 1, at Grade C, Level 1. The motion was seconded by Vice Chairman Stobart and carried with two (2) in favor and one (1) absent. Staff were directed to prepare and present the appropriate memo for approval.
- The Board reviewed two (2) hiring requests from the Auditor's Office and it was tabled pending clarification.
- Other topics were discussed; no further decisions were made.

1:30 p.m. Stevens County Conservation District (SCCD) Bid Opening

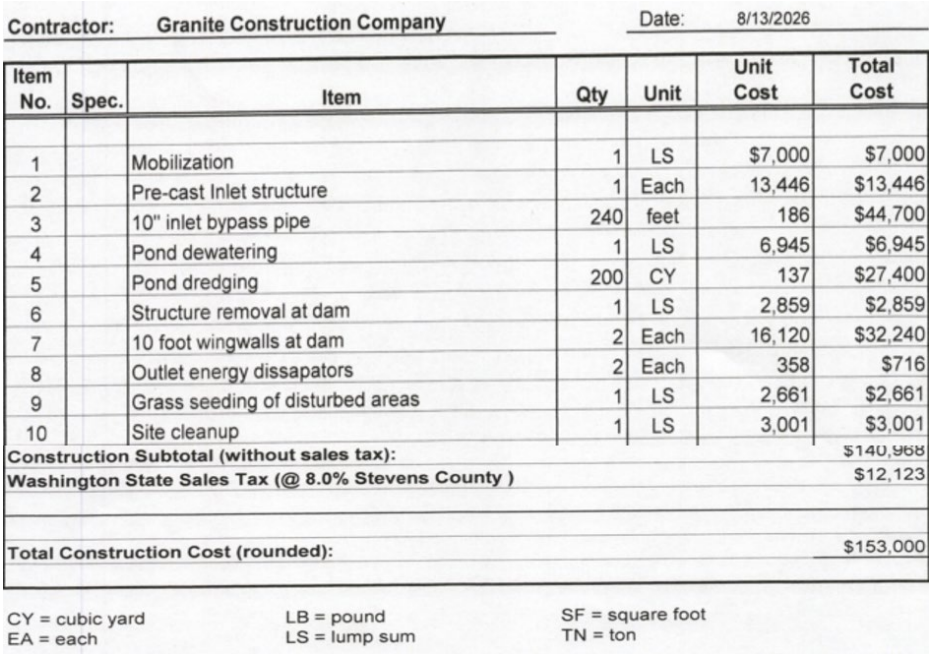
- As advertised, Chairman Young announced the bid opening time and date for the SCCD's Request for Bid Proposals (RFP) for the Colville High School Fish Hatchery Pond Maintenance and Restoration Project. Maile Baker with Colville Construction and Charlie Kessler with the SCCD were also present. Donna Drake, a phone number ending in X1538, and Commissioner Stobart appeared via Teams.
- The Clerk announced receipt of three (3) proposals for the project, opened, and read aloud the bids submitted by Halme Builders, Inc., Granite Construction Company, and Colville Construction, LLC. as follows:



Contractor: Halme Builders, Inc. **Date:** 8/17/2026

Item No.	Spec.	Item	Qty	Unit	Unit Cost	Total Cost
1		Mobilization	1	LS	10,000	10,000
2		Pre-cast Inlet structure	1	Each	10,000	10,000
3		10" inlet bypass pipe	240	feet	100	24,000
4		Pond dewatering	1	LS	5,000	5,000
5		Pond dredging	200	CY	100	20,000
6		Structure removal at dam	1	LS	5,000	5,000
7		10 foot wingwalls at dam	2	Each	10,000	20,000
8		Outlet energy dissapators	2	Each	1,000	2,000
9		Grass seeding of disturbed areas	1	LS	800	1,000
10		Site cleanup	1	LS	3,000	3,000
Construction Subtotal (without sales tax):					100,000	$0
Washington State Sales Tax (@ 8.0% Stevens County)					8,000	$0
Total Construction Cost					108,000	$0

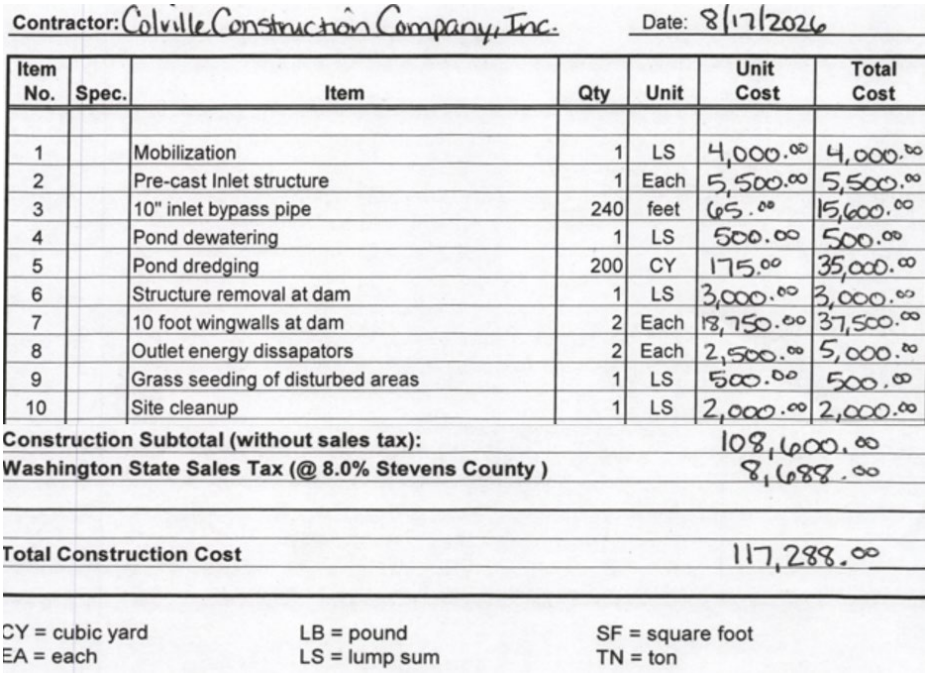
CY = cubic yard
EA = each
LB = pound
LS = lump sum
SF = square foot
TN = ton



Contractor: Granite Construction Company Date: 8/13/2026

Item No.	Spec.	Item	Qty	Unit	Unit Cost	Total Cost
1		Mobilization	1	LS	$7,000	$7,000
2		Pre-cast Inlet structure	1	Each	13,446	$13,446
3		10" inlet bypass pipe	240	feet	186	$44,700
4		Pond dewatering	1	LS	6,945	$6,945
5		Pond dredging	200	CY	137	$27,400
6		Structure removal at dam	1	LS	2,859	$2,859
7		10 foot wingwalls at dam	2	Each	16,120	$32,240
8		Outlet energy dissapators	2	Each	358	$716
9		Grass seeding of disturbed areas	1	LS	2,661	$2,661
10		Site cleanup	1	LS	3,001	$3,001
Construction Subtotal (without sales tax):						$140,968
Washington State Sales Tax (@ 8.0% Stevens County)						$12,123
Total Construction Cost (rounded):						$153,000

CY = cubic yard LB = pound SF = square foot
EA = each LS = lump sum TN = ton



Contractor: Colville Construction Company, Inc. Date: 8/17/2026

Item No.	Spec.	Item	Qty	Unit	Unit Cost	Total Cost
1		Mobilization	1	LS	4,000.00	4,000.00
2		Pre-cast Inlet structure	1	Each	5,500.00	5,500.00
3		10" inlet bypass pipe	240	feet	65.00	15,600.00
4		Pond dewatering	1	LS	500.00	500.00
5		Pond dredging	200	CY	175.00	35,000.00
6		Structure removal at dam	1	LS	3,000.00	3,000.00
7		10 foot wingwalls at dam	2	Each	18,750.00	37,500.00
8		Outlet energy dissapators	2	Each	2,500.00	5,000.00
9		Grass seeding of disturbed areas	1	LS	500.00	500.00
10		Site cleanup	1	LS	2,000.00	2,000.00
Construction Subtotal (without sales tax):						108,600.00
Washington State Sales Tax (@ 8.0% Stevens County)						8,688.00
Total Construction Cost						117,288.00

CY = cubic yard LB = pound SF = square foot
EA = each LS = lump sum TN = ton

- The proposals were provided to Charlie for review and evaluation; no decisions were made.

2:00 p.m. Tri Economic Development District (TEDD)

- Present were Jeff Koffel, TEDD Executive Director Frank Metlow, TEDD Marketing Director Shelly Stevens, and Finance Director Rhonda Hughes.
- Shelly presented the TEDD marketing 2025 year-end report and current plan for 2026 marketing. She also presented the Wonderfully Wild and Northeast Washington Trails websites. She stated that she will be retiring and asked the Board what they would like to see continue with this program in the future.
- Frank and Jeff informed the Board that Jeff is also retiring and that Frank has been chosen as the new Executive Director. There will be a cross training and transition time until the end of September. Frank then updated the Board on current projects, staffing, and the office remodel. No decisions were made.

3:00 p.m. Facilities/ Risk Management Director Jeff Evans

- Grants Administrator Dean Davis and Finance Director Rhonda Hughes were also present in person.
- Jeff presented the need to hire a third Facilities repair and maintenance employee, with a focus on HVAC skills, to expand the capacity of staff to maintain and repair approximately 99,325 square feet of county building space. The Board was in favor of the proposal and requested Jeff prepare and present a job description and wage range for review. Parties discussed the potential offset of costs by terminating the ongoing agreement with Divco.
- Jeff also presented the need to hire a groundskeeper and would prepare and present a job description and wage range for review.
- Parties discussed the county vehicle fleets and the need for a centralized vehicle for Current Expense (CE) employees.
- Jeff shared that the 4-H Camp Prince's Pine's Leaders Council currently did not have the funds to cover the property insurance or potential increases.
- Other topics were addressed; no decisions were made.

TUESDAY, AUGUST 18, 2026, CHAIRMAN YOUNG AND COMMISSIONER BURROWS WERE PRESENT. COMMISSIONER STOBART WAS PRESENT IN THE MORNING AND WORKED AWAY FROM THE OFFICE IN THE AFTERNOON.

8:30 a.m. Grant Administrator Dean Davis

- Finance Director Rhonda Hughes and Stevens County Youth Outreach (SCYO) President Lloyd Ward and Katie Taylor were also present.
- Katie and Lloyd reported that the Home Electrification and Appliance Rebate (HEAR) grant was officially live with thirty-two (32) applications already received. Parties noted successes for the previous funding cycle and applications were being evaluated based on income and circumstances.
- Dean updated parties on the collaboration with the State Auditor's Office (SAO) on the 2025 Federal Audit, opioid revenues and estimated cash balance, and current projects.
- Commissioner Burrows made a motion to request an official site recommendation for the Stevens County Justice Center (SCJC) Project from ALSC Architects based on the essential public facilities siting committee recommendations. The motion was seconded by Vice Chairman Stobart and carried with two (2) in favor and one (1) absent.
- Other topics were discussed; no further decisions were made

The 9:00 a.m. meeting with Public Defender's Office Director Melissa Haney was cancelled.

9:30 a.m. Finance Director Rhonda Hughes

- Grant Administrator Dean Davis, Colville Extreme Weather Center (formally known as (fka) the Colville Warming Center (CWC) and Cooling Center) President John Horton, and "Anonymous" (via Teams) were present throughout this meeting.
- Parties began with the reconciliation of the unspent funds for the "cooling center" and settled on a repayment of $33,483.94 for the 2025 – 2026 contract (C-209-2025). Following the receipt of the repayment, Commissioner Burrows moved to approve the 2026-2027 funding award letter for $40,000 for the Colville Extreme Weather Center and approve the Homeless Services Agreement. The motion was seconded by Commissioner Stobart and carried with all in favor; the letter and contract were signed. Contract Number 206-2026 (C-2026-2026) was assigned and it was filed under "Resolutions and Agreements"; copies were returned to Finance Director Rhonda Hughes and the Extreme Weather Center.

- At approximately 9:40 a.m., Rhonda presented a review on staffing and employer paid benefit costs as of August 2026. Other topics were discussed; no further decisions were made.

11:00 a.m. Board Business – Executive Session: Jennifer Bell-Towne joined the Board for an Executive Session pursuant to RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for approximately fifteen (15) minutes. Parties returned to regular session at 11:15 a.m.

11:15 a.m. Board Business: Commissioner Burrows made a motion to appoint Jennifer Bell-Towne as a member of the Civil Service Board for an unexpired term ending December 31, 2029. Commissioner Stobart seconded the motion, and it carried unanimously. Chairman Young signed the appointment letter, and a copy was filed herein.

The Board recessed at 11:30 a.m. for lunch.

1:00 p.m. Land Services Director Erik Johansen: Erik met with the Board to provide staffing and office updates. Following discussion, Commissioner Burrows made a motion to authorize an offer of employment for the Land Services Voluntary Stewardship Program (VSP) Natural Resources Planner position to Darla Clowser at a Step 7 ($35.64/ hour), effective September 1, 2026. The motion was seconded by Chairman Young and carried with two (2) in favor and one (1) absent. Staff were directed to prepare and present the appropriate memo for approval upon notification of acceptance of the offer. Other topics were discussed; no further decisions were made.

1:30 p.m. Civil Service Secretary/ Chief Examiner Amanda Garringer: Amanda met with the Board to discuss the RCWs for Civil Service and Sheriff's Office employees. She reported that she believed the Sheriff's Ambulance staff should be Civil Service positions and the topic warranted further research. Other topics were discussed; no decisions were made.

2:00 p.m. Continued Commissioners' Clerks/ Board Business

- Grant Administrator Dean Davis and Rhonda Hughes were present in person. Auditor Lori Larsen and Chief Deputy Auditor Jill Jacobs appeared via Teams.
- Lori provided clarification on her hiring request and stated she would like to hire an applicant as a Deputy Auditor – Finance 2, Step 5 based on experience, with an effective date of September 7 as well as a temporary, part-time, extra help employee for Auditor's O&M – Scanning at $20/ hour based on experience. Following discussion, Chairman Young made a motion to approve the requests as submitted. The motion was seconded by Commissioner Burrows and carried with two (2) in favor and one (1) absent. Staff were directed to prepare and present the appropriate memo for approval.
- The Board approved the waiving of the State Auditor's Office (SAO) 2025 Audit Entrance Conference by consensus.
- Parties reviewed the formal appeal of a Veterans Relief Fund (VRF) application denial by the Auditor's Office. Lori recommended updating the policy to consider raising the "indigent"/ poverty level threshold to 185%. The topic was tabled for full Board consideration.
- Journal Voucher #37-2026 (JV 37-2026) was approved by the Board for GIS Billing for July through September 2026; the original was routed to the Auditor's Office, and a copy was sent to the Finance Director, Information Service (I.S.) Department, and filed herein.
- Journal Voucher #38-2026 (JV 38-2026) was approved by the Board for Data Processing - Direct Billing for July through September 2026; the original was routed to the Auditor's

Office, and a copy was sent to the Finance Director, Information Service (I.S.) Department, and filed herein.

- The Board denied the Loon Lake Property Owner's Association's (LLPOA) request for Hotel/Motel Tax funding (tourism promotion/ lodging tax) for fireworks by consensus; the application was signed and a denial letter will be noted in the minutes upon signature.
- The Board authorized Chairman Young to sign the letter of support signed for Rural Resources Community Action's (RRCA) 2027-2029 Consolidated Grant Program application by consensus. The letter was signed and filed herein; a copy was returned to Grant Administrator Dean Davis for distribution.
- Other topics were discussed; no further decisions were made.

2:40 p.m. Hunters Water District (HWD) System Receivership Business: The July 2026 HWD System Receivership Monthly Meeting Minutes were approved by consensus.

WEDNESDAY, AUGUST 19, 2026, CHAIRMAN YOUNG WAS PRESENT THROUGHOUT THE DAY. COMMISSIONERS BURROWS AND STOBART WORKED AWAY FROM THE OFFICE.

Various webinars/ meetings were attended by the Commissioners, on an individual basis, throughout the day; no Board decisions were made.

THURSDAY, AUGUST 20, 2026, ALL BOARD MEMBERS WORKED AWAY FROM THE OFFICE. CHAIRMAN YOUNG AND COMMISSIONER BURROWS ATTENDED THE HUNTERS WATER DISTRICT (HWD) SYSTEM RECEIVERSHIP COMMUNITY ENGAGEMENT MEETING IN HUNTERS.

Various webinars/ meetings were attended by the Commissioners, on an individual basis, throughout the day; no Board decisions were made.

FRIDAY, AUGUST 21, 2026, CHAIRMAN YOUNG WAS PRESENT IN THE MORNING. COMMISSIONERS BURROWS AND STOBART WORKED AWAY FROM THE OFFICE.

Various webinars/ meetings were attended by the Commissioners, on an individual basis, throughout the day; no Board decisions were made.

SPECIAL CORRESPONDENCE AND OTHER DOCUMENTS…

Notices of upcoming meetings were shared with the Board for their review, along with pamphlets and bulletins received from various agencies and information on upcoming/pending legislation.

Memo #62-2026 Approving step increase for Public Works Road Technician III Casey Matney

Memo #63-2026 Authorizing Appointment of Olivia Torres to Solid Waste Programs and Grant Manager

Appointment Letters: Civil Service – Appointment Acceptance for Jennifer Bell-Towne for an unexpired term ending December 31, 2029

Mail…

Office of Congressional Representative Michael Baumgartner: Two (2) Emails with newsletters;

National Park Service (NPS): Email from Deputy Regional Director Katariina Tuovinen with newsletter;

Washington State Liquor and Cannabis Board (LCB): Two (2) emails regarding permanently closed businesses;

Washington State Department of Agriculture (WSDA): Email with news release;

Washington Department of Fish and Wildlife (WDFW): Email with news release;

Northwest Washington Wildlife Group (NWWG): Email from John Steinbach with meeting information;

Lake Roosevelt Forum (LRF): Email with newsletter;

Northeast Washington Hunger Coalition (NEWHC): Two (2) emails from Director Stephani Smith with meeting details;

Northeast Washington Alliance Behavioral Health (NEWABH): Email from Lead Accountant Sara DePonte with budget variances;

Aging and Long-Term Care of Eastern Washington (ALTCEW): Two (2) emails from Executive Assistant Khristina Scheideler with meeting information;

Tri Economic Development District (TEDD): 1) Email with newsletter; 2) Email from Office Assistant Verna Johnson with meeting information;

Ferry County Commissioners: Email from Deputy Clerk of the Board Katilyn Bushnell with weekly agenda;

Stevens County Conservation District (SCCD): Email from Office Assistant Elise Matlock with meeting information;

Emergency Management: Email from Director Adenea Sellars with meeting information;

District Court: Letter packet from Administrator Nadine Borders to the cities of Kettle Falls, Colville, Chewelah, and Springdale with 2027 Court Rates and Interlocal Court Services Agreements;

Eastern Washington Council of Governments (EWCOG): Letter to Governor Bob Ferguson and Attorney General Nick Brown regarding the Washington Department of Fish and Wildlife (WDFD) Commission signed by the Board of County Commissioners (BOCC) for Adams, Asotin, Columbia, Douglas, Ferry, Franklin, Garfield, Grant, Kittitas, Lincoln, Okanogan, Pend Oreille, Stevens, Walla Walla, and Whitman Counties;

Commissioners: 1) Letter to Governor Bob Ferguson and Attorney General Nick Brown regarding the Washington Department of Fish and Wildlife (WDFD) Commission signed by the Board of Stevens County Commissioners (BOCC); 2) Five (5) Homeless Prevention/ Relief Award Letters signed by Clerk of the Board Jonnie Brown for Wildfire Residence Loss; 3) Letter signed by the

Board to the Colville Warming Center (CWC)/ Extreme Weather Center with funding approval; 4) Letter to Loon Lake Property Owner's Association (LLPOA) with denial for Hotel/Motel Tax funding; 5) Letter of support signed by Chairman Young to Rural Resources Community Action (RRCA) for the 2027-2029 Consolidated Grant Program; 6) Email from Jessica Adams regarding AI Data Centers; 7) Certified letter from the Stevens County Community Assembly regarding a petition; 8) Email from Matthew Kronvall regarding county wide ambulance services; 9) Signed Contractors Change Order #2 for the Hunters Water District (HWD) System Treatment Improvement Project (TIP), in conjunction with the Washington State Department of Commerce Community Development Block Grant (CDBG) General Purpose (GP) Funding Agreement 18-62210-036;

VOUCHERS, TRANSFERS, AND BENEFITS...

Budget transfers were approved for the following funds/departments: Board of County Commissioners (BOCC) BT 1-2026 for Hunters Water District (HWD) Treatment Improvement Project.

Journal Voucher #37-2026 was approved by the Board for GIS Billing for July through September 2026;

Journal Voucher #38-2026 was approved by the Board for Data Processing -Direct Billing for July through September 2026;

Vouchers in the amount of $1,090,622.54 and interfund vouchers in the amount of $129,853.59 were approved by the Board; copies of the voucher summaries were filed. More details can be found in the Auditor's Office.

On-demand vouchers in the amount of $354,292.92 and $25,000.00 were approved by the Board; copies of the voucher summaries were filed. More details can be found in the Auditor's Office.

RESOLUTIONS AND AGREEMENTS...

Resolution #...

R-052-2026 Setting the Hearing Time for the Proposed Six-Year Transportation Improvement Program

Contracts…

C-203-2026 Fully executed Interagency Agreement (IAA) 27-63114-080 between the Washington State Department of Commerce (DOC) and Stevens County Land Services (LS) for Growth Management Act (GMA) Periodic Update FY2027.

A fully executed Interlocal Agreement (ILA) between Stevens County Fire District (FD) 3 and Stevens County Sheriff's Office (SCSO) for Team Rescue Equipment was received and assigned C-204-2026.

C-205-2026 Fully executed Homeless Service Agreement between the Colville Warming Center and Stevens County.

C-206-2026 Fully executed Interlocal Agreement (ILA) between Stevens County Fire District (FD) 4 and Stevens County for a ballot box.

C-207-2026 Fully executed Emergency Rapid Response Grant Program 27-64410-006 between the Washington State Department of Commerce (DOC) and Stevens County.

MINUTES APPROVED...

Minutes for the weeks of August 3 and August 10, 2026, were approved.

Jonnie R. Brown	Tammi Renfro	Greg Young
Clerk of the Board	Deputy Clerk of the Board	Chairman

MEETING ADJOURNED...

The meeting was adjourned until Monday, August 24, 2026.